



# Council Agenda Report

To: Mayor Farrer and the Honorable Members of the City Council

Prepared by: Lisa Soghor, Assistant City Manager

Reviewed by: Reva Feldman, City Manager

Date prepared: May 28, 2020

Meeting date: June 8, 2020

Subject: Proposed Budget for Fiscal Year 2020-2021

---

**RECOMMENDED ACTION:** 1) Conduct the Public Hearing; and 2) Provide direction to staff on the Proposed Budget and Annual Work Plan for Fiscal Year 2020-2021.

**FISCAL IMPACT:** The Proposed Budget totals \$54.34 million in revenue and \$63.14 million in expenses and includes General Fund annual revenue of \$30.20 million and General Fund annual expenditures for ongoing City operations of \$30.20 million. Despite the global COVID-19 pandemic and a significant decrease of over \$2 million in anticipated revenue, the budget as presented is currently balanced.

**DISCUSSION:** Prior to the outbreak of the global COVID-19 pandemic, the City of Malibu was recovering well from the impacts of the devastating November 2018 Woolsey Fire. Revenues in all categories were strong and had returned to pre-Woolsey amounts, and the City's General Fund Undesignated Reserves were increasing. The Fiscal Year 2019-2020 mid-year budget presentation projected, that at June 30, 2020, the General Fund Undesignated Reserve would be \$23.2 million or 72% of the General Fund Operating Budget. The Planning, Building Safety and Public Works Departments were experiencing increases in the number of non-Woolsey related applications and a robust array of City services and programs were being provided to the community.

A key factor to Malibu's robust fiscal recovery after the Woolsey Fire, is that, unlike many cities, the City's main general fund revenue is derived from property tax. Property tax comprises approximately 42% of General Fund revenue, and even in the aftermath of the Woolsey Fire and the loss of 488 single-family residences, remained strong and steady. As a contract city, Malibu's public safety expenses, while significant at 20% of the operating budget, do not impact expenses as significantly as public safety expenses in other municipalities.

On March 16, 2020, as a result of the COVID-19 pandemic, the County of Los Angeles and the State of California issued a Stay at Home order, thereby requiring all but essential services and businesses to close in Malibu. The Stay at Home order has greatly impacted many revenue sources including sales tax, transient occupancy tax, gas tax, parking tax, parking citation fines, community services fees, planning fees and building permits. The decline of these revenue sources will negatively affect the City's revenues for Fiscal Year 2019-2020, Fiscal Year 2020-2021, and most likely the following fiscal year as well. Fortunately, as explained above, the City of Malibu's overall fiscal strength is derived from property taxes and not sales tax or transient occupancy taxes, which are being severely impacted by the COVID-19 pandemic. At this time, it is unclear how, or when, the Malibu business community will recover from the COVID-19 pandemic and how this will impact the City's revenue stream.

The Proposed Budget for Fiscal Year 2020-2021 anticipates a phased reopening under the Los Angeles County Department of Public Health's Roadmap to Recovery and assumes that restaurants, businesses, and hotels will begin to operate this summer at a limited capacity. The budget forecast does not anticipate a second wave of COVID-19 cases later in the fiscal year that would require an additional round of closures of commercial businesses and the implementation of further Stay at Home orders, nor does it anticipate any significant decline of the City's property tax.

Additional Stay at Home orders will carry revenue losses far beyond one fiscal year and will impact the City's ability to operate with a balanced budget and maintain necessary General Fund reserves. Other potential significant impacts to the budget could also occur if there is another disaster, such as an earthquake or wildfire. The City has \$7million that is due in reimbursement from FEMA and CalOES from the Woolsey Fire, and is incurring FEMA-related costs as a result of the COVID-19 pandemic. After other disasters, FEMA has taken up to 10 years to reimburse the City for disaster-related expenses, and it is unclear when the City will be reimbursed for the outstanding liability of \$7million. Therefore, it is essential for the City to continue to maintain strong General Fund reserves for cash flow purposes, as well as to preserve its credit rating with Standard and Poors and to be prepared in the event of another major disaster.

As a solution to the decline in General Fund revenue, the Proposed Fiscal Year 2020-2021 Budget relies on the one-time use of Southern California Edison (SCE) Settlement Funds, Special Revenue Funds and grants funds in lieu of the General Fund for ongoing operating expenses. While this solution provides for a balanced budget, it is neither sustainable, nor how the City's budget is typically constructed. There are also known increases to the City's budget for debt service and public safety expenses that will commence in Fiscal Year 2021-2022. In anticipation of these known increases, the Council should consider reducing the operating budget

for the upcoming Fiscal Year 2020-2021 in the event that revenues continue to decline. Suggestions for reductions are provided later in this report.

The City's annual budget is based on the City Council's Work Plan and priorities that carry out the City's mission to maintain its rural residential character by establishing programs and policies that avoid suburbanization and commercialization of its natural and cultural resources.

In keeping with the mission statement, on September 6, 2018, the City closed escrow on 29 acres of vacant land. The purchase of the land was funded through a combination of grants, General Fund Undesignated Reserves, and the issuance of Certificates of Participation (COPs). The debt service associated with the COPs will commence in Fiscal Year 2020-2021 with a partial payment and increase considerably in Fiscal Year 2021-2022. The City's commitment to maintaining strong General Fund Reserves was a key aspect of its ability to complete this major capital expenditure, and even after the acquisition, the City had Undesignated Reserves of over 70% of the General Fund Operating Budget.

On November 9, 2018, the Woolsey Fire burned through the City of Malibu. Since that time, the City Council and City staff have been committed to helping residents recover and rebuild, including waiving fees for primary residences.

During the budget process for Fiscal Year 2019-2020, the Council established that the three top priorities for the City were public safety, rebuilding after the fire, and the school district separation. The Adopted Budget for Fiscal Year 2019-2020 reflected these priorities and was also based on the waiving of permit fees for properties that had been used as a primary residence at the time of the fire and were being rebuilt as a like-for-like or like-for-like plus 10%. Pursuant to Resolution No. 20-10, the fiscal impact of the fee waivers is projected to be approximately \$4.2 million of uncollected revenue in Fiscal Year 2019-2020 and Fiscal Year 2020-2021. However, the City had been able to maintain a balanced budget by eliminating capital projects and other expenditures while assisting residents impacted by the Woolsey Fire.

On December 19, 2019, the City received a \$13.55 million settlement for the Woolsey Fire from SCE. These funds are being used to cover costs associated with rebuilding efforts, including replacement of City infrastructure damaged by the fire. In Fiscal Year 2019-2020, the City will spend \$3.13 million of the SCE settlement funds, leaving a balance for future expenses of \$10.42 million. The Proposed Budget for Fiscal Year 2020-2021 relies significantly on the use of the SCE Settlement Fund; however, these funds will only be available for use to offset General Fund expenditure in the upcoming fiscal year as the balance of the settlement must be used for capital costs from the Woolsey Fire.

### **Changes to the Proposed Budget since April 29, 2020**

Since the April 29, 2020 Special Budget Workshop, staff has analyzed the current year revenues and expenditures received through May 15, 2020 and refined budget projections. Additionally, staff has evaluated the proposed phasing for the loosening of the Stay at Home order by the State of California and the County of Los Angeles.

Expected revenue from Transient Occupancy Taxes from hotels and motels for the current fiscal year is projected to be \$2.13 million. Based on this projection and occupancy information from local hotels, the Fiscal Year 2019-2020 revenue projection has been revised upward to \$2.25 million, and staff has increased the estimated revenue in Fiscal Year 2020-2021 by \$300,000 to \$1.8 million.

Expected revenue from Filming Permits has been reduced by another \$100,000 from the previous version of the budget. This reduction is based upon the phased Roadmap to Recovery. A correlating reduction has been made to the expenditures for the Film Permit Consultant in the Finance Department budget.

Community Services programs and facility rental revenue have decreased based on the details of Los Angeles County Department of Public Health Roadmap to Recovery. The Proposed Budget does not anticipate any large special events for the first six months of the fiscal year. Revenue from events and programs is estimated at \$188,350 for Fiscal Year 2020-2021. This is a decrease of \$376,650 from the Adopted Budget of Fiscal Year 2019-2020. Likewise, there will be an inevitable decrease in attendance for programs. Additional cuts to expenditures including the number of part-time staff hours have been made to reflect more limited programming due to the recovery phasing.

### **Fiscal Year 2020-2021 Work Plan**

The Fiscal Year 2020-2021 Work Plan (Attachment 3) is included with this report. A standard narrative report detailing ongoing staff tasks and responsibilities has been included as well as directives and special projects from the Council. Staff has also included a matrix of the Council directives for a quick overview and highlights those tasks that are not currently funded.

### **Unfunded Items**

Due to the anticipated reduction in revenues and demand on resources from the COVID-19 pandemic and the continued aftermath of the Woolsey Fire, the Proposed Budget does not provide funding for all tasks that the Council has added to the Work Plan over the past several years. To reduce professional services expenditures, the equivalent of seven full-time staff have been reassigned to work on Woolsey Fire rebuilding in lieu of using contract services. While this will reduce consultant costs, it will also reduce the availability of City staff to complete other tasks that are not mandated activities. The Proposed Budget also reflects a decrease of six full-time equivalent positions from the prior year.



Some of the major unfunded items include:

- On-call services for California Highway Patrol (CHP) to assist with traffic control during Public Safety Power Shutoff (PSPS) events and other as needed occasions – estimated at \$200,000 a year. In Fiscal Year 2019-2020, the City entered into an agreement with the CHP to provide these services. No funding is allocated in the Proposed Budget for Fiscal Year 2020-2021 for these public safety services.
- Enhanced services, staffing, and capital expenditures for homelessness issues – estimated at \$500,000. On January 29, 2020, the Council directed staff to return with a report that: 1) explores options for Safe Parking areas in the City, including all property; 2) explores creating a temporary homeless shelter at the former courthouse; and 3) analyzes potential staffing needs to support programs addressing homelessness. Due to the COVID-19 pandemic, a Special Council meeting to present the report is currently on hold; however, it is anticipated that the costs to provide additional homeless-related services will be approximately \$500,000 in the upcoming fiscal year. The Los Angeles County Sheriff's Department previously provided homeless outreach services through the Homeless Outreach Services Team (HOST); however, these services have been eliminated by the County as a result of budget impacts from the COVID-19 pandemic. The above estimate also includes the cost of services to replace the loss of HOST services and provide the City with the ability to respond to the increasing issues surrounding homelessness throughout the City. The budget as presented, however, does include \$340,000 for The People Concern outreach services.
- Development and staffing of an Environmental Commission – estimated at \$150,000 a year on an ongoing basis, which includes a new additional full-time staff position. Staffing for commissions require approximately 25% of a department head's time in addition to administrative support. The proposed Environmental Commission would fall under the purview of the Environmental Sustainability Department (ESD). Currently, the ESD Director, who also serves as the Building Official, is responsible for the review and approval of Woolsey Fire rebuilding projects and does not have sufficient time to oversee a new commission. Since commissions are advisory in nature, a new commission would generate recommendations for new programs and projects for the City. Due to the COVID-19 pandemic, there are currently no available funds for new projects, nor is there funding for an additional staff position. Existing ESD staff are providing support for rebuild services in lieu of consultants.
- Community Outreach for vacant land including Trancas Field, Heathercliff/PCH property, loki property, and La Paz – estimated at \$250,000 for a consultant.

Current constraints on funding make it unlikely that any projects could be developed soon. Results of an outreach process would be outdated by the time the City could move forward on any projects.

- Malibu Lagoon State Beach Coastal Geomorphology and Hydrology Study - \$275,000 based upon the results of the Request for Proposals (RFP) process.
- Business Licenses – estimated at \$100,000 a year on an ongoing basis with an additional staff position and a one-time cost \$25,000 to expand the City's general ledger software. Prior to the COVID-19 pandemic, City staff had been in discussions with Los Angeles County regarding having the County assist with more robust tracking of business licenses. Due to the COVID-19 pandemic, additional services from the County will be unlikely.
- Enforcement of the Dumpster Lid Ordinance – estimated at \$50,000. The ordinance states that each dumpster must be inspected four times per year. The City has approximately 200 commercial dumpsters, which will require one hour of staff time per inspection for a total of 800 hours per year of staff time. This equates to approximately half of a full-time ESD position. This number increases if there are problems that require follow up with Code Enforcement. ESD staff are currently working on mandated environmental programs and assisting with Woolsey Fire rebuilding assignments in lieu of consultants. Staff recommends that the City encourage commercial properties to comply with the Dumpster Lid Ordinance and postpone enforcement until a future year.
- Implementation of the Dark Sky Ordinance for commercial properties-estimated at \$50,000. On October 15, 2018, the Council adopted the Dark Sky Ordinance, which regulates outdoor lighting. The ordinance requires that commercial properties and residential establishments must be compliant with the ordinance by October 15, 2020. The Proposed Budget does not provide funding or staffing for implementation or enforcement of the Dark Sky Ordinance other than for gas stations.
- Departmental Audits – estimated at \$50,000. Council Policy #17 provides that the City conduct two departmental audits each year. The Proposed Budget does not include funding for departmental audits in Fiscal Year 2020-2021.
- Implementation of the IT Strategic Plan – estimated at \$400,000. In Fiscal Year 2019-2020, pursuant to Council Policy #17, the City conducted a departmental audit of the Information Technology division. The comprehensive analysis conducted by SDI indicates that the City would benefit by upgrading its technology equipment, security and software. No funding for these upgrades has been included in the Proposed Budget.

- Malibu Canyon Traffic Study – estimated at \$50,000. On February 10, 2020, the Council directed staff to initiate a traffic study on Malibu Canyon near the Malibu Knolls area. The estimated cost of \$50,000 for this study has not been included in the Proposed Budget.
- Big Rock Generators - The residents of the Big Rock neighborhood have asked the City to contribute up to \$170,000 to fund three diesel generators to provide back-up power for the water pumps at the Los Angeles County Department of Public Works, Water District 29 (District 29) facilities serving the area. District 29 owns and operates 30 pump stations within its boundaries. 22 of the pump stations are located within the City of Malibu, and three of the pumps serve the Big Rock neighborhood. District 29 has acquired 11 mobile generators and has informed City staff that these generators will be staged in and around Malibu during red flag conditions. Since the water pumps are owned and operated by Los Angeles County, a City assessment district cannot be developed to fund the acquisition and installation of the back up generators. District 29 has also informed the City that it is concerned about the ongoing costs of maintaining generators and does not have funding identified for ongoing costs. The City can only grant funds to an established 501(c)(3) organization and cannot grant funds to an individual or private corporation due to regulations on the gift of public funds.

If the Council determines that the above-listed unfunded expenditures are necessary, other funded programs or staffing positions must be eliminated. Some options could include:

- Direct the City Manager to develop and offer a retirement incentive program. The City's retirement plan with CalPERS provides for a retirement formula of 2% at age 55, whereby employees can retire at the age of 55 and receive 2% of their salary multiplied by their years of service. CalPERS also allows employees to retire as early as age 50 with a decrease in the percentage formula. There are currently 23 staff members over the age of 50 who have worked for the City for many years and are at the top of their salary scale. There would be potential savings from these employees retiring and hiring lower paid employees in their places.

A number of other cities have recently offered retirement incentives to cut costs during this time of economic uncertainty. Some plans include a lump sum payment equal to \$1,000 per year of service and two years of credit toward vesting with the retiree medical plan. Others have offered eighteen months of ongoing health insurance.

- Eliminate positions and consolidate functions. The City could realize savings by eliminating certain staff positions; however the elimination of staff will

require a reduction of services to the community and will require the Council to postpone or eliminate Work Plan assignments. Some of the positions added most recently provide Environmental and Sustainability support, Code Enforcement, Fire Safety services, Engineering and Public Works services, and Maintenance functions. The Fire Safety services and Engineering and Public Works services were added after the Woolsey Fire to assist the community in rebuilding and creating a safer community.

- Tree maintenance – The Proposed Budget includes \$45,000 in tree maintenance services. The Council could eliminate tree maintenance for the upcoming year in an effort to reduce the budget.
- Reduce Community Services programs and activities. Sports, Aquatics, Day Camp, Senior Center, Cultural Arts, and Special Events could be reduced in the coming year to reduce the overall budget. Many of these programs require the use of contract and part-time staff. Savings could be realized by reducing or eliminating these programs in Fiscal Year 2020-2021.
- Reduce sustainability programs – The City must continue to perform mandated environmental compliance, and the Proposed Budget provides funding for all mandated programs and grant-funded activities. However, the City has expanded its environmental programs and staff to be forward-thinking and develop innovative sustainable practices. Programs that are not mandatory could be reduced or eliminated in Fiscal Year 2020-2021.
- Eliminate other line item expenditures. Some examples of expenditures that could be reduced include the Community Grant program, the contract for law enforcement with the Los Angeles County Sheriff's Department, the contract for Homeless Outreach services, the Joint Use Agreement with the Santa Monica-Malibu Unified School District, Code Enforcement, and Street Maintenance Services.

Staff recognizes the severity of reducing or eliminating any of the above listed items and presents them to Council for consideration only. Staff is not recommending a reduction or elimination of any program or service unless the Council directs such an action.

### **Future Year Expenditures**

There are future year expenditures that the Council should consider when planning for the Proposed Budget.

- Increase in debt service on Certificates of Participation (COPs) for the 2018 Land Acquisition – The Proposed Budget for Fiscal Year 2020-2021 includes

\$550,000 for the first interest payment on the COPs. In Fiscal Year 2021-2022, that amount will increase by \$629,000 to \$1,179,000.

- Future costs associated with School District Separation – The Proposed Budget has sufficient funding to prepare a demography study and complete the financial analysis needed to submit a report to the Los Angeles County Office of Education (LACOE). There is currently no funding for future tasks including a possible Environmental Impact Report (EIR) or other studies necessary to move forward with the separation.
- Increase in CalPERS Unfunded Liability – The economic conditions created by the COVID-19 pandemic have impacted the rate of return on CalPERS deposits. The current discount rate is based on a desired 7% return on investments. The most recent information from CalPERS has that rate at 1% for the year (up from a -4% the month before). The increase to the City's contribution to its unfunded liability would first occur in Fiscal Year 2022-2023 and increase in steps over the next five years.
- The New Sheriff Substation at the Santa Monica College satellite campus in the Civic Center is expected to open in Fiscal Year 2021-2022. The substation could add up to \$3 million to the City's Public Safety budget. The City had planned to have a series of public meetings about the substation in April and May that have been postponed due to the COVID-19 pandemic.

In anticipation of an increase of expenses in Fiscal Year 2021-2022, the Council should be mindful of the need to curb expenses in Fiscal Year 2020-2021 in the event that the City's General Fund revenues do not recover quickly from the impacts of the COVID-19 pandemic.

### **Budget Summary**

The Proposed Budget includes General Fund annual revenue of \$30.20 million and General Fund annual expenditures for ongoing City operations of \$30.20 million, representing a balanced budget.

Despite a decline in General Fund revenues as a result of the COVID-19 pandemic, the Fiscal Year 2020-2021 budget proposes a starting General Fund Undesignated Reserve at July 1, 2020 of \$22.83 million. This reserve is higher than the \$21.10 million General Fund Undesignated Reserve that was anticipated during the prior year budget development. Notwithstanding the negative economic impacts of the COVID-19 pandemic in the fourth quarter of the fiscal year, the City's strong financial practices and conservative budgeting are reflected in this overall higher reserve.

The projected General Fund Undesignated Reserve at June 30, 2021 is \$22.83 million. The projected reserve is 76% of the annual operating budget. This exceeds

the City's goal of maintaining a minimum of 50% of the operating budget in reserves and exceeds the 65% goal necessary to retain the highest credit rating for the City. The total projected General Fund balance (including Designated and Undesignated Reserves, the SCE Woolsey Fire Settlement and the FEMA/CalOES liability) at June 30, 2021 is \$24.5 million.

It should be noted that the projected reserve of 76% is based on the one-time use of SCE Settlement Funds, Special Revenue funds and grants. If the use of these funds were eliminated, the projected General Fund reserve would be 65% of the annual operating budget.

Revenues to the Special Revenue Fund total \$20.38 million and expenditures total \$5.79 million. Transfers of \$15.46 million to other funds will leave a projected reserve of \$5.62 million of Special Revenue Funds at Fiscal Year-end.

Revenue to the Legacy Park Project Fund totals \$1.68 million and expenditures total \$1.89 million. Transfers of \$35,000 to other funds will leave a projected Legacy Park Project Fund Reserve at June 30, 2021 of \$33,000. The Legacy Park Fund reflects the decreases in rent revenue approved by the Council after the Woolsey Fire.

Revenue to all funds is projected at \$54.34 million and expenditures for all funds are projected at \$63.14 million.

### **General Fund Revenue**

Due to the anticipated impacts of the COVID-19 pandemic, many of the City's major tax revenue sources are budgeted to decrease or remain flat in Fiscal Year 2020-2021.

The City's major General Fund tax revenue sources are Property Tax, Documentary Transfer Tax, Utility User's Tax, Transient Occupancy Tax, and Sales Tax.

- Secured Property Tax revenue (100-0000-3111) was budgeted at \$10.25 million for Fiscal Year 2019-2020 in anticipation of reductions due to the Woolsey Fire. That revenue is now projected to be \$11.25 million based on revised numbers from the County of Los Angeles. Property Tax revenue is projected to remain flat at \$11.25 million in Fiscal Year 2020-2021.
- Documentary Transfer Tax revenue (100-0000-3131) is projected to decrease by \$350,000.
- Utility User's Tax (100-0000-3132) is projected to decrease by \$200,000 from the prior year. This reduction reflects impacts from the COVID-19 pandemic to commercial properties as well as a decrease from the Woolsey Fire.

- Transient Occupancy Tax (TOT) (100-0000-3133) from hotel rentals is projected to decrease by \$200,000. The City collects TOT from six motel/hotel properties and one RV park. One of the six motel/hotel properties is closed due to damage incurred in the Woolsey Fire. The budget reflects a decrease in this revenue source as a result of the COVID-19 pandemic.
- Transient Occupancy Tax from short-term residential rentals (100-0000-3133-01) is budgeted to decrease by \$400,000. The Adopted Budget for Fiscal Year 2019-2020 included a reduction of TOT from short-term rentals as a result of an anticipated adoption of a short-term rental ordinance. The Proposed Budget further reduces that anticipated revenue source due to the expected ordinance and the COVID-19 pandemic.
- Franchise Fees (100-0000-3134) are budgeted to decrease by \$50,000.
- Sales Tax (100-0000-3137) is projected to decrease \$750,000 as a result of the current Stay at Home order and anticipated reduced capacity by restaurants throughout the fiscal year. The majority of the City's annual sales tax revenue is derived from restaurants, gas stations and grocery stores, and the budget reflects the impacts to restaurants and gas stations from the pandemic.

***Proposed Transient Occupancy Tax Rate Increase:*** On November 19, 2019, the Council discussed the possibility of putting a measure on the November 2020 election to raise the City's Transient Occupancy Tax, which is currently 12%. If the Council wishes to pursue this, they must direct staff to bring back resolutions to submit the question to the voters, setting priorities for arguments and rebuttals, and direct the City Attorney to prepare an impartial analysis. The Council must call for election ballot measures at a Council Meeting prior to August 7, 2020 to meet the deadlines for the November 3 General Municipal Election.

Revenue from Licenses and Permits is budgeted to decrease a total of \$460,000 from the adopted budget of the prior fiscal year, and revenue from Service Charges is budgeted to decrease \$750,000 from the prior fiscal year. These decreases are \$400,000 greater than in the first version of the budget. They reflect more current information from the County and the State and the anticipated reductions in both applications and participation in programming and events due to the COVID-19 pandemic.

The Proposed Budget for Fiscal Year 2020-2021 reflects the Council's direction to waive rebuild fees through December 31, 2020 and anticipates that revenue from rebuild permits will commence on January 1, 2021. The fiscal impact of the fee waivers is projected to be approximately \$4.2 million of uncollected revenue in Fiscal Year 2019-2020 and Fiscal Year 2020-2021.

The net change of all General Fund revenue represents a decrease of \$2.13 million in revenue from the Fiscal Year 2019-2020 Adopted Budget.

### **Special Revenue Funds**

The Special Revenue Fund totals \$20.38 million. Gas Tax revenue is projected at \$303,000. Gas Tax revenues are based, in part, on projected fuel costs and sales, and the budgeted amount has decreased by \$40,000 from the prior year due to impacts from the Stay at Home orders of the COVID-19 pandemic. Traffic Safety revenue is projected to remain flat at \$200,000. Staff received updated numbers in May for these funds from the State, and both are likely to see continuing effects from the COVID-19 pandemic. Proposition A revenue is projected at \$255,000 and Proposition C revenue is projected at \$212,000. Revenue from the three Landslide Maintenance Districts, the Carbon Beach Undergrounding Community Facilities District, and the Broad Beach Undergrounding Assessment District are also budgeted in Special Revenue funds. Revenue from the Landslide Maintenance Districts is used for operations and maintenance. Revenue from the other special districts is used to pay debt service and associated administrative costs.

### **Legacy Park Project Fund**

The Legacy Park Project Fund reflects revenue and expenditures associated with the City's three commercial properties, Legacy Park, and clean water projects. The Proposed Budget includes \$1.51 million of base rental income from three commercial properties. In prior years, the City also received additional funds from the percentage rental income from the Malibu Lumber Yard site. The percentage rental income has dropped significantly in previous years due to the decline of brick and mortar retail sales. Due to those vacancies combined with the closure of non-essential businesses due to the COVID-19 pandemic, no percentage rent is anticipated in Fiscal Year 2020-2021. Revenue is used for debt service associated with the Legacy Park acquisition, operations and maintenance of Legacy Park, and other high priority clean water expenses. The available amount in the Legacy Park Project Fund has decreased from prior years as a result of the Civic Center Water Treatment Facility (CCWTF) Assessment District payment necessary for the commercial properties and the ongoing use of these funds for clean water expenses. The City will be reimbursed the total amount of the CCWTF assessment from the commercial property tenants over time.

### **Expenditures**

The expenditures in the Proposed Budget are based on the priorities in Annual Work Plan included as Attachment 3.

Overall, the budget represents significant reductions in expenses from the prior fiscal year to meet the expected \$2.13 million loss of General Fund revenue. All departments reduced expenditures of travel, training, operating supplies, printing, professional services, and all non-essential expenses. Certain costs cannot be



reduced, including property insurance, debt service, law enforcement services, election services for the district elections and professional services for mandated activities.

On January 13, 2020, the Council adopted Resolution No. 20-02 declaring its intention to place a binding initiative on the ballot for the 2020 General Municipal Election as to whether to transition to district-based elections. This action was taken in response to the October 25, 2019, letter sent by Milton C. Grimes of the Law Offices of Milton C. Grimes to the City that claimed the City's at-large system of voting dilutes the ability of Latinos to elect candidates of their choice or to otherwise influence the outcome of the City's elections. Funding for the demographer to prepare the maps and the necessary outreach has been included in the Proposed Budget.

Due to the projected decrease in General Fund Revenue, the Proposed Budget has been developed conservatively with a continued emphasis on streamlining services to reduce costs. The Proposed Budget reduces the use of consultants for the Woolsey Fire rebuilding effort and completes those tasks with existing staff. Staff that are working on rebuilding efforts will be funded by the SCE Woolsey Fire Settlement Fund in place of General Funds, thereby reducing the City's General Fund expenditures by \$960,000. Additionally, Special Revenue funds have been budgeted in lieu of General Funds where appropriate to reduce the use of General Funds.

Internal Service allocations for information technology and vehicles are assigned by department. The Proposed Budget includes an Information Technology (IT) allocation of \$4,500 per computer user. The physical distancing made necessary by the COVID-19 pandemic had increased the City's reliance on technology to maintain operations and provide services to the community. To further reduce expenditures, departments were not charged \$5,000 per vehicle assigned. Sufficient fund balance exists in the Vehicle Fund to eliminate this internal charge for Fiscal Year 2020-2021.

The City's CalPERS contribution rate for Fiscal Year 2020-2021 will be 18.75% of payroll for Classic Employees (hired prior to 2013) and 7.87% of payroll for New Employees (hired after 2013). In Fiscal Year 2019-2020, the City's contribution rate for Classic Employees was 17.87% and 7.07% for New Employees. The Proposed Budget provides for 40 Classic Full-Time Employees and 44 New Full-Time Employees. Part-Time Employees and Interns do not participate in CalPERS.

The COVID-19 pandemic may impact long-term CalPERS contribution rates. At this time, staff does not have an indication of what that impact will be. If CalPERS adjusts its discount rates and investment portfolio, the City will be responsible for higher annual contributions. Staff continues to monitor the City's contribution rates and the impact they will have on future budgets.

### **Woolsey Fire Impact on Fiscal Year 2020-2021 Budget**

The City and the City's budget continue to be impacted by the 2018 Woolsey Fire. Expenditures related to the Woolsey Fire continue to be included as a stand-alone budget program, which allows the individual department budgets to reflect ongoing costs only. This budget includes expenditures for the ongoing rebuilding and recovery efforts for Planning, Building Safety, Geology, Biology, Coastal Engineering, Environmental Health, and Public Works as well as various professional services, including contract planners, inspectors, plan checking, and other services needed to facilitate the rebuilding of burned homes and recovery efforts of the City.

As discussed above, consultant costs have been reduced and staff time from various departments has been included. Consultant costs are included at \$1.6 million which is a reduction of \$1.1 million from the prior year. The use of staff time instead of consultants for rebuilding efforts impacts the City's Work Plan priorities, as many staff will not be available to work on other non-Woolsey related priorities in the upcoming fiscal year.

Staff will continue to manage the high volume of document research and public records requests. Advertising, website and printing costs are included to make sure that all the necessary information is being communicated extensively with the community. These costs also include projected expenditures for storm response in the burn areas for Fiscal Year 2020-2021. These total Woolsey Fire related costs are estimated at \$3.14 million for the fiscal year and are funded by the SCE Woolsey Fire Settlement Fund per Council direction.

Per the Council's direction, the City has prioritized the Woolsey Fire recovery. City staff and consultants have been dedicated to helping homeowners through the rebuilding process. Staff have managed to keep this process going even with the challenges of the COVID-19 pandemic and required physical distancing. To date, 240 applications have been approved by Planning, 101 building permits have been issued, and 3 homes have been completed with more slated to finish soon.

**Fee Waivers:** On June 24, 2019, the Council adopted Resolution No. 19-30 waiving permit fees in Fiscal Year 2019-2020 for like-for-like and like-for-like plus 10% Woolsey Fire primary residence rebuilding. The Council also approved the refunding of any of these permit fees paid in Fiscal Year 2018-2019. On February 24, 2020, the Council adopted Resolution No. 20-10 superseding and replacing Resolution No. 19-30. The Council extended and revised the City's fee waiver program. The updated fee waiver requirements state that an application for fee waivers must be received by June 30, 2020; all required Planning Department applications for the project must be deemed complete by June 30, 2020; and all required building permits must be pulled by December 30, 2020.

Currently, approximately \$2.1 million of fees have been refunded or waived. Staff estimates that there is an additional \$700,000 of eligible fees for refund that have yet to be claimed. Additionally, staff thinks that the current pace of fee waivers will be consistent for the remainder of the fiscal year resulting in an additional \$1.4 million in waived fees. The projection of refunded and waived fees for Fiscal Year 2019-2020 is approximately \$4.2 million. If the Council were to further extend the fee waiver program, staff anticipates that another \$1.4 million would be waived. This is not included in the Proposed Budget for Fiscal Year 2020-2021 and would require additional reductions to the expenditure budget.

There are also capital expenditures to cover the repair and restoration projects necessary after the Woolsey Fire and the subsequent winter storms. These infrastructure and facility repair costs are detailed in a separate Disaster Capital Improvement Projects program for a total \$3.74 million in expenditures for Fiscal Year 2020-2021. An additional \$2.83 million in costs was incurred in Fiscal Year 2019-2020 and \$3.03 million in Fiscal Year 2018-2019.

A large share of these capital expenses will be covered by FEMA, CalOES and the City's insurance policy with California Joint Powers Insurance Authority (CalJPIA). In past disasters, these agencies have taken years to reimburse the City for these costs. Staff is not projecting that any reimbursement will occur in Fiscal Year 2020-2021. The City received a payment from CalJPIA in April 2020 in the amount of \$1.77 million to cover some costs. The remaining projected \$7 million in costs will remain as a liability against the General Fund until reimbursement is received. These disaster-related projects for Fiscal Year 2020-2021 include:

|   |            |
|---|------------|
| • Latigo Canyon Road and Retaining Wall     | \$ 618,000 |
| • Trancas Canyon Park Improvements          | \$ 231,000 |
| • Trancas Canyon Park Slope Improvements    | \$ 600,000 |
| • Birdview Avenue Improvements              | \$ 25,000  |
| • Broad Beach Water Quality Improvements    | \$ 500,000 |
| • Encinal Canyon Road Drainage Improvements | \$ 500,000 |
| • Charmlee Park Repairs                     | \$ 200,000 |
| • Outdoor Warning Sirens                    | \$ 70,000  |

There are several additional infrastructure repair and restoration projects that are not slated to begin in Fiscal Year 2020-2021. These projects will be included in future budgets.

#### **Impact of COVID-19 on Fiscal Year 2020-2021 Budget**

Expenditures related to costs associated with the City's response to the COVID-19 pandemic have been included in a new budget page. These costs include staff time related to operations of the Emergency Operations Center and the communications team, as well as expenses for personal protective equipment (PPEs) and cleaning

supplies. Staff currently estimates that these costs will total \$946,000 for Fiscal Year 2019-2020 and \$284,000 for Fiscal Year 2020-2021.

However, these estimates are only based on the current Roadmap to Recovery orders. If a second wave of COVID-19 occurs in the fall of 2020, these costs will escalate. The City has already begun the process of requesting reimbursement for emergency response from FEMA. FEMA will cover staff overtime (not regular time) and costs for safety supplies and communication-related costs. The redeployment of City staff to respond to the emergency represents the largest share of the costs in the current fiscal year and is not reimbursable through FEMA.

### ***Management and Administration***

In Fiscal Year 2020-2021, the Management and Administration Department budget has increased from the prior fiscal year by \$3,500. This represents an additional \$75,000 in cuts from the prior version of the budget. Most departments were reduced substantially, but debt service will increase by \$550,000 due to the first interest payment on the COPs for the vacant land purchase in 2018. This increase is comprised of the net impact of:

- A decrease of \$140,000 in City Council due to a reduction in Professional Services as tasks have been completed
- An increase of \$9,000 in Media Operations reflective of an increase in professional services to account for closed captioning of meetings
- A decrease of \$10,000 in the City Manager budget
- A decrease of \$20,000 in the City Attorney budget due to the one-time district election settlement payment in the prior fiscal year
- A decrease of \$67,000 in the City Clerk budget due to prior year's inclusion of \$111,000 in election costs related to potential recalls and offset by the added costs for district-based elections
- A decrease of \$330,000 in Finance due to decreased filming projections as a result of the COVID-19 pandemic, reduced professional services and reduced staff costs
- An increase of \$37,000 in Non-Departmental Services due to an increase in the City's insurance premiums
- A decrease of \$127,000 in Information Services due to a reduction in Professional Services
- A decrease of \$40,000 in City Hall due to reductions in Leasehold Improvements
- An increase of \$550,000 for Debt Service for the first interest payment on the COPs for the 2018 land acquisition

The Proposed Budget assumes that the City will not offer passport processing services in the first six months of the upcoming fiscal year. These services are anticipated to resume in January 2021.

### *Public Safety*

The overall budget for Public Safety has increased \$58,000 from the prior fiscal year due to a combination of factors.

- There will be an increase of \$489,000 in costs charged by the Los Angeles County Sheriff's Department (LASD), including a cost of living increase and an increase for the Sheriff's Department Liability Trust Fund for a total increase of 6.07% for this fiscal year. The City continues to use \$150,000 in grant funds to supplement law enforcement activities, which helps the offset the amount of General Funds used for this department. The City, as well as other contract cities, has submitted a request to Los Angeles County that these fees be waived for the upcoming year due to the economic impacts of the COVID-19 pandemic. The LA County Board of Supervisors did waive the .5% increase for the Liability Trust Fund but has not yet decided about the 6.02% increase to the fees for salary and benefits.
- The City's contract with Los Angeles County Department of Animal Care and Control is projected to increase by \$2,000 in Fiscal Year 2020-2021. The Department had planned significant increases to their fee structure but will now complete further research to determine the fees.
- To offset some of these increases, other cuts were made in various line items.
- The half-time Fire Liaison position added at midyear of Fiscal Year 2019-2020 has been unfunded for Fiscal Year 2020-2021
- Professional Services has been reduced by \$250,000
- Homeless Services has been reduced by \$45,000. The outreach team remains fully funded but there are no additional resources for homeless services.

### **Community Services**

The Community Services budget for Fiscal Year 2020-2021 has decreased a net amount of \$195,000 due to:

- An increase of \$11,000 in Transportation Services for Dial-A-Ride services
- A decrease of \$16,000 in General Recreation
- A decrease of \$11,000 in Aquatics due to anticipated closures of the pool
- A decrease of \$6,000 in Day Camp to reflect lower contract personnel costs due to projected lower attendance due to the COVID-19 pandemic

- A decrease of \$9,000 in Sports to reflect the anticipated reduction in attendance to programs due to the COVID-19 pandemic
- The addition of \$27,000 for the anticipated opening of the Temporary Skate Park
- A decrease of \$48,000 in Community Classes to reflect the anticipated reduction in attendance to programs due to the COVID-19 pandemic
- A decrease of \$37,000 in Senior Adult Programs to reflect the anticipated reduction in attendance to programs due to the COVID-19 pandemic
- A decrease of \$52,000 in Park Maintenance due to decreases in Professional Services and Capital Outlay
- A \$28,000 decrease in Special Events due to the projected elimination of several events due to the COVID-19 pandemic
- A decrease of \$15,000 for Cultural Arts to reflect due to the projected elimination of several events due to the COVID-19 pandemic
- An increase of \$12,000 in Legacy Park

The Community Services budget, while reduced, still provides for an array of community and cultural arts programming and activities but is based on a projected reduction in attendance due to the COVID-19 pandemic. Since the first version of the budget, additional cuts to the number of part-time staff hours have been made to reflect more limited programming due to the recovery phasing.

### ***Environmental Sustainability***

The budget for the Environmental Sustainability Department has decreased \$1.13 million for Fiscal Year 2020-2021 compared with the prior year budget as a result of:

- A decrease of \$733,000 in Building Safety due to the transferring salaries and benefits to the Woolsey Fire Rebuilding budget
- A \$236,000 decrease in Wastewater Management due to the transferring salaries and benefits to the Woolsey Fire Rebuilding budget
- A \$166,000 decrease in Clean Water due a decrease in Professional Services

### ***Planning***

The Planning Department's budget has decreased by \$506,000 due to the transferring of salaries and benefits to the Woolsey Fire Rebuilding budget and the plan to leave two vacant positions unfilled. Costs associated with Code Enforcement services remain comparable to the prior year to maintain this important service to the community.

## ***Public Works***

The budget for Public Works has decreased \$837,000 attributable to:

- A decrease of \$182,000 in Street Maintenance due to the transferring of staff time to the operation of the CCWTF and general reduction of other expenses
- A decrease of \$190,000 in Fleet Operations that reflects the three vehicles purchased in Fiscal Year 2019-2020. No new vehicles are budgeted for the upcoming fiscal year.
- A decrease of \$33,000 in Stormwater Treatment Facilities due to lower stormwater monitoring costs
- A decrease of \$437,000 in Public Works Engineering that reflects the transferring of staff time to the Woolsey Fire Rebuilding budget and the reduction of Professional Services

### ***Civic Center Water Treatment Facility***

On May 11, 2020, the Council received a presentation on the 2020 Wastewater and Recycled Water Rates for the Civic Center Water Treatment Facility and directed staff to defer revising the rates for one year. There is a projected \$309,000 deficit for Fiscal Years 2018-2019 and 2019-2020 combined. Deferring the rates for one year increases that deficit to \$615,445, which remains as a loan from the General Fund until it is repaid by the ratepayers over three years.

## **Capital Projects**

The Capital Improvement Projects budget totals \$16.29 million for Fiscal Year 2020-2021, including:

|   |              |
|---|--------------|
| • Annual Street Overlay                       | \$ 600,000   |
| • PCH Median Improvements                     | \$ 3,000,000 |
| • Civic Center Way Improvements               | \$ 4,505,917 |
| • PCH Signal Synchronization System           | \$ 1,200,000 |
| • Civic Center Stormwater Diversion Structure | \$ 100,000   |
| • Marie Canyon Green Streets                  | \$ 276,248   |
| • Storm Drain Trash Screens                   | \$ 35,000    |
| • CC Water Treatment Facility – Phase Two     | \$ 2,000,000 |
| • City Hall Roof Project                      | \$ 289,530   |
| • Westward Beach Road Improvements            | \$ 3,875,000 |
| • Temporary Skate Park                        | \$ 150,000   |
| • Bluffs Park Workout Stations                | \$ 40,000    |
| • Bluffs Park Shade Structure                 | \$ 45,000    |

- Vehicle Protection Devices \$ 100,000
- Malibu Road Slope Repairs \$ 75,000

Funding for the design of the Permanent Skate Park was included in the Adopted Budget for Fiscal Year 2019-2020. The Proposed Budget does not include funding for the construction of the Permanent Skate Park.

Pursuant to the City's budgeting policies, unspent capital project funds will be rolled over each year until the project is completed.

Of the total \$16.29 million of capital expenditures, \$14.38 million is being funded from grants, \$800,000 from special revenue funds, \$35,000 from the Legacy Park Project Fund, and \$800,000 from various General Fund Designated Reserves. There are no capital projects being funded from the General Fund Undesignated Reserve in Fiscal Year 2020-2021

### **Personnel**

To present a balanced budget, staffing levels have been reduced and a cost of living increase for staff has been eliminated. The Proposed Budget for Fiscal Year 2020-2021 provides for 91 full-time equivalent positions comprised of 82 full-time employees, the equivalent of 9 full-time employees working as part-time employees.

The reduction in staffing levels has been achieved by not filling existing vacancies. The following vacant positions have not been funded, resulting in a savings of \$320,000:

- Student interns (part-time)
- Fire Safety Liaison (part-time)
- Assistant Planner
- Office Assistant Planning
- Planning Intern
- Part-time Recreation Assistants

The total of 91 full-time equivalent positions is a reduction of 6 full-time equivalent positions from the prior fiscal year.

The City typically provides an annual cost of living adjustment (COLA) to employees. The adjustment is derived from the Consumer Price Index (CPI) using an annual percentage from February. The percentage change of the CPI was 3.40% in February. To reduce expenses, the Proposed Budget does not include a cost of living adjustment for City staff which eliminated \$265,000 of expenses.

The City Manager has the authority to transfer staff into previously authorized classifications provided there is no fiscal impact as a result of the transfer.



### **General Fund Grant Applications**

The Proposed Budget includes \$150,000 for the General Fund Grant program which is a slight decrease of \$10,000 from the prior fiscal year. Due to the Stay at Home orders for the COVID-19 pandemic, the City extended the application deadline for General Fund Grants from March 31 to April 10. The City received 25 grant applications totaling over \$500,000. A summary of the grant applications has been attached (Attachment 2).

### **Budget Schedule**

The Administration and Finance Subcommittee (A&F) typically convenes every year to discuss the General Fund Grant Applications and the Proposed Budget. Due to the constraints on meetings from the COVID-19 pandemic, an A&F meeting has not yet been scheduled.

The Final Budget for Fiscal Year 2020-2021 will be presented to the Council for adoption on June 22, 2020.

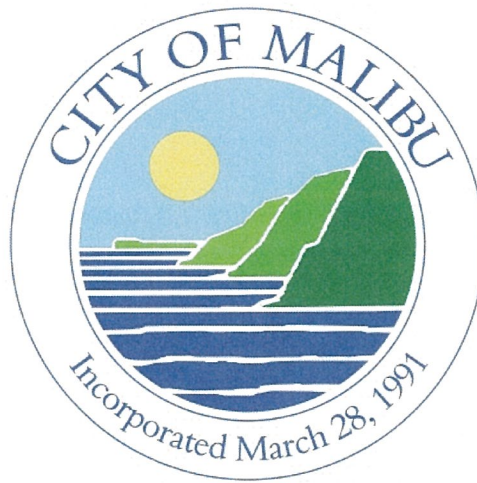
### **ATTACHMENTS:**

1. Fiscal Year 2020-2021 Proposed Budget
2. Fiscal Year 2020-2021 General Fund Grant Application Summary
3. Fiscal Year 2020-2021 City Work Plan (to be released under separate cover)
4. Notice of Public Hearing

# City of Malibu, California

## Proposed Budget

Fiscal Year 2020-2021



### City Officials

Karen Farrer, Mayor  
Mikke Pierson, Mayor Pro Tem  
Rick Mullen, Councilmember  
Skylar Peak, Councilmember  
Jefferson Wagner, Councilmember

Reva Feldman, City Manager  
Lisa Soghor, Assistant City Manager  
Christi Hogin, City Attorney  
Heather Glaser, City Clerk  
Bonnie Blue, Planning Director  
Rob Duboux, Public Works Director  
Yolanda Bundy, Building Official/ESD Director  
Jesse Bobbett, Community Services Director

THIS PAGE INTENTIONALLY LEFT BLANK

# SCHEDULE OF FUND BALANCES FY 2020-2021

| Fund  | Fund Balance<br>July 1, 2020<br>(Projected) | Projected<br>Revenues | Projected<br>Expenditures | Transfers<br>In/(Out)  | Fund Balance<br>June 30, 2021<br>(Projected) |
|---|---|-----------------------|---------------------------|------------------------|--|
| General Fund - Undesignated                           | 22,830,611                                  | 30,201,850            | 30,201,541                |                        | 22,830,920                                   |
| General Fund - Woolsey Rebuild                        | -   | -                     | 3,339,968                 | 3,339,968              | -  |
| General Fund - SCE Settlement Woolsey Fire            | 10,422,459                                  | -                     | -                         | (3,339,968)            | 7,082,491                                    |
| Designated for CIPs                                   | 425,625                                     | -                     | -                         | (360,000)              | 65,625                                       |
| Designated for Deferred Maintenance - City Facilities | 848,010                                     | -                     | 30,000                    | (289,530)              | 528,480                                      |
| Designated for Case/Crummer Parcel                    | 445,000                                     | -                     | -                         | (150,000)              | 295,000                                      |
| Designated for Bluffs Park                            | -   | -                     | -                         | -                      | -  |
| Designated for Water Quality Settlement               | 160,000                                     | -                     | 100,000                   | -                      | 60,000                                       |
| Designated for Housing Element                        | 240,000                                     | -                     | 100,000                   | -                      | 140,000                                      |
| Designated for City Facilities - La Paz               | 500,000                                     | -                     | -                         | -                      | 500,000                                      |
| Designated for FEMA Disaster Capital Projects         | (4,174,437)                                 | -                     | 2,827,960                 | -                      | (7,002,397)                                  |
| <b>Total General Fund</b>                             | <b>\$ 31,697,268</b>                        | <b>\$ 30,201,850</b>  | <b>\$ 36,599,469</b>      | <b>\$ (799,530)</b>    | <b>\$ 24,500,118</b>                         |
| Gas Tax Fund  | 204,897                                     | 302,723               | 425,000                   | -                      | 82,620                                       |
| Traffic Safety Fund                                   | 172,468                                     | 200,900               | 340,000                   | -                      | 33,368                                       |
| Proposition A Fund                                    | 270,582                                     | 255,902               | 207,000                   | -                      | 319,484                                      |
| Proposition C Fund                                    | 428,389                                     | 212,605               | 200,000                   | (235,000)              | 205,994                                      |
| Measure R Fund  | 296,979                                     | 159,970               | 400,000                   | -                      | 56,949                                       |
| Air Quality Management Fund                           | 98,943                                      | 16,800                | -                         | -                      | 115,743                                      |
| Solid Waste Management Fund                           | 26,493                                      | 143,200               | 163,602                   | -                      | 6,091  |
| Parkland Development Fund                             | 115,368                                     | 21,000                | 75,000                    | -                      | 61,368                                       |
| Art in Public Places Fund                             | 34,570                                      | -                     | -                         | -                      | 34,570                                       |
| Quimby Fund   | 3,800                                       | 100                   | -                         | -                      | 3,900  |
| COPS (Brulte) Grant Fund                              | -   | 150,000               | 150,000                   | -                      | -  |
| Measure M Fund  | 391,970                                     | 181,214               | -                         | (320,000)              | 253,184                                      |
| Road Maintenance and Rehabilitation Fund              | 306,157                                     | 218,825               | -                         | (245,000)              | 279,982                                      |
| Community Development Block Grant                     | 862   | 22,750                | 21,750                    | -                      | 1,862  |
| Measure W LA County Stormwater                        | -   | 390,100               | 100,000                   | (276,248)              | 13,852                                       |
| Grants Fund   | -   | 12,680,917            | 300,000                   | (12,380,917)           | -  |
| Civic Center Water Treatment Facility AD              | 3,832,315                                   | 2,587,519             | 2,480,963                 | -                      | 3,938,871                                    |
| Big Rock Mesa LMD Fund                                | 92,104                                      | 323,876               | 397,467                   | -                      | 18,513                                       |
| Malibu Road LMD Fund                                  | 64,724                                      | 59,160                | 83,693                    | -                      | 40,191                                       |
| Calle Del Barco LMD Fund                              | 75,035                                      | 72,323                | 65,193                    | -                      | 82,165                                       |
| Carbon Beach Undergrounding CFD Fund                  | 358   | 236,332               | 235,000                   | -                      | 1,690  |
| Broad Beach Assessment District                       | 1,676                                       | 142,710               | 142,436                   | -                      | 1,950  |
| Civic Center Water Treatment Facility Phase Two       | 70,891                                      | 2,000,000             | -                         | (2,000,000)            | 70,891                                       |
| <b>Total Special Revenue Funds</b>                    | <b>\$ 6,488,581</b>                         | <b>\$ 20,378,926</b>  | <b>\$ 5,787,104</b>       | <b>\$ (15,457,165)</b> | <b>\$ 5,623,238</b>                          |
| Capital Improvements Fund                             | -   | -                     | 16,291,695                | 16,291,695             | -  |
| <b>Capital Improvements Fund</b>                      | <b>\$ -</b>                                 | <b>\$ -</b>           | <b>\$ 16,291,695</b>      | <b>\$ 16,291,695</b>   | <b>\$ -</b>                                  |
| Legacy Park Project Fund                              | 282,394                                     | 1,676,684             | 1,890,908                 | (35,000)               | 33,170                                       |
| <b>Total Legacy Fund</b>                              | <b>\$ 282,394</b>                           | <b>\$ 1,676,684</b>   | <b>\$ 1,890,908</b>       | <b>\$ (35,000)</b>     | <b>\$ 33,170</b>                             |
| Civic Center Water Treatment Facility                 | (309,203)                                   | 1,611,081             | 1,917,323                 | -                      | (615,445)                                    |
| <b>Total Civic Center Water Treatment Fac.</b>        | <b>\$ (309,203)</b>                         | <b>\$ 1,611,081</b>   | <b>\$ 1,917,323</b>       | <b>\$ -</b>            | <b>\$ (615,445)</b>                          |
| Vehicle Fund  | 195,741                                     | 500                   | 73,000                    | -                      | 123,241                                      |
| Information Technology Fund                           | 111,604                                     | 473,100               | 578,419                   | -                      | 6,284  |
| <b>Total Internal Service Funds</b>                   | <b>\$ 307,345</b>                           | <b>\$ 473,600</b>     | <b>\$ 651,419</b>         | <b>\$ -</b>            | <b>\$ 129,525</b>                            |
| <b>Total All Funds</b>                                | <b>\$ 38,466,384</b>                        | <b>\$ 54,342,141</b>  | <b>\$ 63,137,919</b>      | <b>\$ -</b>            | <b>\$ 29,670,606</b>                         |

## REVENUE SUMMARY BY FUND

| Object                   | Description                        | 2018-19<br>Actual | 2019-20<br>Adopted | 2019-20<br>Projected | 2020-21<br>Proposed |
|--------------------------|------------------------------------|-------------------|--------------------|----------------------|---------------------|
| 100 and 101 General Fund |                                    |                   |                    |                      |                     |
|                          | Revenue From Property Taxes        | 13,658,762        | 12,650,000         | 13,857,548           | 13,850,000          |
|                          | Revenue From Other Taxes           | 11,946,010        | 11,300,000         | 10,570,000           | 9,280,000           |
|                          | Revenue From Licenses and Permits  | 2,838,871         | 3,136,000          | 3,897,001            | 2,674,000           |
|                          | Revenue From Fines and Forfeitures | 744,048           | 625,000            | 941,882              | 700,000             |
|                          | Revenue From Other Governments     | 40,671            | 61,678             | 1,938,496            | 140,000             |
|                          | Revenue From Service Charges       | 3,496,850         | 3,602,250          | 3,302,864            | 2,852,350           |
|                          | Use of Money and Property          | 902,273           | 328,000            | 616,262              | 405,000             |
|                          | Miscellaneous Revenue              | 1,662,409         | 625,784            | 1,236,958            | 300,500             |
|                          | SCE Woolsey Fire Settlement        | -                 | 13,553,945         | 13,553,945           | -                   |

|                           |  |                      |                      |                      |                      |
|---------------------------|--|----------------------|----------------------|----------------------|----------------------|
| <b>Total General Fund</b> |  | <b>\$ 35,289,894</b> | <b>\$ 45,882,657</b> | <b>\$ 49,914,957</b> | <b>\$ 30,201,850</b> |
|---------------------------|--|----------------------|----------------------|----------------------|----------------------|

|   |            |           |           |            |
|---|------------|-----------|-----------|------------|
| 201 Gas Tax Fund                                  | 272,428    | 343,044   | 300,932   | 302,723    |
| 202 Traffic Safety Fund                           | 214,523    | 200,900   | 202,100   | 200,900    |
| 203 Proposition A Fund                            | 294,339    | 264,210   | 267,410   | 255,902    |
| 204 Proposition C Fund                            | 218,030    | 219,496   | 223,246   | 212,605    |
| 205 Measure R Fund                                | 164,260    | 165,140   | 167,640   | 159,970    |
| 206 Air Quality Management Fund                   | 19,218     | 16,800    | 18,100    | 16,800     |
| 207 Solid Waste Management Fund                   | 153,325    | 143,500   | 145,256   | 143,200    |
| 208 Parkland Development Fund                     | 35,938     | 21,000    | 44,250    | 21,000     |
| 209 Quimby Fund                                   | 107        | 100       | 90        | 100        |
| 211 COPS (Brulte) Grant Fund                      | 148,747    | 125,000   | 155,948   | 150,000    |
| 212 Measure M Fund                                | 186,074    | 186,872   | 191,372   | 181,214    |
| 213 Road Maintenance and Rehabilitation Fund      | 242,445    | 214,447   | 213,813   | 218,825    |
| 215 Community Development Block Grant Fund        | 16,068     | 20,404    | 20,404    | 22,750     |
| 218 Measure W Fund                                | -          | -         | -         | 390,100    |
| 225 Grants Fund                                   | 938,345    | 7,576,000 | 4,598,282 | 12,680,917 |
| 290 Big Rock Mesa LMD Fund                        | 319,801    | 314,244   | 315,444   | 323,876    |
| 291 Malibu Road LMD Fund                          | 59,889     | 57,415    | 58,615    | 59,160     |
| 292 Calle Del Barco LMD Fund                      | 54,893     | 63,780    | 64,980    | 72,323     |
| 712 Carbon Beach Undergrounding CFD Fund          | 237,894    | 230,613   | 230,971   | 236,332    |
| 713 Broad Beach Assessment District               | 157,140    | 139,587   | 141,263   | 142,710    |
| 715 Civic Center Water Treatment Facility AD      | 5,215,373  | 2,405,056 | 2,405,056 | 2,587,519  |
| 716 Civic Center Water Treatment Facility Phase 2 | -          | 1,700,000 | 1,070,891 | 2,000,000  |
| 105 Land Acquisition                              | 32,125,330 | -         | -         | -          |

|                                    |                      |                      |                      |                      |
|------------------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Total Special Revenue Funds</b> | <b>\$ 41,074,167</b> | <b>\$ 14,407,608</b> | <b>\$ 10,836,063</b> | <b>\$ 20,378,926</b> |
|------------------------------------|----------------------|----------------------|----------------------|----------------------|

|                      |           |           |           |           |
|----------------------|-----------|-----------|-----------|-----------|
| 500 Legacy Park Fund | 2,045,197 | 1,931,718 | 1,787,162 | 1,676,684 |
|----------------------|-----------|-----------|-----------|-----------|

|                                       |                     |                     |                     |                     |
|---------------------------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Total Legacy Park Project Fund</b> | <b>\$ 2,045,197</b> | <b>\$ 1,931,718</b> | <b>\$ 1,787,162</b> | <b>\$ 1,676,684</b> |
|---------------------------------------|---------------------|---------------------|---------------------|---------------------|

|                |           |           |           |           |
|----------------|-----------|-----------|-----------|-----------|
| 515 CCWTF Fund | 1,096,426 | 1,611,081 | 1,611,081 | 1,611,081 |
|----------------|-----------|-----------|-----------|-----------|

|                         |                     |                     |                     |                     |
|-------------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Total CCWTF Fund</b> | <b>\$ 1,096,426</b> | <b>\$ 1,611,081</b> | <b>\$ 1,611,081</b> | <b>\$ 1,611,081</b> |
|-------------------------|---------------------|---------------------|---------------------|---------------------|

|                                 |         |         |         |         |
|---------------------------------|---------|---------|---------|---------|
| 601 Vehicle Fund                | 76,850  | 85,000  | 87,900  | 500     |
| 602 Information Technology Fund | 553,777 | 563,500 | 564,400 | 473,100 |

|                                     |                   |                   |                   |                   |
|-------------------------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Total Internal Service Funds</b> | <b>\$ 630,627</b> | <b>\$ 648,500</b> | <b>\$ 652,300</b> | <b>\$ 473,600</b> |
|-------------------------------------|-------------------|-------------------|-------------------|-------------------|

|                                  |                      |                      |                      |                      |
|----------------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Total Revenue - All Funds</b> | <b>\$ 80,136,311</b> | <b>\$ 64,481,564</b> | <b>\$ 64,801,563</b> | <b>\$ 54,342,141</b> |
|----------------------------------|----------------------|----------------------|----------------------|----------------------|

# REVENUE DETAIL BY FUND

| Object                          | Description                                 | 2018-19<br>Actual    | 2019-20<br>Adopted   | 2019-20<br>Projected | 2020-21<br>Proposed  |
|---------------------------------|---|----------------------|----------------------|----------------------|----------------------|
| <b>100 and 101 General Fund</b> |   |                      |                      |                      |                      |
| 3111                            | Current Year Secured Property Tax           | 11,148,066           | 10,250,000           | 11,250,000           | 11,250,000           |
| 3112                            | Current Year Unsecured Property Tax         | 434,144              | 375,000              | 433,613              | 425,000              |
| 3113                            | Homeowner's Exemption                       | 62,639               | 60,000               | 60,000               | 60,000               |
| 3114                            | Prior Year Secured Property Tax             | 41                   | 5,000                | 5,000                | 5,000                |
| 3115                            | Prior Year Unsecured Property Tax           | 12,526               | 10,000               | 13,723               | 10,000               |
| 3118                            | Property Tax In-Lieu                        | 2,001,346            | 1,950,000            | 2,095,212            | 2,100,000            |
|                                 | <b>Revenue From Property Taxes</b>          | <b>\$ 13,658,762</b> | <b>\$ 12,650,000</b> | <b>\$ 13,857,548</b> | <b>\$ 13,850,000</b> |
| 3131                            | Documentary Transfer Tax                    | 540,656              | 800,000              | 500,000              | 450,000              |
| 3132                            | Utility User's Tax                          | 2,094,120            | 2,200,000            | 2,030,000            | 2,030,000            |
| 3133                            | Transient Occupancy Tax - Hotels and Motels | 2,089,091            | 2,000,000            | 2,250,000            | 1,800,000            |
| 3133-01                         | Transient Occupancy Tax - Private Rentals   | 2,461,194            | 1,700,000            | 1,700,000            | 1,300,000            |
| 3134                            | Franchise Fees                              | 665,677              | 700,000              | 650,000              | 650,000              |
| 3137                            | Sales and Use Tax                           | 3,710,123            | 3,500,000            | 3,100,000            | 2,750,000            |
| 3138                            | Parking Tax                                 | 385,149              | 400,000              | 340,000              | 300,000              |
|                                 | <b>Revenue From Other Taxes</b>             | <b>\$ 11,946,010</b> | <b>\$ 11,300,000</b> | <b>\$ 10,570,000</b> | <b>\$ 9,280,000</b>  |
| 3201                            | Alarm Permits                               | 32,247               | 25,000               | 29,000               | 30,000               |
| 3202                            | Film Permits                                | 389,323              | 350,000              | 337,001              | 200,000              |
| 3203                            | Building Permits                            | 707,194              | 900,000              | 1,400,000            | 700,000              |
| 3203-01                         | Special Investigation Fees                  | 14,446               | 20,000               | 7,500                | 7,500                |
| 3204                            | Wastewater Treatment System Permits         | 34,995               | 30,000               | 32,000               | 30,000               |
| 3205                            | Plumbing Permits                            | 113,560              | 120,000              | 130,000              | 110,000              |
| 3207                            | Mechanical Permits                          | 68,505               | 75,000               | 85,000               | 70,000               |
| 3208                            | Electrical Permit Fees                      | 183,605              | 170,000              | 250,000              | 170,000              |
| 3209                            | Grading/Drainage Permit Fees                | 52,240               | 75,000               | 100,000              | 65,000               |
| 3210                            | Miscellaneous Permits                       | 39,708               | 40,000               | 45,000               | 40,000               |
| 3418                            | OWTS Operating Permit Fees                  | 255,814              | 330,000              | 330,000              | 300,000              |
| 3420                            | Parking Permits                             | 1,535                | 1,000                | 1,500                | 1,500                |
| 3421                            | Planning Review Fees                        | 945,699              | 1,000,000            | 1,150,000            | 950,000              |
|                                 | <b>Revenue From Licenses and Permits</b>    | <b>\$ 2,838,871</b>  | <b>\$ 3,136,000</b>  | <b>\$ 3,897,001</b>  | <b>\$ 2,674,000</b>  |
| 3250                            | Parking Citation Fines                      | 744,048              | 625,000              | 941,882              | 700,000              |
|                                 | <b>Revenue From Fines and Forfeitures</b>   | <b>\$ 744,048</b>    | <b>\$ 625,000</b>    | <b>\$ 941,882</b>    | <b>\$ 700,000</b>    |
| 3314                            | State Mandated Cost Reimbursement           | -                    | 5,000                | 5,000                | -                    |
| 3316                            | Motor Vehicle In-Lieu Fees                  | 6,219                | 5,000                | 5,000                | 5,000                |
| 3318                            | Street Sweeping Reimbursements              | 34,452               | 51,678               | 51,678               | 50,000               |
| 3341                            | FEMA/OES Reimbursements                     | -                    | -                    | 1,876,818            | -                    |
| 3373                            | Proposition A Recreation                    | -                    | -                    | -                    | 85,000               |
|                                 | <b>Revenue From Other Governments</b>       | <b>\$ 40,671</b>     | <b>\$ 61,678</b>     | <b>\$ 1,938,496</b>  | <b>\$ 140,000</b>    |
| 3408                            | Biology Review Fees                         | 108,320              | 156,000              | 120,000              | 110,000              |
| 3409                            | Document Retention Fees                     | 12,979               | 13,000               | 12,470               | 10,000               |
| 3410                            | Building Plan Check Fees                    | 972,420              | 1,000,000            | 950,000              | 800,000              |
| 3410-01                         | Administrative Plan Check Processing Fee    | 34,168               | 31,750               | 33,552               | 30,000               |
| 3411                            | Inspector Plan Check Fees                   | 125,049              | 120,000              | 74,999               | 75,000               |
| 3412                            | Geo Soils Engineering Fees                  | 526,816              | 625,000              | 650,000              | 600,000              |
| 3413                            | Other Plan Check Fees                       | 42,265               | 35,000               | 34,943               | 30,000               |
| 3414                            | Environmental Health Review Fees            | 341,404              | 400,000              | 400,000              | 375,000              |
| 3415                            | Grading/Drainage Plan Review Fees           | 31,004               | 35,000               | 30,034               | 25,000               |
| 3416                            | Code Enforcement Investigation Fees         | 43,369               | 35,000               | 40,000               | 40,000               |
| 3419                            | Credit Card Fees                            | 35,964               | 25,000               | 34,283               | 30,000               |
| 3422                            | OWTS Practitioners Fees                     | 3,157                | 3,000                | 23,000               | 23,000               |
| 3425                            | CA Building Standards Commission Fee        | 287                  | 1,000                | 3,003                | 1,000                |
| 3427                            | Technology Enhancement Fee                  | 11,923               | 10,000               | 20,647               | 20,000               |
| 3431                            | Public Works/Engineering Fees               | 368,353              | 390,000              | 360,000              | 325,000              |
| 3432                            | WQMP Fees                                   | 67,369               | 40,000               | 55,000               | 50,000               |
| 3433                            | Banner Hanging Fees                         | 630                  | 500                  | 369                  | 500                  |
| 3434                            | TOT Registration Fees                       | 500                  | 500                  | 1,000                | 500                  |
| 3435                            | Administrative Permit Processing Fees       | 84,302               | 65,000               | 85,000               | 65,000               |
| 3436                            | Electric Vehicle Charger Fees               | -                    | -                    | -                    | 1,000                |
| 3441                            | Sale of Publications and Materials          | 2,579                | 7,000                | 583                  | 2,000                |

## REVENUE DETAIL BY FUND

| Object                                   | Description                                 | 2018-19<br>Actual    | 2019-20<br>Adopted   | 2019-20<br>Projected | 2020-21<br>Proposed  |
|--|---|----------------------|----------------------|----------------------|----------------------|
| <b>General Fund (Continued)</b>          |   |                      |                      |                      |                      |
| 3444                                     | Returned Check Service Fees                 | 385                  | 500                  | 399                  | 500                  |
| 3446                                     | Vehicle Release Impound Fees                | 2,040                | 5,000                | -                    | 2,000                |
| 3447                                     | Election Fees                               | 1,058                | 1,000                | -                    | 20,000               |
| 3448                                     | Subpoena Fees                               | 350                  | 500                  | 6,440                | 5,000                |
| 3449                                     | False Alarm Service Charge                  | 16,881               | 12,000               | 18,021               | 15,000               |
| 3450                                     | Residential Decals                          | 1,175                | 500                  | 4,000                | 1,000                |
| 3451                                     | Passport Processing Fees                    | 35,530               | 25,000               | 20,595               | 7,500                |
| 3461                                     | Municipal Facility Use Fees                 | 271,760              | 145,000              | 113,367              | 44,000               |
| 3464                                     | Sports Program                              | 66,085               | 71,000               | 49,000               | 34,500               |
| 3464-01                                  | Girls Youth Sports                          | -                    | 9,000                | 8,397                | 4,800                |
| 3466                                     | Aquatics Program                            | 121,674              | 145,000              | 93,000               | 52,000               |
| 3467                                     | Day Camp                                    | 60,344               | 60,000               | 14,000               | 11,750               |
| 3468                                     | Senior Adult Program                        | 16,662               | 20,000               | 12,000               | 4,000                |
| 3470                                     | Recreation/Community Class Registration     | 80,019               | 100,000              | 33,000               | 32,500               |
| 3472                                     | Special Events                              | 10,029               | 15,000               | 1,762                | 4,800                |
| <b>Revenue From Service Charges</b>      |   | <b>\$ 3,496,850</b>  | <b>\$ 3,602,250</b>  | <b>\$ 3,302,864</b>  | <b>\$ 2,852,350</b>  |
| 3501                                     | Interest Earnings                           | 873,692              | 300,000              | 600,000              | 400,000              |
| 3505                                     | City Hall Use Fees                          | 28,581               | 28,000               | 16,262               | 5,000                |
| <b>Use of Money and Property</b>         |   | <b>\$ 902,273</b>    | <b>\$ 328,000</b>    | <b>\$ 616,262</b>    | <b>\$ 405,000</b>    |
| 3600                                     | Proceeds From Grants                        | 266,756              | 487,784              | 596,995              | 266,000              |
| 3602                                     | Proposition A Transportation Funds Exchange | 337,500              | -                    | -                    | -                    |
| 3901                                     | Settlements                                 | 10,150               | 10,000               | -                    | 10,000               |
| 3902                                     | Legal Fees                                  | -                    | 2,500                | -                    | 2,500                |
| 3904                                     | TOT Private Rental Penalties                | 1,417                | 7,500                | 1,562                | 1,000                |
| 3905                                     | Miscellaneous Reimbursements                | 29,774               | 10,000               | 28,322               | 10,000               |
| 3920                                     | Donations                                   | 1,006,200            | 100,000              | 600,000              | 5,000                |
| 3940                                     | Sale of Surplus Property                    | 1,719                | 500                  | 2,079                | 1,000                |
| 3943                                     | Miscellaneous Revenue                       | 8,893                | 7,500                | 8,000                | 5,000                |
| <b>Miscellaneous Revenue</b>             |   | <b>\$ 1,662,409</b>  | <b>\$ 625,784</b>    | <b>\$ 1,236,958</b>  | <b>\$ 300,500</b>    |
| <b>Subtotal General Fund</b>             |   | <b>\$ 35,289,894</b> | <b>\$ 32,328,712</b> | <b>\$ 36,361,012</b> | <b>\$ 30,201,850</b> |
| 3901-01                                  | SCE Woolsey Fire Settlement                 | -                    | 13,553,945           | 13,553,945           | -                    |
|  | <b>Woolsey Fire Settlement</b>              | <b>\$ -</b>          | <b>\$ 13,553,945</b> | <b>\$ 13,553,945</b> | <b>\$ -</b>          |
| <b>Total General Fund</b>                |   | <b>\$ 35,289,894</b> | <b>\$ 45,882,657</b> | <b>\$ 49,914,957</b> | <b>\$ 30,201,850</b> |
| <b>Special Revenue Funds</b>             |   |                      |                      |                      |                      |
| <b>105 Land Acquisition - COP/ Grant</b> |   |                      |                      |                      |                      |
| 3600                                     | Land Acquisition - Grants                   | 7,356,225            | -                    | -                    | -                    |
| 3950                                     | Land Acquisition - COPs                     | 24,769,105           | -                    | -                    | -                    |
| <b>Total Land Acquisition</b>            |   | <b>\$ 32,125,330</b> | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ -</b>          |
| <b>201 Gas Tax Fund</b>                  |   |                      |                      |                      |                      |
| 3315                                     | Highway User's Fees                         | 253,974              | 327,828              | 283,966              | 301,723              |
| 3318                                     | Traffic Congestion Relief                   | 14,216               | 14,216               | 14,216               | -                    |
| 3501                                     | Interest Earning                            | 4,238                | 1,000                | 2,750                | 1,000                |
| <b>Total Gas Tax Fund</b>                |   | <b>\$ 272,428</b>    | <b>\$ 343,044</b>    | <b>\$ 300,932</b>    | <b>\$ 302,723</b>    |
| <b>202 Traffic Safety Fund</b>           |   |                      |                      |                      |                      |
| 3312                                     | Fines & Forfeitures                         | 211,573              | 200,000              | 200,000              | 200,000              |
| 3501                                     | Interest Earnings                           | 2,950                | 900                  | 2,100                | 900                  |
| <b>Total Traffic Safety Fund</b>         |   | <b>\$ 214,523</b>    | <b>\$ 200,900</b>    | <b>\$ 202,100</b>    | <b>\$ 200,900</b>    |

## REVENUE DETAIL BY FUND

| Object   | Description   | 2018-19<br>Actual | 2019-20<br>Adopted | 2019-20<br>Projected | 2020-21<br>Proposed |
|--|---|-------------------|--------------------|----------------------|---------------------|
| <b>Special Revenue Funds (Continued)</b>                   |   |                   |                    |                      |                     |
| <b>203 Proposition A Fund</b>                              |   |                   |                    |                      |                     |
| 3371   | Prop A Funds  | 279,184           | 262,210            | 262,210              | 253,902             |
| 3501   | Interest Earnings                                     | 15,155            | 2,000              | 5,200                | 2,000               |
|  | <b>Total Proposition A Fund</b>                       | <b>\$ 294,339</b> | <b>\$ 264,210</b>  | <b>\$ 267,410</b>    | <b>\$ 255,902</b>   |
| <b>204 Proposition C Fund</b>                              |   |                   |                    |                      |                     |
| 3372   | Prop C Funds  | 212,187           | 217,496            | 217,496              | 210,605             |
| 3501   | Interest Earnings                                     | 5,843             | 2,000              | 5,750                | 2,000               |
|  | <b>Total Proposition C Fund</b>                       | <b>\$ 218,030</b> | <b>\$ 219,496</b>  | <b>\$ 223,246</b>    | <b>\$ 212,605</b>   |
| <b>205 Measure R Fund</b>                                  |   |                   |                    |                      |                     |
| 3374   | Measure R Annual Allocation                           | 159,186           | 163,140            | 163,140              | 157,970             |
| 3501   | Interest Earnings                                     | 5,074             | 2,000              | 4,500                | 2,000               |
|  | <b>Total Measure R Fund</b>                           | <b>\$ 164,260</b> | <b>\$ 165,140</b>  | <b>\$ 167,640</b>    | <b>\$ 159,970</b>   |
| <b>206 Air Quality Management Fund</b>                     |   |                   |                    |                      |                     |
| 3377   | AQMD Funds  | 16,806            | 16,000             | 16,000               | 16,000              |
| 3501   | Interest Earnings                                     | 2,412             | 800                | 2,100                | 800                 |
|  | <b>Total Air Quality Management Fund</b>              | <b>\$ 19,218</b>  | <b>\$ 16,800</b>   | <b>\$ 18,100</b>     | <b>\$ 16,800</b>    |
| <b>207 Solid Waste Management Fund</b>                     |   |                   |                    |                      |                     |
| 3311   | Solid Waste Management Surcharge                      | 131,397           | 120,000            | 120,000              | 120,000             |
| 3434   | Recycling Fees  | 17,024            | 18,000             | 18,000               | 18,000              |
| 3501   | Interest Earnings                                     | 684               | 500                | 150                  | 200                 |
| 3600   | Grant Proceeds  | 4,220             | 5,000              | 7,106                | 5,000               |
|  | <b>Total Solid Waste Management Fund</b>              | <b>\$ 153,325</b> | <b>\$ 143,500</b>  | <b>\$ 145,256</b>    | <b>\$ 143,200</b>   |
| <b>208 Parkland Development Fund</b>                       |   |                   |                    |                      |                     |
| 3135   | Parkland Development Fees                             | 32,896            | 20,000             | 42,150               | 20,000              |
| 3501   | Interest Earnings                                     | 3,042             | 1,000              | 2,100                | 1,000               |
|  | <b>Total Parkland Development Fund</b>                | <b>\$ 35,938</b>  | <b>\$ 21,000</b>   | <b>\$ 44,250</b>     | <b>\$ 21,000</b>    |
| <b>209 Quimby Fund</b>                                     |   |                   |                    |                      |                     |
| 3501   | Interest Earnings                                     | 107               | 100                | 90                   | 100                 |
|  | <b>Total Quimby Fund</b>                              | <b>\$ 107</b>     | <b>\$ 100</b>      | <b>\$ 90</b>         | <b>\$ 100</b>       |
| <b>211 COPS (Brulte) Grant Fund</b>                        |   |                   |                    |                      |                     |
| 3600   | Proceeds From Grants (Brulte)                         | 148,747           | 125,000            | 155,948              | 150,000             |
|  | <b>Total COPS (Brulte) Fund</b>                       | <b>\$ 148,747</b> | <b>\$ 125,000</b>  | <b>\$ 155,948</b>    | <b>\$ 150,000</b>   |
| <b>212 Measure M Fund</b>                                  |   |                   |                    |                      |                     |
| 3375   | Measure M Annual Allocation                           | 179,221           | 184,872            | 184,872              | 179,214             |
| 3501   | Interest Earnings                                     | 6,853             | 2,000              | 6,500                | 2,000               |
|  | <b>Total Measure M Fund</b>                           | <b>\$ 186,074</b> | <b>\$ 186,872</b>  | <b>\$ 191,372</b>    | <b>\$ 181,214</b>   |
| <b>213 Road Maintenance and Rehabilitation (RMRA) Fund</b> |   |                   |                    |                      |                     |
| 3319   | SB1 Annual Allocation                                 | 237,608           | 212,947            | 210,613              | 217,325             |
| 3501   | Interest Earnings                                     | 4,837             | 1,500              | 3,200                | 1,500               |
|  | <b>Total Road Maintenance and Rehabilitation Fund</b> | <b>\$ 242,445</b> | <b>\$ 214,447</b>  | <b>\$ 213,813</b>    | <b>\$ 218,825</b>   |
| <b>214 Art in Public Places Fund</b>                       |   |                   |                    |                      |                     |
| 3135   | Art in Public Places Fees                             | 34,570            | -                  | -                    | 5,000               |
| 3501   | Interest Earnings                                     | -                 | 100                | 750                  | 250                 |
|  | <b>Total Parkland Development Fund</b>                | <b>\$ 34,570</b>  | <b>\$ 100</b>      | <b>\$ 750</b>        | <b>\$ 5,250</b>     |
| <b>215 Community Development Block Grant Fund</b>          |   |                   |                    |                      |                     |
| 3600   | Proceeds From Grants                                  | 16,068            | 20,404             | 20,404               | 22,750              |
|  | <b>Total Comm. Dev. Block Grant Fund</b>              | <b>\$ 16,068</b>  | <b>\$ 20,404</b>   | <b>\$ 20,404</b>     | <b>\$ 22,750</b>    |



## REVENUE DETAIL BY FUND

| Object   | Description                              | 2018-19<br>Actual    | 2019-20<br>Adopted   | 2019-20<br>Projected | 2020-21<br>Proposed  |
|--|--|----------------------|----------------------|----------------------|----------------------|
| <b>Special Revenue Funds (Continued)</b>                     |  |                      |                      |                      |                      |
| <b>218 Measure W - LA County Stormwater Fund</b>             |  |                      |                      |                      |                      |
| 3379   | Measure W Annual Allocation              | -                    | -                    | -                    | 390,000              |
| 3501   | Interest Earnings                        | -                    | -                    | -                    | 100                  |
| <b>Total Measure W - LA County Stormwater Fund</b>           |  | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ 390,100</b>    |
| <b>225 Grants Fund</b>                                       |  |                      |                      |                      |                      |
| 3376   | TDA                                      | -                    | -                    | -                    | -                    |
| 3600   | Proceeds From Grants                     | 938,345              | 7,576,000            | 4,598,282            | 12,680,917           |
| <b>Total Grants Fund</b>                                     |  | <b>\$ 938,345</b>    | <b>\$ 7,576,000</b>  | <b>\$ 4,598,282</b>  | <b>\$ 12,680,917</b> |
| <b>290 Big Rock LMD Fund</b>                                 |  |                      |                      |                      |                      |
| 3116   | Big Rock Mesa Assessment                 | 312,832              | 312,244              | 312,244              | 321,876              |
| 3501   | Interest Earnings                        | 6,969                | 2,000                | 3,200                | 2,000                |
| <b>Total Big Rock LMD Fund</b>                               |  | <b>\$ 319,801</b>    | <b>\$ 314,244</b>    | <b>\$ 315,444</b>    | <b>\$ 323,876</b>    |
| <b>291 Malibu Road LMD Fund</b>                              |  |                      |                      |                      |                      |
| 3116   | Malibu Road Assessment                   | 57,824               | 56,615               | 56,615               | 58,360               |
| 3501   | Interest Earnings                        | 2,065                | 800                  | 2,000                | 800                  |
| <b>Total Malibu Road LMD Fund</b>                            |  | <b>\$ 59,889</b>     | <b>\$ 57,415</b>     | <b>\$ 58,615</b>     | <b>\$ 59,160</b>     |
| <b>292 Calle Del Barco LMD Fund</b>                          |  |                      |                      |                      |                      |
| 3116   | Calle Del Barco Assessment               | 52,268               | 62,980               | 62,980               | 71,523               |
| 3501   | Interest Earnings                        | 2,625                | 800                  | 2,000                | 800                  |
| <b>Total Calle Del Barco LMD Fund</b>                        |  | <b>\$ 54,893</b>     | <b>\$ 63,780</b>     | <b>\$ 64,980</b>     | <b>\$ 72,323</b>     |
| <b>712 Carbon Beach Undergrounding CFD</b>                   |  |                      |                      |                      |                      |
| 3915   | Carbon Beach Undergrounding Assessment   | 237,139              | 230,613              | 230,613              | 236,032              |
| 3501   | Interest Earnings                        | 755                  | -                    | 358                  | 300                  |
| <b>Total Carbon Beach Undergrounding CFD</b>                 |  | <b>\$ 237,894</b>    | <b>\$ 230,613</b>    | <b>\$ 230,971</b>    | <b>\$ 236,332</b>    |
| <b>713 Broad Beach Assessment District</b>                   |  |                      |                      |                      |                      |
| 3915   | Broad Beach Undergrounding Assessment    | 154,627              | 139,587              | 139,587              | 141,710              |
| 3501   | Interest Earnings                        | 2,513                | -                    | 1,676                | 1,000                |
| <b>Total Broad Beach Undergrounding AD</b>                   |  | <b>\$ 157,140</b>    | <b>\$ 139,587</b>    | <b>\$ 141,263</b>    | <b>\$ 142,710</b>    |
| <b>715 Civic Center Water Treatment Facility AD</b>          |  |                      |                      |                      |                      |
| 3501   | Interest Earnings                        | -                    | -                    | 45,000               | 40,000               |
| 3600   | SWRCB Grant                              | 477,705              | -                    | -                    | -                    |
| 3950-01  | Recycled Water Loan                      | 1,145,799            | -                    | -                    | -                    |
| 3950-02  | Water Loan                               | 999,830              | -                    | -                    | -                    |
| 3915   | Civic Center Water Treatment Facility AD | 2,592,039            | 2,405,056            | 2,405,056            | 2,587,519            |
| <b>Total Civic Ctr Water Treatment Facility AD</b>           |  | <b>\$ 5,215,373</b>  | <b>\$ 2,405,056</b>  | <b>\$ 2,405,056</b>  | <b>\$ 2,587,519</b>  |
| <b>716 Civic Center Water Treatment Facility - Phase Two</b> |  |                      |                      |                      |                      |
| 3915   | CCWTF - Phase Two Contributions          | -                    | 1,700,000            | 1,070,891            | 2,000,000            |
| <b>Total Civic Ctr Water Treatment Facility CFD</b>          |  | <b>\$ -</b>          | <b>\$ 1,700,000</b>  | <b>\$ 1,070,891</b>  | <b>\$ 2,000,000</b>  |
| <b>Total Special Revenue Funds</b>                           |  | <b>\$ 41,074,167</b> | <b>\$ 14,407,608</b> | <b>\$ 10,836,063</b> | <b>\$ 20,378,926</b> |
| <b>500 Legacy Park Project Fund</b>                          |  |                      |                      |                      |                      |
| 3501   | Interest Earnings                        | 36,539               | 20,000               | 22,000               | 20,000               |
| 3505   | Proceeds From Rent                       | 1,582,656            | 1,666,195            | 1,519,639            | 1,511,684            |
| 3373   | Prop A Recreation                        | 292,795              | 100,523              | 100,523              | -                    |
| 3905   | Miscellaneous Revenue                    | 133,207              | 145,000              | 145,000              | 145,000              |
| <b>Total Legacy Park Project Fund</b>                        |  | <b>\$ 2,045,197</b>  | <b>\$ 1,931,718</b>  | <b>\$ 1,787,162</b>  | <b>\$ 1,676,684</b>  |
| <b>Total Legacy Park Project Fund</b>                        |  | <b>\$ 2,045,197</b>  | <b>\$ 1,931,718</b>  | <b>\$ 1,787,162</b>  | <b>\$ 1,676,684</b>  |

## REVENUE DETAIL BY FUND

| Object   | Description                    | 2018-19<br>Actual    | 2019-20<br>Adopted   | 2019-20<br>Projected | 2020-21<br>Proposed  |
|--|--------------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>515 Civic Center Wastewater Treatment Facility (CCWTF) Fund</b> |                                |                      |                      |                      |                      |
| 3501   | Interest Earnings              | -                    | 100                  | 100                  | 100                  |
| 3510   | Sewer Services                 | 1,087,918            | 1,610,981            | 1,610,981            | 1,610,981            |
| 3905   | Miscellaneous Revenue          | 8,508                | -                    | -                    | -                    |
| <b>Total CCWTF Fund</b>  |                                | <b>\$ 1,096,426</b>  | <b>\$ 1,611,081</b>  | <b>\$ 1,611,081</b>  | <b>\$ 1,611,081</b>  |
| <b>Total CCWTF Fund</b>  |                                |                      |                      |                      |                      |
|  |                                | <b>\$ 1,096,426</b>  | <b>\$ 1,611,081</b>  | <b>\$ 1,611,081</b>  | <b>\$ 1,611,081</b>  |
| <b>Internal Service Funds</b>                                      |                                |                      |                      |                      |                      |
| <b>601 Vehicle Fund</b>  |                                |                      |                      |                      |                      |
| 3501   | Interest Earnings              | 1,850                | -                    | 2,900                | 500                  |
| 3951   | Vehicle Charges                | 75,000               | 85,000               | 85,000               | -                    |
| <b>Total Vehicle Fund</b>  |                                | <b>\$ 76,850</b>     | <b>\$ 85,000</b>     | <b>\$ 87,900</b>     | <b>\$ 500</b>        |
| <b>602 Information Technology Fund</b>                             |                                |                      |                      |                      |                      |
| 3501   | Interest Earnings              | 277                  | -                    | 900                  | 100                  |
| 3952   | Information Technology Charges | 553,500              | 563,500              | 563,500              | 473,000              |
| <b>Total Information Technology Fund</b>                           |                                | <b>\$ 553,777</b>    | <b>\$ 563,500</b>    | <b>\$ 564,400</b>    | <b>\$ 473,100</b>    |
| <b>Total Internal Service Funds</b>                                |                                | <b>\$ 630,627</b>    | <b>\$ 648,500</b>    | <b>\$ 652,300</b>    | <b>\$ 473,600</b>    |
| <b>Total Revenue - All Funds</b>                                   |                                | <b>\$ 80,136,311</b> | <b>\$ 64,481,564</b> | <b>\$ 64,801,563</b> | <b>\$ 54,342,141</b> |

THIS PAGE INTENTIONALLY LEFT BLANK

## EXPENDITURE SUMMARY BY DEPARTMENT

| Department   | 2018-19<br>Actual    | 2019-20<br>Adopted   | 2019-20<br>Projected | 2020-21<br>Proposed  |
|--|----------------------|----------------------|----------------------|----------------------|
| <b>General Fund</b>                                |                      |                      |                      |                      |
| <b>Management and Administration</b>               |                      |                      |                      |                      |
| 7001 City Council                                  | 635,215              | 632,019              | 617,138              | 492,320              |
| 7002 Media Operations                              | 392,067              | 486,219              | 429,274              | 495,265              |
| 7003 City Manager                                  | 656,515              | 694,862              | 605,694              | 684,800              |
| 7005 Legal Counsel                                 | 858,114              | 885,657              | 860,657              | 866,049              |
| 7007 City Clerk                                    | 364,794              | 549,076              | 409,272              | 482,021              |
| 7021-31 Public Safety                              | 8,126,412            | 9,336,208            | 9,247,892            | 9,369,523            |
| 7054 Finance                                       | 1,233,936            | 1,408,736            | 1,373,220            | 1,078,551            |
| 7058 Human Resources                               | 276,320              | 314,377              | 304,205              | 314,340              |
| 7059 Non-Departmental Services                     | 2,186,981            | 2,508,200            | 2,555,550            | 2,545,694            |
| 9050 City Hall                                     | 636,834              | 856,759              | 856,043              | 816,526              |
| 9088 Land Acquisition                              | 13,625,655           | 287,500              | 270,517              | 272,500              |
| 9050-74 Debt Service - City Hall and Trancas Field | 1,506,650            | 2,099,750            | 2,099,750            | 2,648,050            |
| <b>Total Management and Administration</b>         | <b>\$ 30,499,493</b> | <b>\$ 20,059,363</b> | <b>\$ 19,629,213</b> | <b>\$ 20,065,640</b> |
| <b>Community Services</b>                          |                      |                      |                      |                      |
| 4001 General Recreation                            | 641,173              | 702,972              | 574,676              | 687,117              |
| 4002 Aquatics                                      | 224,791              | 282,131              | 220,009              | 270,709              |
| 4003 Outdoor Recreation                            | -                    | -                    | -                    | -                    |
| 4004 Day Camp                                      | 69,769               | 90,064               | 61,698               | 83,772               |
| 4005 Skate Park                                    | -                    | -                    | -                    | 27,378               |
| 4006 Sports  | 106,240              | 130,093              | 92,578               | 121,287              |
| 4007 Community Classes                             | 133,462              | 179,399              | 106,692              | 131,890              |
| 4008 Senior Adult Program                          | 157,273              | 188,660              | 157,028              | 151,615              |
| 4009 Teens   | -                    | -                    | -                    | -                    |
| 4010 Park Maintenance                              | 798,362              | 1,058,993            | 1,038,187            | 932,012              |
| 4011 Special Events                                | 115,105              | 207,300              | 151,038              | 179,045              |
| 4012 Cultural Arts                                 | 153,454              | 185,976              | 164,279              | 170,972              |
| <b>Total Community Services</b>                    | <b>\$ 2,399,629</b>  | <b>\$ 3,025,588</b>  | <b>\$ 2,566,185</b>  | <b>\$ 2,755,796</b>  |
| <b>Environmental Sustainability Department</b>     |                      |                      |                      |                      |
| 2004 Building Safety and Sustainability            | 2,326,501            | 2,636,263            | 2,542,265            | 1,902,997            |
| 2010 Wastewater Management                         | 670,453              | 835,005              | 833,770              | 599,389              |
| 3003 Clean Water Program                           | 518,324              | 647,302              | 811,352              | 881,430              |
| <b>Total Environmental Sustainability</b>          | <b>\$ 3,515,278</b>  | <b>\$ 4,118,570</b>  | <b>\$ 4,187,387</b>  | <b>\$ 3,383,816</b>  |
| <b>Planning Department</b>                         |                      |                      |                      |                      |
| 2001 Planning                                      | 2,329,694            | 2,877,411            | 2,810,120            | 2,372,025            |
| 2012 Code Enforcement                              | 322,767              | 367,395              | 349,620              | 366,909              |
| <b>Total Planning Department</b>                   | <b>\$ 2,652,461</b>  | <b>\$ 3,244,806</b>  | <b>\$ 3,159,740</b>  | <b>\$ 2,738,933</b>  |
| <b>Public Works</b>                                |                      |                      |                      |                      |
| 3001 Street Maintenance                            | 805,861              | 1,259,813            | 1,502,452            | 357,930              |
| 3005 Fleet Operations                              | -                    | 149,500              | 103,986              | -                    |
| 3007 City Facilities                               | 8,498                | 89,000               | 106,000              | 106,000              |
| 3008 Public Works                                  | 702,608              | 1,259,578            | 1,245,737            | 717,183              |
| <b>Total Public Works</b>                          | <b>\$ 1,516,966</b>  | <b>\$ 2,757,891</b>  | <b>\$ 2,958,175</b>  | <b>\$ 1,487,355</b>  |
| <b>Disaster Response</b>                           |                      |                      |                      |                      |
| 3002 Fire Rebuilds and Storm Response              | 3,373,455            | 3,383,500            | 3,010,150            | 3,140,104            |
| 3002-19 COVID-19 Response                          | -                    | -                    | 946,122              | 284,000              |
| <b>Total Disaster Response</b>                     | <b>\$ 3,373,455</b>  | <b>\$ 3,383,500</b>  | <b>\$ 3,956,272</b>  | <b>\$ 3,424,104</b>  |
| <b>Total General Fund</b>                          | <b>\$ 43,957,282</b> | <b>\$ 36,589,718</b> | <b>\$ 36,456,972</b> | <b>\$ 33,855,645</b> |

## EXPENDITURE SUMMARY BY DEPARTMENT

| Department                                    | 2018-19<br>Actual    | 2019-20<br>Adopted  | 2019-20<br>Projected | 2020-21<br>Proposed |
|---|----------------------|---------------------|----------------------|---------------------|
| <b>Special Revenue Funds</b>                  |                      |                     |                      |                     |
| 3001 Street Maintenance                       | 460,000              | 480,000             | 190,000              | 1,200,000           |
| 3007 Stormwater Treatment Facilities          | -                    | -                   | -                    | 100,000             |
| 3004 Solid Waste Management                   | 144,223              | 163,601             | 152,484              | 163,602             |
| 3005 Fleet Operations - AQMD                  | -                    | -                   | -                    | -                   |
| 3008 Public Works                             | 345,000              | 360,000             | 300,000              | 465,000             |
| 3009 Transportation Services                  | 100,272              | 195,500             | 186,500              | 207,000             |
| 4010 Park Maintenance                         | -                    | -                   | -                    | 75,000              |
| 6002 Big Rock Mesa LMD                        | 392,270              | 388,172             | 391,809              | 397,467             |
| 6003 Malibu Road LMD                          | 37,435               | 76,747              | 76,747               | 83,693              |
| 6004 Calle Del Barco LMD                      | 49,350               | 79,622              | 79,622               | 65,193              |
| 9048 Carbon Beach Undergrounding CFD          | 224,971              | 230,613             | 230,613              | 235,000             |
| 9052 Broad Beach Undergrounding AD            | 135,560              | 139,587             | 139,587              | 142,436             |
| 9049 Civic Center Wastewater Treatment AD     | 3,514,340            | 2,405,056           | 2,482,808            | 2,480,963           |
| 9088 Land Acquisition                         | 29,500,000           | -                   | -                    | -                   |
| 7031 Public Safety                            | 148,747              | 125,000             | 155,948              | 150,000             |
| 7070 Community Development Block Grant (CDBG) | 16,068               | 7,404               | 19,542               | 21,750              |
| <b>Total Special Revenue Funds</b>            | <b>\$ 35,068,236</b> | <b>\$ 4,651,302</b> | <b>\$ 4,405,660</b>  | <b>\$ 5,787,104</b> |

|   |         |           |           |           |
|---|---------|-----------|-----------|-----------|
| <b>Capital Project Funds</b>                        |         |           |           |           |
| 9002 Annual Street Overlay                          | 670,779 | 600,000   | -         | 600,000   |
| 9058 PCH Intersection Improvements                  | 152,213 | 31,000    | 168,891   | -         |
| 9059 PCH Median Improvements                        | 205,325 | 245,000   | 799,867   | 3,000,000 |
| 9061 Civic Center Way Improvements                  | 190,994 | 4,600,000 | 770,955   | 4,505,917 |
| 9065 Malibu Community Labor Exchange Trailer        | -       | -         | -         | -         |
| 9066 PCH Signal Synchronization System Improvements | 440,278 | 500,000   | 1,558,569 | 1,200,000 |
| 9070 Civic Center Stormwater Diversion Structure    | 28,806  | 195,000   | 54,115    | 100,000   |
| 9072 Marie Canyon Green Streets                     | 23,752  | -         | -         | 276,248   |
| 9073 Stormdrain Trash Screens                       | -       | 35,000    | -         | 35,000    |
| 9075 CCWTF - Phase Two                              | -       | 1,700,000 | 1,000,000 | 2,000,000 |
| 9078 City Hall Solar Power Project                  | 149,058 | -         | -         | -         |
| 9079 City Hall Roof Project                         | 8,248   | 30,965    | 27,222    | 289,530   |
| 9081 CCWTF Lateral Connections Improvements         | 150,000 | -         | -         | -         |
| 9082 Westward Beach Road Improvements               | 75,960  | 150,000   | 74,040    | 3,875,000 |
| 9083 Heathercliff Road Safety Improvements          | 18,315  | -         | -         | -         |
| 9084 Electric Vehicle Charging Stations             | 1,720   | 110,000   | 15,813    | -         |
| 9085 Anchor Sculpture Base                          | 49,450  | -         | -         | -         |
| 9089 Temporary Skate Park                           | -       | 300,000   | 500,000   | 150,000   |
| 9090 Permanent Skate Park                           | -       | -         | 55,000    | -         |
| 9091 Civic Center Way Stormdrain Repair             | -       | -         | 145,501   | -         |
| 9092 Bluffs Park Workout Stations                   | -       | 40,000    | -         | 40,000    |
| 9093 Bluff Park Shade Structure                     | -       | -         | -         | 45,000    |
| 9094 Vehicle Protection Devices - City Properties   | -       | -         | -         | 100,000   |
| 9095 Malibu Slope Repairs                           | -       | -         | -         | 75,000    |

|   |                     |                      |                     |                      |
|---|---------------------|----------------------|---------------------|----------------------|
| <b>Disaster Capital Improvement Projects</b>        |                     |                      |                     |                      |
| 9200 Woolsey Fire & Storm Response Capital Projects | 245,276             | 3,646,000            | 2,832,480           | 2,743,824            |
| <b>Total Capital Project Funds</b>                  | <b>\$ 2,410,174</b> | <b>\$ 12,182,965</b> | <b>\$ 8,002,453</b> | <b>\$ 19,035,519</b> |

## EXPENDITURE SUMMARY BY DEPARTMENT

| Department  | 2018-19<br>Actual    | 2019-20<br>Adopted   | 2019-20<br>Projected | 2020-21<br>Proposed  |
|---|----------------------|----------------------|----------------------|----------------------|
| <b>Legacy Park Fund</b>                                   |                      |                      |                      |                      |
| 3003 Clean Water Program                                  | 250,000              | 400,000              | 200,000              | -                    |
| 3007 Stormwater Treatment Facilities                      | 215,000              | 150,000              | 100,000              | -                    |
| 7004 Legacy Park Debt Service                             | 534,551              | 1,091,300            | 1,091,300            | 1,093,500            |
| 7008 Legacy Park Operations                               | 554,289              | 809,170              | 741,461              | 797,408              |
| <b>Total Legacy Park Project Fund</b>                     | <b>\$ 1,553,840</b>  | <b>\$ 2,450,470</b>  | <b>\$ 2,132,761</b>  | <b>\$ 1,890,908</b>  |
| <b>Civic Center Water Treatment Facility (CCWTF) Fund</b> |                      |                      |                      |                      |
| 3010 Civic Center Water Treatment Facility                | 1,201,608            | 1,914,220            | 1,815,102            | 1,917,323            |
| <b>Total CCWTF Fund</b>                                   | <b>\$ 1,201,608</b>  | <b>\$ 1,914,220</b>  | <b>\$ 1,815,102</b>  | <b>\$ 1,917,323</b>  |
| <b>Internal Service Funds</b>                             |                      |                      |                      |                      |
| 601 Vehicle Fund  | 81,843               | 113,000              | 113,000              | 73,000               |
| 602 Information Systems Fund                              | 503,564              | 705,880              | 597,171              | 578,419              |
| <b>Total Internal Service Funds</b>                       | <b>\$ 585,407</b>    | <b>\$ 818,880</b>    | <b>\$ 710,171</b>    | <b>\$ 651,419</b>    |
| <b>Total All Funds</b>                                    | <b>\$ 84,776,547</b> | <b>\$ 58,607,555</b> | <b>\$ 53,523,119</b> | <b>\$ 63,137,919</b> |

THIS PAGE INTENTIONALLY LEFT BLANK

# DISASTER RESPONSE

## Department Expenditures by Program

| Department   | Program                               | 2018-19<br>Actual   | 2019-20<br>Budgeted | 2019-20<br>Projected | 2020-21<br>Proposed |
|--------------|---------------------------------------|---------------------|---------------------|----------------------|---------------------|
| 3002         | Woolsey Fire & Storm Response         | 3,373,455           | 3,383,500           | 3,010,150            | 3,140,104           |
| 3002-19      | COVID-19 Response                     | -                   | -                   | 946,122              | 284,000             |
| 9200         | Disaster Capital Improvement Projects | 245,276             | 3,646,000           | 2,832,480            | 2,743,824           |
| <b>Total</b> |                                       | <b>\$ 3,618,731</b> | <b>\$ 7,029,500</b> | <b>\$ 6,788,752</b>  | <b>\$ 6,167,928</b> |



# WOOLSEY FIRE AND STORM RESPONSE OPERATIONS

The Fiscal Year 2020-2021 Budget includes expenditures to address the ongoing operational costs spanning multiple departments to address recovery and rebuilding efforts as a result of the Woolsey Fire. These costs include various professional services, including contract planners, inspectors, plan checking, and other services. Temporary office staff have been hired to help with the high volume of document research and public records requests. Advertising, website and printing costs have been included to make sure that all the necessary information is being communicated extensively with the community.

Based on the increased storm response needed in Fiscal Year 2018-2019 to safeguard the burned areas of the City and the estimated time it takes for burn scarred hillsides to stabilize, additional funding has been added to cover projected costs for Fiscal Year 2020-2021.

| <b>Staffing</b>                      | <b>2018-19<br/>Actual</b> | <b>2019-20<br/>Budget</b> | <b>2020-21<br/>Proposed</b> |
|--------------------------------------|---------------------------|---------------------------|-----------------------------|
| <b>Environmental Sustainability:</b> |                           |                           |                             |
| ESD Director/Building Official       | 0.00                      | 0.00                      | 0.50                        |
| Sr. Building Inspector               | 0.00                      | 0.00                      | 1.00                        |
| Environmental Health Administrator   | 0.00                      | 0.00                      | 0.50                        |
| Sr. Permit Services Technician       | 0.00                      | 0.00                      | 1.00                        |
| <b>Planning:</b>                     |                           |                           |                             |
| Planning Director                    | 0.00                      | 0.00                      | 0.50                        |
| Assistant Planning Director          | 0.00                      | 0.00                      | 0.50                        |
| Planning Technician                  | 0.00                      | 0.00                      | 1.00                        |
| <b>Public Works:</b>                 |                           |                           |                             |
| Assistant Public Works Director      | 0.00                      | 0.00                      | 0.50                        |
| Assistant Civil Engineer             | 0.00                      | 0.00                      | 1.00                        |
| <b>Total</b>                         | <b>0.00</b>               | <b>0.00</b>               | <b>6.50</b>                 |

## EXPENDITURE DETAIL

**Fund 100 - General Fund**

**Fund 102 - FEMA**

**Program 3002 - Woolsey Fire/Storm Response**

| Object                                   | Description                    | 2018-19<br>Actual   | 2019-20<br>Adopted  | 2019-20<br>Projected | 2020-21<br>Proposed |
|--|--------------------------------|---------------------|---------------------|----------------------|---------------------|
| 4101                                     | Full-Time Salaries             | 165,461             | -                   | -                    | 721,224             |
| 4102                                     | Part-Time Salaries             | 2,033               | -                   | -                    | -                   |
| 4104                                     | Overtime                       | 65,486              | -                   | -                    | -                   |
| 4201                                     | Retirement                     | 23,534              | -                   | -                    | 99,427              |
| 4202                                     | Health Insurance               | 38                  | -                   | -                    | 98,276              |
| 4203                                     | Vision Insurance               | 1                   | -                   | -                    | 1,378               |
| 4204                                     | Dental Insurance               | 3                   | -                   | -                    | 8,104               |
| 4205                                     | Life Insurance                 | 1                   | -                   | -                    | 1,043               |
| 4208                                     | Deferred Compensation          | 905                 | -                   | -                    | 3,000               |
| 4209                                     | Disability Insurance           | 1,586               | -                   | -                    | 5,399               |
| 4210                                     | Other                          | 5,619               | -                   | -                    | 23,754              |
| <b>Total Salaries &amp; Benefits</b>     |                                | <b>\$ 264,667</b>   | <b>\$ -</b>         | <b>\$ -</b>          | <b>\$ 961,604</b>   |
| 5100                                     | Professional Services          | 200,040             | -                   | 20,000               | 10,000              |
| 5100-01                                  | Coastal Dev. Permit Services   | -                   | 30,000              | 30,000               | 25,000              |
| 5100-02                                  | Planning - Fire Rebuilds       | 200,089             | 800,000             | 700,000              | 300,000             |
| 5100-03                                  | ESD - Fire Rebuilds            | 286,931             | 1,600,000           | 1,600,000            | 1,000,000           |
| 5100-04                                  | Public Works - Fire Rebuilds   | 12,875              | 245,000             | 145,000              | 245,000             |
| 5107                                     | Contract Personnel             | 3,446               | 75,000              | 50,000               | 20,000              |
| 5120                                     | Street Maintenance             | 253,551             | -                   | 38,000               | -                   |
| 5120-01                                  | Debris Removal                 | 664,206             | -                   | -                    | -                   |
| 5123                                     | Storm Response                 | 1,092,438           | 500,000             | 350,000              | 500,000             |
| 5126                                     | Wall/Sidewalk Maintenance      | 104,576             | -                   | -                    | -                   |
| 5200                                     | Tree Maintenance               | 27,255              | -                   | 13,000               | -                   |
| 5210                                     | Service Fees & Charges         | -                   | 7,500               | 150                  | 7,500               |
| 5300                                     | Travel & Training              | 16,654              | -                   | -                    | -                   |
| 5401                                     | Advertising & Noticing         | 46,235              | 10,000              | 8,000                | 10,000              |
| 5405                                     | Printing                       | -                   | 10,000              | -                    | 10,000              |
| 5725                                     | Trash Pickup/Recycling         | -                   | 100,000             | -                    | -                   |
| 6160                                     | Operating Supplies             | 123,264             | 5,000               | 55,000               | 50,000              |
| 6160-01                                  | Emergency Supplies During Fire | 75,883              | -                   | -                    | -                   |
| 6165                                     | Website Services               | -                   | 1,000               | 1,000                | 1,000               |
| 6500                                     | Motor Fuels                    | 1,345               | -                   | -                    | -                   |
| <b>Total Operating &amp; Maintenance</b> |                                | <b>\$ 3,108,788</b> | <b>\$ 3,383,500</b> | <b>\$ 3,010,150</b>  | <b>\$ 2,178,500</b> |
| <b>Total Expenditures</b>                |                                | <b>\$ 3,373,455</b> | <b>\$ 3,383,500</b> | <b>\$ 3,010,150</b>  | <b>\$ 3,140,104</b> |
| <b>Source of Funds</b>                   |                                |                     |                     |                      |                     |
| General Fund 100                         |                                | 3,373,455           | 3,383,500           | 3,010,150            | 3,140,104           |
| General Fund (FEMA) 102                  |                                | -                   | -                   | -                    | -                   |
| <b>Total Source of Funds</b>             |                                | <b>\$ 3,373,455</b> | <b>\$ 3,383,500</b> | <b>\$ 3,010,150</b>  | <b>\$ 3,140,104</b> |

## **COVID-19 PANDEMIC**

On March 4, 2020, California Governor Gavin Newsom declared a State of Emergency in response to the increased spread of COVID-19. Additionally, on March 4, 2020, the Los Angeles County Board of Supervisors and the Department of Public Health declared a local and public health emergency in response to increased spread of COVID-19 across the country and in Los Angeles County. The City of Malibu's Emergency Operations Center (EOC) was activated on March 13. On March 16, the City Council adopted Resolution No. 20-14 ratifying the City's Emergency Services Director's Proclamation of Existence of a Local Emergency issued on March 14, 2020. The President of the United States declared a major disaster for California for the COVID-19 pandemic on March 22, 2020.

The Fiscal Year 2020-2021 Budget includes expenditures to address the ongoing operational costs of the City's response to the COVID-19 pandemic. These costs include overtime for eligible staff who are helping to support the City's EOC functions, cloud commuting services to support the City's virtual EOC functions, operating supplies, and meals for EOC staff and volunteers. Advertising and printing costs have also been included to make sure that necessary information is being communicated extensively with the community.

## EXPENDITURE DETAIL

Fund 100 - General Fund

Fund 102 - FEMA

Program 3002-19 - COVID-19 Response

| Object                                   | Description            | 2018-19<br>Actual | 2019-20<br>Adopted | 2019-20<br>Projected | 2020-21<br>Proposed |
|--|------------------------|-------------------|--------------------|----------------------|---------------------|
| 4101                                     | Full-Time Salaries     | -                 | -                  | 505,000              | -                   |
| 4102                                     | Part-Time Salaries     | -                 | -                  | 1,000                | -                   |
| 4104                                     | Overtime               | -                 | -                  | 30,000               | 30,000              |
| 4201                                     | Retirement             | -                 | -                  | 65,037               | -                   |
| 4202                                     | Health Insurance       | -                 | -                  | 43,512               | -                   |
| 4203                                     | Vision Insurance       | -                 | -                  | 573                  | -                   |
| 4204                                     | Dental Insurance       | -                 | -                  | 3,491                | -                   |
| 4205                                     | Life Insurance         | -                 | -                  | 585                  | -                   |
| 4208                                     | Deferred Compensation  | -                 | -                  | 4,393                | -                   |
| 4209                                     | Disability Insurance   | -                 | -                  | 4,203                | -                   |
| 4210                                     | Other                  | -                 | -                  | 11,328               | -                   |
| <b>Total Salaries &amp; Benefits</b>     |                        | \$ -              | \$ -               | \$ 669,122           | \$ 30,000           |
| 5100                                     | Professional Services  | -                 | -                  | 40,000               | 20,000              |
| 5300                                     | Transport/Hotels/Meals | -                 | -                  | 5,000                | 2,000               |
| 5401                                     | Advertising & Noticing | -                 | -                  | 20,000               | 20,000              |
| 5405                                     | Printing               | -                 | -                  | 12,000               | 12,000              |
| 6160                                     | Operating Supplies     | -                 | -                  | 200,000              | 200,000             |
| <b>Total Operating &amp; Maintenance</b> |                        | \$ -              | \$ -               | \$ 277,000           | \$ 254,000          |
| <b>Total Expenditures</b>                |                        | \$ -              | \$ -               | \$ 946,122           | \$ 284,000          |
| <b>Source of Funds</b>                   |                        |                   |                    |                      |                     |
| General Fund 100                         |                        | -                 | -                  | 639,122              | -                   |
| General Fund (FEMA) 102                  |                        | -                 | -                  | 307,000              | 284,000             |
| <b>Total Source of Funds</b>             |                        | \$ -              | \$ -               | \$ 946,122           | \$ 284,000          |

# **DISASTER RECOVERY CAPITAL IMPROVEMENT PROJECTS**

## **CORRAL CANYON ROAD BRIDGE REPAIRS (9201)**

This project consists of replacing fire damaged existing fencing, and repairing the shoulder embankment that is causing soil and rock erosion along the wing-walls of the bridge on Corral Canyon Road. This project is anticipated to be completed in Fiscal Year 2019-2020.

## **CORRAL CANYON ROAD CULVERT REPAIRS (9202)**

This project is located several hundred feet up Corral Canyon Road where there is a new depression in the pavement surface that was discovered after the Woolsey Fire. The pipe appears to have been damaged or partially collapsed. The project will include replacing the culvert and drainage inlet and repairing the pavement. This project is anticipated to be completed in Fiscal Year 2019-2020.

## **CITYWIDE GUARDRAIL REPLACEMENT (9203)**

This project consists of replacing all damaged guardrails throughout the City caused by the Woolsey Fire on Encinal Canyon Road, Birdview Avenue, Wildlife Road, Latigo Canyon Road, Corral Canyon Road, and Kanan Dume Road. The design, permitting, bidding and construction of this project was coordinated with the County since they have similar projects in the area. This project is anticipated to be completed in Fiscal Year 2020-2021.

## **CLOVER HEIGHTS STORM DRAIN IMPROVEMENTS (9204)**

This project consists of the design and construction to improve permanent drainage from Harvester Road to Clover Heights Avenue. The City will manage the design, permitting, bidding, and construction phase of the project.

## **LATIGO CANYON ROAD CULVERT REPAIRS (9206)**

This project consist of repairing the existing storm drain culvert on Latigo Canyon Road located approximately 2,500 feet from PCH that was damaged by the Woolsey Fire. The project also includes the repair of the existing damaged embankments and safety fencing. The City will manage the design, permitting, bidding, and construction phase of the project.

## **LATIGO CANYON ROAD ROADWAY/RETAINING WALL IMPROVEMENTS (9207)**

This project consists of repairing the roadway and existing timber retaining walls on Latigo Canyon Road that were damaged from the Woolsey Fire. The City will manage the design, permitting, bidding, and construction phase of the project.

## **TRANCAS CANYON PARK IMPROVEMENTS (9209)**

This project consists of repairing the damaged planting and irrigation system that was destroyed by the Woolsey Fire. The project also includes the repair of the septic system equipment in Trancas Canyon Park. The City will manage the design, permitting, bidding, and construction phase of the project.

### **TRANCAS CANYON PARK SLOPE IMPROVEMENTS (9210)**

The project consists of repairing the existing slope east of Trancas Canyon Park. The Woolsey Fire damaged the slope causing stability issues from soil and rock erosion and damaged concrete benching. The City will manage the design, permitting, bidding, and construction phase of the project.

### **BIRDVIEW AVENUE IMPROVEMENTS (9211)**

This project consists of repairing the roadway embankments on Birdview Avenue. The existing roadway embankments were eroded from the severe storm event. The City will manage the design, permitting, bidding, and construction phase of the project.

### **BROAD BEACH ROAD WATER QUALITY IMPROVEMENTS (9212)**

The City owns several hundred feet (+800') of water quality permeable pavers, landscaping and underground biofiltration devices located on Broad Beach Road. During the 2019 storm events, these items were damaged by silts, mud, and debris. These devices were installed in 2015-2016 as part of a Clean Water Grant from the State. This project consists of repairing the permeable pavers, replacement of media material in the biofilters and replacing damaged landscaping. The City will manage the design, permitting, bidding, and construction phase of the project.

### **ENCINAL CANYON ROAD DRAINAGE IMPROVEMENTS (9213)**

This project is located on Encinal Canyon Road where minor erosion areas were discovered after the severe storm events. This project will consist of repairing the minor erosion areas and improving the drainage.

### **CHARMLEE PARK DEBRIS REMOVAL (9217)**

This project is located at Charmlee Park where large amounts of debris as well as damaged trees were removed from the site. This project will be funded through FEMA.

### **CHARMLEE PARK PERMANENT WORK (9218)**

Charmlee Park sustained substantial damage during the Woolsey Fire, so staff has coordinated with FEMA to address the repairs. There was damage to the buildings, picnic areas and trails will need to be repaired.

### **OUTDOOR WARNING SIRENS (9219)**

This project will be funded through a grant the City received after the Woolsey Fire. This project will be done in two phases. A consultant was hired to develop the overall plan that includes the location of individual sirens, power and infrastructure requirements, and siren sound range. Phase Two will involve the implementation of this plan, including purchasing, installing, and testing the sirens. It is anticipated that this project will be completed during Fiscal Year 2020-2021.

## EXPENDITURE DETAIL

### Fund 102 - Woolsey Fire & Storm Response Capital Improvement Projects

| Object                 | Description                                      | 2018-19<br>Actual | 2019-20<br>Adopted | 2019-20<br>Projected | 2020-21<br>Adopted |
|------------------------|--|-------------------|--------------------|----------------------|--------------------|
| <b>9201</b>            | <b>Corral Canyon Road Bridge Improvements</b>    | -                 | 10,000             | 10,000               | -                  |
| <i>Source of Funds</i> |  |                   |                    |                      |                    |
|                        | General Fund SCE Woolsey Fire Settlement         | -                 | 625                | 625                  | -                  |
|                        | FEMA   | -                 | 7,500              | 7,500                | -                  |
|                        | Cal OES  | -                 | 1,875              | 1,875                | -                  |
| <b>9202</b>            | <b>Corral Canyon Culvert Improvements</b>        | -                 | 20,000             | 20,000               | -                  |
| <i>Source of Funds</i> |  |                   |                    |                      |                    |
|                        | General Fund SCE Woolsey Fire Settlement         | -                 | 1,250              | 1,250                | -                  |
|                        | FEMA   | -                 | 15,000             | 15,000               | -                  |
|                        | Cal OES  | -                 | 3,750              | 3,750                | -                  |
| <b>9203</b>            | <b>Citywide Guardrail Replacement</b>            | 244,631           | 1,770,000          | 2,636,500            | -                  |
| <i>Source of Funds</i> |  |                   |                    |                      |                    |
|                        | General Fund SCE Woolsey Fire Settlement         | 15,289            | 110,625            | 110,625              | -                  |
|                        | FEMA   | 183,473           | 1,327,500          | 1,327,500            | -                  |
|                        | Cal OES  | 45,868            | 331,875            | 331,875              | -                  |
|                        | CalJPIA Reimbursement                            |                   |                    | 866,500              |                    |
| <b>9204</b>            | <b>Clover Heights Storm Drain Improvements</b>   | -                 | 100,000            | -                    | -                  |
| <i>Source of Funds</i> |  |                   |                    |                      |                    |
|                        | General Fund SCE Woolsey Fire Settlement         | -                 | 25,000             | -                    | -                  |
|                        | HMGP Program                                     | -                 | 75,000             | -                    | -                  |
| <b>9206</b>            | <b>Latigo Canyon Road Culvert Improvements</b>   | -                 | 15,000             | 12,936               | -                  |
| <i>Source of Funds</i> |  |                   |                    |                      |                    |
|                        | General Fund SCE Woolsey Fire Settlement         | -                 | 937                | -                    | -                  |
|                        | FEMA   | -                 | 11,250             | 12,936               | -                  |
|                        | Cal OES  | -                 | 2,813              | -                    | -                  |
| <b>9207</b>            | <b>Latigo Canyon Road Roadway/Retaining Wall</b> | -                 | 1,175,000          | 22,176               | 617,824            |
| <i>Source of Funds</i> |  |                   |                    |                      |                    |
|                        | General Fund SCE Woolsey Fire Settlement         | -                 | 73,437             | 1,386                | 38,614             |
|                        | FEMA   | -                 | 881,250            | 16,632               | 463,368            |
|                        | Cal OES  | -                 | 220,313            | 4,158                | 115,842            |
| <b>9209</b>            | <b>Trancas Canyon Park Improvements</b>          | -                 | 231,000            | 3,029                | 231,000            |
| <i>Source of Funds</i> |  |                   |                    |                      |                    |
|                        | General Fund SCE Woolsey Fire Settlement         | -                 | 14,437             | -                    | -                  |
|                        | FEMA   | -                 | 173,250            | -                    | -                  |
|                        | Cal OES  | -                 | 43,313             | -                    | -                  |
|                        | CalJPIA Reimbursement                            |                   |                    | 3,029                | 231,000            |

## EXPENDITURE DETAIL

### Fund 102 - Woolsey Fire & Storm Response Capital Improvement Projects

| Object                    | Description  | 2018-19<br>Actual | 2019-20<br>Adopted  | 2019-20<br>Projected | 2020-21<br>Adopted  |
|---------------------------|--|-------------------|---------------------|----------------------|---------------------|
| <b>9210</b>               | <b>Trancas Canyon Park Slope Improvements</b>      | <b>645</b>        | <b>100,000</b>      | <b>8,645</b>         | <b>600,000</b>      |
| <i>Source of Funds</i>    |  |                   |                     |                      |                     |
|                           | General Fund SCE Woolsey Fire Settlement           | 40                | 6,250               | -                    | -                   |
|                           | FEMA   | 484               | 75,000              | -                    | -                   |
|                           | Cal OES  | 121               | 18,750              | -                    | -                   |
|                           | Insurance  |                   |                     | 8,645                | 600,000             |
| <b>9211</b>               | <b>Birdview Avenue Improvements</b>                | <b>-</b>          | <b>25,000</b>       | <b>-</b>             | <b>25,000</b>       |
| <i>Source of Funds</i>    |  |                   |                     |                      |                     |
|                           | Cal OES  | -                 | 18,750              | -                    | 18,750              |
|                           | General Fund SCE Woolsey Fire Settlement           | -                 | 6,250               | -                    | 6,250               |
| <b>9212</b>               | <b>Broad Beach Road Water Quality Improvements</b> | <b>-</b>          | <b>100,000</b>      | <b>-</b>             | <b>500,000</b>      |
| <i>Source of Funds</i>    |  |                   |                     |                      |                     |
|                           | Cal OES  | -                 | 75,000              | -                    | -                   |
|                           | General Fund SCE Woolsey Fire Settlement           | -                 | 25,000              | -                    | -                   |
|                           | CalJPIA Reimbursement                              | -                 | -                   | -                    | 500,000             |
| <b>9213</b>               | <b>Encinal Canyon Road Drainage Improvements</b>   | <b>-</b>          | <b>-</b>            | <b>-</b>             | <b>500,000</b>      |
| <i>Source of Funds</i>    |  |                   |                     |                      |                     |
|                           | FEMA   | -                 | -                   | -                    | -                   |
|                           | Cal OES  | -                 | -                   | -                    | 375,000             |
|                           | General Fund SCE Woolsey Fire Settlement           | -                 | -                   | -                    | 125,000             |
| <b>9217</b>               | <b>Charmlee Park Debris Removal</b>                | <b>-</b>          | <b>-</b>            | <b>69,194</b>        | <b>-</b>            |
| <i>Source of Funds</i>    |  |                   |                     |                      |                     |
|                           | FEMA   | -                 | -                   | 51,896               | -                   |
|                           | Cal OES  | -                 | -                   | 12,974               | -                   |
|                           | General Fund SCE Woolsey Fire Settlement           | -                 | -                   | 4,325                | -                   |
| <b>9218</b>               | <b>Charmlee Park Permanent Work</b>                | <b>-</b>          | <b>-</b>            | <b>50,000</b>        | <b>200,000</b>      |
| <i>Source of Funds</i>    |  |                   |                     |                      |                     |
|                           | FEMA   | -                 | -                   | 37,500               | 150,000             |
|                           | Cal OES  | -                 | -                   | 9,375                | 37,500              |
|                           | General Fund SCE Woolsey Fire Settlement           | -                 | -                   | 3,125                | 12,500              |
| <b>9219</b>               | <b>Outdoor Warning Sirens</b>                      | <b>-</b>          | <b>100,000</b>      | <b>-</b>             | <b>70,000</b>       |
| <i>Source of Funds</i>    |  |                   |                     |                      |                     |
|                           | HMPG Funds   | -                 | 75,000              | -                    | 52,500              |
|                           | General Fund SCE Woolsey Fire Settlement           | -                 | 25,000              | -                    | 17,500              |
| <b>Total Expenditures</b> |  | <b>\$ 245,276</b> | <b>\$ 3,646,000</b> | <b>\$ 2,832,480</b>  | <b>\$ 2,743,824</b> |



## EXPENDITURE DETAIL

### Fund 102 - Woolsey Fire & Storm Response Capital Improvement Projects

| Object                       | Description                                 | 2018-19<br>Actual | 2019-20<br>Adopted  | 2019-20<br>Projected | 2020-21<br>Adopted  |
|------------------------------|---|-------------------|---------------------|----------------------|---------------------|
| <i>Source of Funds</i>       |   |                   |                     |                      |                     |
|                              | General Fund SCE Woolsey Fire Settlement    | 15,330            | 288,811             | 121,336              | 199,864             |
|                              | Cal OES - Storm Response State Share        | -                 | 93,750              | -                    | 18,750              |
|                              | Cal OES - Woolsey Fire Response State Share | 45,989            | 622,689             | 364,007              | 528,342             |
|                              | FEMA - Woolsey Fire Federal Share           | 183,957           | 2,490,750           | 1,468,964            | 613,368             |
|                              | Hazard Mitigation Program Grant             | -                 | 150,000             | -                    | 52,500              |
|                              | CalJPIA Reimbursement                       | -                 | -                   | 878,174              | 1,331,000           |
| <b>Total Source of Funds</b> |   | <b>\$ 245,276</b> | <b>\$ 3,646,000</b> | <b>\$ 2,832,480</b>  | <b>\$ 2,743,824</b> |

# MANAGEMENT AND ADMINISTRATIVE SERVICES

## Department Expenditures by Program

| Department   | Program                                | 2018-19<br>Actual    | 2019-20<br>Budgeted  | 2019-20<br>Projected | 2020-21<br>Proposed  |
|--------------|--|----------------------|----------------------|----------------------|----------------------|
| 7001         | City Council                           | 635,215              | 632,019              | 617,138              | 492,320              |
| 7002         | Media Operations                       | 392,067              | 486,219              | 429,274              | 495,265              |
| 7003         | City Manager                           | 656,515              | 694,862              | 605,694              | 684,800              |
| 7005         | Legal Counsel                          | 858,114              | 885,657              | 860,657              | 866,049              |
| 7007         | City Clerk                             | 364,794              | 549,076              | 409,272              | 482,021              |
| 7021-31      | Public Safety                          | 8,275,159            | 9,461,208            | 9,403,840            | 9,519,523            |
| 7054         | Finance                                | 1,233,936            | 1,408,736            | 1,373,220            | 1,078,551            |
| 7058         | Human Resources                        | 276,320              | 314,377              | 304,205              | 314,340              |
| 7059         | Non-Departmental                       | 2,186,981            | 2,508,200            | 2,555,550            | 2,545,694            |
| 7060         | Information Systems                    | 503,564              | 705,880              | 597,171              | 578,419              |
| 7070         | Community Development Block Grant      | 16,068               | 7,404                | 19,542               | 21,750               |
| 9050         | City Hall                              | 636,834              | 856,759              | 856,043              | 816,526              |
| 9048         | Carbon Beach Undergrounding            | 224,971              | 230,613              | 230,613              | 235,000              |
| 9052         | Broad Beach Undergrounding             | 135,560              | 139,587              | 139,587              | 142,436              |
| 9049         | Civic Center Wastewater Treatment Fac. | 3,514,340            | 2,405,056            | 2,482,808            | 2,480,963            |
| 9088         | Land Acquisition                       | 43,125,655           | 287,500              | 270,517              | 272,500              |
| Multiple     | Debt Service                           | 2,041,201            | 3,191,050            | 3,191,050            | 3,741,550            |
| <b>Total</b> |  | <b>\$ 65,077,294</b> | <b>\$ 24,764,203</b> | <b>\$ 24,346,182</b> | <b>\$ 24,767,709</b> |

## CITY COUNCIL

The City of Malibu is a general law city and operates under the Council-Manager form of government. The five-member City Council is elected at-large to serve four-year terms. The Mayor's office is rotated among all Councilmembers. As elected officials, the City Councilmembers represent the citizens of Malibu in the governing process and act on their behalf with regard to regional and local issues, as well as state and federal legislation.

The City Council is the legislative authority and sets the policies under which the City operates. Duties of the City Council include enacting legislation, such as local laws and ordinances, approving City programs, adopting the City's budget and appropriating the funds necessary to provide service to the City's residents, businesses and visitors. The City Council provides leadership through policy development regarding the current practices and future direction of the City.

The City Council convenes regular meetings on the second and fourth Mondays of each month and holds occasional special meetings. The City Council appoints the City Manager, City Attorney and City Treasurer, as well as the members of the City's Boards, Commissions and Committees.

In Fiscal Year 2020-2021, the City Council's budget contains \$150,000 for legislative consulting services. The Community Grants line item is budgeted at \$150,000 for the General Fund Grants program awarded by the City Council to non-profit community groups providing services for the benefit of Malibu residents. This is an increase of \$65,000 from the previous year.

The Council's travel and training budget of \$20,000 consists of \$5,000 for the Mayor and \$3,750 for each of the four Councilmembers. City Councilmembers have been increasing their presence and influence on several state issues that affect Malibu and this level of involvement requires travel throughout the state. This is a reduction of \$20,000 from the previous year.

The Memberships and Dues budget includes costs related to the City's membership in the Las Virgenes-Malibu Council of Governments (COG), the League of California Cities, the California Contract Cities Association, the Southern California Association of Governments (SCAG), the National League of Cities, Sister Cities International, the California Coastal Coalition and the National Organization to insure a sound-controlled environment (NOISE).

The Events budget covers expenses related to City Council events including the Council reorganization, ribbon cuttings and the holiday open house. The City Council events budget has been reduced from \$8,000 to \$6,000 for Fiscal Year 2020-2021.

## EXPENDITURE DETAIL

### Fund 100 - General

### Program 7001 - City Council

| Object                                   | Description                     | 2018-19<br>Actual | 2019-20<br>Adopted | 2019-20<br>Projected | 2020-21<br>Proposed |
|--|---------------------------------|-------------------|--------------------|----------------------|---------------------|
| 4102                                     | Part-Time Salaries              | 33,941            | 33,941             | 33,941               | 33,941              |
| 4201                                     | Retirement                      | 4,479             | 3,866              | 3,866                | 4,149               |
| 4202                                     | Health Insurance                | 56,852            | 48,695             | 48,695               | 53,157              |
| 4203                                     | Vision Insurance                | 986               | 870                | 870                  | 870                 |
| 4204                                     | Dental Insurance                | 6,042             | 5,211              | 5,211                | 5,211               |
| 4205                                     | Life Insurance                  | 702               | 712                | 712                  | 668                 |
| 4209                                     | Disability Insurance            | 312               | 333                | 333                  | 333                 |
| 4210                                     | Other                           | 613               | 991                | 991                  | 991                 |
| <b>Total Salaries &amp; Benefits</b>     |                                 | <b>\$ 103,927</b> | <b>\$ 94,619</b>   | <b>\$ 94,619</b>     | <b>\$ 99,320</b>    |
| 5100                                     | Professional Services           | 79,706            | 110,000            | 110,000              | -                   |
| 5104                                     | Legislative Services            | 150,000           | 150,000            | 150,000              | 150,000             |
| 5300                                     | Travel & Training               | 30,157            | 40,000             | 12,000               | 20,000              |
| 5330                                     | Dues & Memberships              | 36,388            | 38,000             | 39,011               | 38,000              |
| 5721                                     | Cellular Data                   | 126               | 900                | -                    | -                   |
| 5930                                     | Community Grants                | 89,500            | 85,000             | 85,000               | 150,000             |
| 5930.01                                  | Comm Grants - Boys & Girls Club | 100,000           | 75,000             | 75,000               | -                   |
| 6160                                     | Operating Supplies              | 2,447             | 3,000              | 300                  | 1,500               |
| 6170                                     | Events                          | 20,464            | 8,000              | 28,708               | 6,000               |
| 6201                                     | Community Rewards               | -                 | 5,000              | -                    | 5,000               |
| <b>Total Operating &amp; Maintenance</b> |                                 | <b>\$ 508,788</b> | <b>\$ 514,900</b>  | <b>\$ 500,019</b>    | <b>\$ 370,500</b>   |
| 8500                                     | Information Systems Allocation  | 22,500            | 22,500             | 22,500               | 22,500              |
| <b>Total Internal Service Charges</b>    |                                 | <b>\$ 22,500</b>  | <b>\$ 22,500</b>   | <b>\$ 22,500</b>     | <b>\$ 22,500</b>    |
| <b>Total Expenditures</b>                |                                 | <b>\$ 635,215</b> | <b>\$ 632,019</b>  | <b>\$ 617,138</b>    | <b>\$ 492,320</b>   |
| <b>Source of Funds</b>                   |                                 |                   |                    |                      |                     |
| General Fund 100                         |                                 | 635,215           | 632,019            | 617,138              | 492,320             |
| <b>Total Source of Funds</b>             |                                 | <b>\$ 635,215</b> | <b>\$ 632,019</b>  | <b>\$ 617,138</b>    | <b>\$ 492,320</b>   |

## MEDIA OPERATIONS

Media Operations is responsible for the management and development of the City's communications and public relations through the use of traditional media outlets, the internet and social media. Media Operations produces printed material, web slides and videos to promote the City's programs. This division also oversees the City's website including the website's e-notification and advisory features.

The City of Malibu maintains Malibu City TV, which is also available for viewing on the City's website and YouTube channel. Programming includes live and tape-delay broadcasts of City Council and Planning Commission meetings, Mayor and City Councilmember programming, City produced informational videos, public service announcements and information regarding community events. The Media Operations budget also includes the cost to hire a firm to provide closed captioning services for City Council and Planning Commission meetings.

Media Operations expenditures for professional services have been reduced by \$15,000 from the prior year. In addition, expenditures for travel and training, dues and memberships, transportation and mileage, advertising and noticing, and equipment maintenance have all been reduced in order to provide an additional \$10,000 in cost reductions from the prior year.

| <b>Staffing</b>           | <b>2018-19<br/>Actual</b> | <b>2019-20<br/>Budget</b> | <b>2020-21<br/>Proposed</b> |
|---------------------------|---------------------------|---------------------------|-----------------------------|
| Media Information Officer | 1.00                      | 1.00                      | 1.00                        |
| Senior Media Technician   | 1.00                      | 1.00                      | 1.00                        |
| Media Technician          | 1.00                      | 1.00                      | 1.00                        |
| Graphic Artist            | 1.00                      | 1.00                      | 1.00                        |
| Graphic Design Intern     | 0.00                      | 0.00                      | 0.00                        |
| <b>Total</b>              | <b>4.00</b>               | <b>4.00</b>               | <b>4.00</b>                 |

## EXPENDITURE DETAIL

### Fund 100 - General

#### Program 7002 - Media Operations

| Object                                   | Description                    | 2018-19<br>Actual | 2019-20<br>Adopted | 2019-20<br>Projected | 2020-21<br>Proposed |
|--|--------------------------------|-------------------|--------------------|----------------------|---------------------|
| 4101                                     | Full-Time Salaries             | 241,212           | 273,657            | 223,657              | 290,221             |
| 4102                                     | Part-Time Salaries             | 322               | -                  | -                    | -                   |
| 4104                                     | Overtime                       | 791               | 1,000              | 2,500                | 2,500               |
| 4201                                     | Retirement                     | 23,745            | 27,174             | 27,174               | 31,459              |
| 4202                                     | Health Insurance               | 35,552            | 38,612             | 38,612               | 49,596              |
| 4203                                     | Vision Insurance               | 409               | 454                | 454                  | 543                 |
| 4204                                     | Dental Insurance               | 2,912             | 3,123              | 3,123                | 3,716               |
| 4205                                     | Life Insurance                 | 422               | 439                | 439                  | 483                 |
| 4209                                     | Disability Insurance           | 2,198             | 2,682              | 2,682                | 2,796               |
| 4210                                     | Other                          | 8,221             | 12,279             | 12,279               | 12,701              |
| <b>Total Salaries &amp; Benefits</b>     |                                | <b>\$ 315,784</b> | <b>\$ 359,419</b>  | <b>\$ 310,919</b>    | <b>\$ 394,015</b>   |
| 5100                                     | Professional Services          | 3,607             | 45,000             | 45,000               | 30,000              |
| 5107                                     | Contract Personnel             | -                 | 1,000              | -                    | -                   |
| 5300                                     | Travel & Training              | 2,664             | 2,500              | 1,500                | 2,000               |
| 5330                                     | Dues & Memberships             | 985               | 800                | 5                    | 500                 |
| 5340                                     | Transportation & Mileage       | 88                | 500                | 150                  | 250                 |
| 5401                                     | Advertising & Noticing         | 11,251            | 6,000              | 6,000                | 3,000               |
| 5405                                     | Printing                       | -                 | 2,500              | 2,500                | 2,500               |
| 5640                                     | Equipment Maintenance          | 745               | 4,000              | 200                  | 1,500               |
| 6160                                     | Operating Supplies             | 3,671             | 5,000              | 5,000                | 3,000               |
| 6165                                     | Website Services               | 17,498            | 15,000             | 15,000               | 15,000              |
| 6170                                     | Events                         | 58                | 1,000              | -                    | 500                 |
| 6200                                     | Publications                   | -                 | 500                | -                    | -                   |
| <b>Total Operating &amp; Maintenance</b> |                                | <b>\$ 40,567</b>  | <b>\$ 83,800</b>   | <b>\$ 75,355</b>     | <b>\$ 58,250</b>    |
| 7600                                     | Other Equipment                | 3,871             | 10,000             | 10,000               | 10,000              |
| 7800                                     | Equipment                      | 13,845            | 15,000             | 15,000               | 15,000              |
| <b>Total Capital Outlay</b>              |                                | <b>\$ 17,716</b>  | <b>\$ 25,000</b>   | <b>\$ 25,000</b>     | <b>\$ 25,000</b>    |
| 8500                                     | Information Systems Allocation | 18,000            | 18,000             | 18,000               | 18,000              |
| <b>Total Internal Service Charges</b>    |                                | <b>\$ 18,000</b>  | <b>\$ 18,000</b>   | <b>\$ 18,000</b>     | <b>\$ 18,000</b>    |
| <b>Total Expenditures</b>                |                                | <b>\$ 392,067</b> | <b>\$ 486,219</b>  | <b>\$ 429,274</b>    | <b>\$ 495,265</b>   |
| <b>Source of Funds</b>                   |                                |                   |                    |                      |                     |
| General Fund 100                         |                                | 392,067           | 486,219            | 429,274              | 495,265             |
| <b>Total Source of Funds</b>             |                                | <b>\$ 392,067</b> | <b>\$ 486,219</b>  | <b>\$ 429,274</b>    | <b>\$ 495,265</b>   |

## CITY MANAGER

The City Manager is appointed by the City Council to carry out its policies and direction. Responsible for oversight of all City operations and delivery of public services, the City Manager provides leadership and direction to the City's management team in developing policy recommendations and responding to directives of the City Council.

In addition to performing the day-to-day activities associated with management of the organization, the City Manager's office implements special projects authorized by the City Council, oversees implementation of the Council's legislative agenda, provides direction of the annual budget process and supports the City Council in the development and adoption of City policy.

All operating and maintenance items in the City Manager budget, including professional services, travel and trainings, dues and memberships, telephone and operating supplies, have been reduce in order to provide an overall reduction of \$20,000 in expenditures from the previous year.

| <b>Staffing</b>               | <b>2018-19<br/>Actual</b> | <b>2019-20<br/>Budget</b> | <b>2020-21<br/>Proposed</b> |
|-------------------------------|---------------------------|---------------------------|-----------------------------|
| City Manager                  | 1.00                      | 1.00                      | 1.00                        |
| Deputy City Manager           | 1.00                      | 0.00                      | 0.00                        |
| Assistant to the City Manager | 1.00                      | 1.00                      | 1.00                        |
| Executive Assistant           | 1.00                      | 1.00                      | 1.00                        |
| <b>Total</b>                  | <b>4.00</b>               | <b>3.00</b>               | <b>3.00</b>                 |

## EXPENDITURE DETAIL

**Fund 100 - General**  
**Program 7003 - City Manager**

| Object                                   | Description                    | 2018-19<br>Actual | 2019-20<br>Adopted | 2019-20<br>Projected | 2020-21<br>Proposed |
|--|--------------------------------|-------------------|--------------------|----------------------|---------------------|
| 4101                                     | Full-Time Salaries             | 452,227           | 453,561            | 368,561              | 456,617             |
| 4104                                     | Overtime                       | 1,785             | 2,000              | 2,007                | 1,000               |
| 4201                                     | Retirement                     | 73,516            | 81,042             | 81,042               | 85,597              |
| 4202                                     | Health Insurance               | 43,027            | 43,982             | 43,982               | 47,731              |
| 4203                                     | Vision Insurance               | 642               | 655                | 655                  | 655                 |
| 4204                                     | Dental Insurance               | 3,978             | 3,978              | 3,978                | 3,978               |
| 4205                                     | Life Insurance                 | 1,127             | 1,077              | 1,077                | 1,077               |
| 4208                                     | Deferred Compensation          | 14,129            | 14,880             | 14,880               | 14,880              |
| 4209                                     | Disability Insurance           | 4,064             | 2,646              | 2,971                | 2,646               |
| 4210                                     | Other                          | 9,194             | 19,041             | 19,041               | 19,119              |
| <b>Total Salaries &amp; Benefits</b>     |                                | <b>\$ 603,689</b> | <b>\$ 622,862</b>  | <b>\$ 538,194</b>    | <b>\$ 633,300</b>   |
| 5100                                     | Professional Services          | 15,000            | 35,000             | 35,000               | 25,000              |
| 5300                                     | Travel & Training              | 15,187            | 15,000             | 13,000               | 9,000               |
| 5330                                     | Dues & Memberships             | 1,990             | 4,000              | 4,000                | 3,000               |
| 5721                                     | Telephone                      | 480               | 500                | 500                  | -                   |
| 6160                                     | Operating Supplies             | 2,169             | 4,000              | 1,500                | 1,000               |
| <b>Total Operating &amp; Maintenance</b> |                                | <b>\$ 34,826</b>  | <b>\$ 58,500</b>   | <b>\$ 54,000</b>     | <b>\$ 38,000</b>    |
| 8500                                     | Information Systems Allocation | 18,000            | 13,500             | 13,500               | 13,500              |
| <b>Total Internal Service Charges</b>    |                                | <b>\$ 18,000</b>  | <b>\$ 13,500</b>   | <b>\$ 13,500</b>     | <b>\$ 13,500</b>    |
| <b>Total Expenditures</b>                |                                | <b>\$ 656,515</b> | <b>\$ 694,862</b>  | <b>\$ 605,694</b>    | <b>\$ 684,800</b>   |
| <b>Source of Funds</b>                   |                                |                   |                    |                      |                     |
| General Fund 100                         |                                | 656,515           | 694,862            | 605,694              | 684,800             |
| <b>Total Source of Funds</b>             |                                | <b>\$ 656,515</b> | <b>\$ 694,862</b>  | <b>\$ 605,694</b>    | <b>\$ 684,800</b>   |



## **LEGAL COUNSEL**

The City of Malibu contracts for legal services to provide counsel to the City Council, City staff, and City Boards, Commissions and Committees. The City contracts with the firm Best, Best & Krieger LLP to represent the City in litigation, manage outside counsel representing the City, draft ordinances and resolutions, review claims and contracts, counsel the City regarding personnel, law enforcement, land use and public works issues, and supervise another firm in the prosecution of violations of the City Municipal Code in criminal court.

## EXPENDITURE DETAIL

### Fund 100 - General

### Program 7005 - Legal Counsel

| Object                                   | Description           | 2018-19<br>Actual | 2019-20<br>Adopted | 2019-20<br>Projected | 2020-21<br>Proposed |
|--|-----------------------|-------------------|--------------------|----------------------|---------------------|
| 5100                                     | Professional Services | -                 | 50,000             | 50,000               | 50,000              |
| 5101                                     | General Legal Counsel | 291,600           | 305,657            | 305,657              | 316,049             |
| 5102                                     | Litigation            | 524,675           | 425,000            | 425,000              | 425,000             |
| 5103                                     | Criminal Prosecution  | 41,839            | 75,000             | 50,000               | 75,000              |
| 5550                                     | Settlements           | -                 | 30,000             | 30,000               | -                   |
| <b>Total Operating &amp; Maintenance</b> |                       | <b>\$ 858,114</b> | <b>\$ 885,657</b>  | <b>\$ 860,657</b>    | <b>\$ 866,049</b>   |
| <b>Total Expenditures</b>                |                       |                   |                    |                      |                     |
|  |                       | <b>\$ 858,114</b> | <b>\$ 885,657</b>  | <b>\$ 860,657</b>    | <b>\$ 866,049</b>   |
| <b>Source of Funds</b>                   |                       |                   |                    |                      |                     |
| General Fund 100                         |                       | 858,114           | 885,657            | 860,657              | 866,049             |
| <b>Total Source of Funds</b>             |                       | <b>\$ 858,114</b> | <b>\$ 885,657</b>  | <b>\$ 860,657</b>    | <b>\$ 866,049</b>   |

## CITY CLERK

The City Clerk is the local official who administers democratic processes, such as elections, access to City records, and all legislative actions ensuring transparency to the public. The City Clerk acts as a compliance officer for federal, state and local statutes, including the Political Reform Act, the Brown Act, and the Public Records Act. The City Clerk manages public inquiries and relationships and arranges for ceremonial and official functions.

As Custodian of Official Records, the City Clerk maintains all official City documents, archives and legislative history. The City Clerk's Office oversees the document imaging and records management program. Additionally, the City Clerk conducts and certifies all municipal elections, administers oaths and affirmations, and manages legal requirements for public notice and for the filing of referenda, initiatives, recall petitions, annual Statements of Economic Interest and Campaign Disclosure Statements.

The City Clerk serves as Clerk of the Council attending, monitoring and retaining complete records of all City Council proceedings.

The City Clerk's Office maintains the live web streaming and video archives of City Council meetings and oversees passport acceptance services and document recording with Los Angeles County. Additionally, the City Clerk oversees the City-wide student internship program to encourage high school and college students to participate in local government. The hours of the student internship program have been removed in Fiscal Year 2020-2021 to accommodate other budget priorities.

The Fiscal Year 2020-2021 Budget includes \$50,000 for a General Municipal Election and approximately \$100,000 for the possible need of a demographer, community outreach, and Public Hearings on by-district elections.

| <b>Staffing</b>   | <b>2018-19<br/>Actual</b> | <b>2019-20<br/>Budget</b> | <b>2020-21<br/>Proposed</b> |
|-------------------|---------------------------|---------------------------|-----------------------------|
| City Clerk        | 1.00                      | 1.00                      | 1.00                        |
| Deputy City Clerk | 1.00                      | 1.00                      | 1.00                        |
| Student Interns   | 3.43                      | 0.50                      | 0.00                        |
| <b>Total</b>      | <b>5.43</b>               | <b>2.50</b>               | <b>2.00</b>                 |

## EXPENDITURE DETAIL

**Fund 100 - General**  
**Program 7007 - City Clerk**

| Object                                   | Description                    | 2018-19<br>Actual | 2019-20<br>Adopted | 2019-20<br>Projected | 2020-21<br>Proposed |
|--|--------------------------------|-------------------|--------------------|----------------------|---------------------|
| 4101                                     | Full-Time Salaries             | 183,229           | 194,992            | 184,992              | 200,841             |
| 4103                                     | Interns                        | 12,607            | 6,804              | 3,500                | -                   |
| 4104                                     | Overtime                       | 241               | 500                | 100                  | 250                 |
| 4201                                     | Retirement                     | 25,594            | 27,189             | 27,189               | 29,621              |
| 4202                                     | Health Insurance               | 23,050            | 23,562             | 23,562               | 25,570              |
| 4203                                     | Vision Insurance               | 310               | 316                | 316                  | 316                 |
| 4204                                     | Dental Insurance               | 1,858             | 1,858              | 1,858                | 1,858               |
| 4205                                     | Life Insurance                 | 386               | 374                | 374                  | 388                 |
| 4208                                     | Deferred Compensation          | 2,922             | 3,000              | 3,000                | 3,000               |
| 4209                                     | Disability Insurance           | 1,687             | 1,585              | 1,585                | 1,606               |
| 4210                                     | Other                          | 2,890             | 5,196              | 5,196                | 5,172               |
| <b>Total Salaries &amp; Benefits</b>     |                                | <b>\$ 254,774</b> | <b>\$ 265,376</b>  | <b>\$ 251,672</b>    | <b>\$ 268,621</b>   |
| 5100                                     | Professional Services          | 50,244            | 75,000             | 75,000               | 75,000              |
| 5100-01                                  | Document Imaging Services      | 3,068             | 10,000             | 10,000               | 10,000              |
| 5107                                     | Contract Personnel             |                   | 25,000             | 15,000               | 25,000              |
| 5150                                     | Elections                      | 26,003            | 111,000            | 600                  | 50,000              |
| 5205                                     | Postage                        | -                 | 5,100              | 2,500                | 100                 |
| 5300                                     | Travel & Training              | 6,490             | 8,300              | 6,500                | 5,000               |
| 5330                                     | Dues & Memberships             | 465               | 500                | 500                  | 500                 |
| 5340                                     | Transportation & Mileage       | 614               | 800                | 500                  | 800                 |
| 5401                                     | Advertising & Noticing         | 1,358             | 10,500             | 10,500               | 10,500              |
| 5405                                     | Printing                       |                   | 15,000             | 15,000               | 15,000              |
| 6130                                     | Records Management             | 706               | 1,000              | -                    | 1,000               |
| 6160                                     | Operating Supplies             | 2,939             | 3,000              | 3,000                | 3,000               |
| 6200                                     | Publications                   | 4,633             | 5,000              | 5,000                | 4,000               |
| <b>Total Operating &amp; Maintenance</b> |                                | <b>\$ 96,520</b>  | <b>\$ 270,200</b>  | <b>\$ 144,100</b>    | <b>\$ 199,900</b>   |
| 8500                                     | Information Systems Allocation | 13,500            | 13,500             | 13,500               | 13,500              |
| <b>Total Internal Service Charges</b>    |                                | <b>\$ 13,500</b>  | <b>\$ 13,500</b>   | <b>\$ 13,500</b>     | <b>\$ 13,500</b>    |
| <b>Total Expenditures</b>                |                                | <b>\$ 364,794</b> | <b>\$ 549,076</b>  | <b>\$ 409,272</b>    | <b>\$ 482,021</b>   |
| <b>Source of Funds</b>                   |                                |                   |                    |                      |                     |
| General Fund 100                         |                                | 364,794           | 549,076            | 409,272              | 482,021             |
| <b>Total Source of Funds</b>             |                                | <b>\$ 364,794</b> | <b>\$ 549,076</b>  | <b>\$ 409,272</b>    | <b>\$ 482,021</b>   |

## PUBLIC SAFETY

The City's public safety services are comprised of in-house public safety and emergency preparedness programs and contract services, including law enforcement, fire, and animal control, which are provided by the County of Los Angeles.

The Public Safety Office oversees the in-house public safety and emergency preparedness programs including maintaining the City's Emergency Operations Center (EOC) and disaster notification systems, City EOC team training, City staff safety training on emergency protocols, emergency plan development and maintenance, coordinating with outside agencies to develop and improve interagency response procedures, overseeing the Community Emergency Response Team (CERT), neighborhood fire safety and preparedness, providing support to the Sheriff's Volunteers on Patrol (VOP), and implementation of the City's Homelessness Strategic Plan.

The Public Safety staff interact with the community to provide public education opportunities, is the primary contact for outside organizations and law enforcement regarding issues related to homelessness and serves as part of the City Manager's management team.

The Public Safety Office also provides leadership in the City's response to the COVID-19 pandemic, including EOC operations, modifications to City Hall functions and City services to accommodate physical distancing requirements, and community outreach and messaging.

Law enforcement services provided by the Los Angeles Sheriff's Department include general law, traffic, and parking enforcement and administration, summer beach enforcement, and specialized community policing services. Parking citation processing and hearings are also contracted.

Fire services provided by the Los Angeles County Fire Department include fire emergency response, paramedic services, and fire prevention and inspections. The residents of Malibu pay for these services annually through their property tax bills. Animal Control services provided by the Los Angeles County Department of Animal Care and Control include animal rescue, licensing, abuse investigation, and pet adoptions.

This budget also reflects an increase to the contract with the Los Angeles County Sheriff's Department for the cost of service based on increased operating costs. The cost of service has grown due to increases in administrative costs and the costs of the Liability Trust Fund. In Fiscal Year 2020-2021, the contract will increase by 6.07%, which is an increase of almost \$489,000 from the prior year. The budget also includes the summer enforcement services.

| <b>Staffing</b>          | <b>2018-19<br/>Actual</b> | <b>2019-20<br/>Budget</b> | <b>2020-21<br/>Proposed</b> |
|--------------------------|---------------------------|---------------------------|-----------------------------|
| Public Safety Manager    | 1.00                      | 1.00                      | 1.00                        |
| Fire Safety Liaison      | 0.00                      | 1.50                      | 1.00                        |
| Public Safety Specialist | 1.00                      | 1.00                      | 1.00                        |
| <b>Total</b>             | <b>2.00</b>               | <b>3.50</b>               | <b>3.00</b>                 |

## EXPENDITURE DETAIL

Fund 100 - General

Fund 211 - Brulte

Program 7021 - Emergency Management

Program 7031 - Public Safety Services

| Object                                   | Description                            | 2018-19<br>Actual   | 2019-20<br>Adopted  | 2019-20<br>Projected | 2020-21<br>Proposed |
|--|--|---------------------|---------------------|----------------------|---------------------|
| 4101                                     | Full-Time Salaries                     | 160,694             | 265,089             | 220,089              | 259,983             |
| 4102                                     | Part-Time Salaries                     | -                   | 15,000              | -                    | -                   |
| 4104                                     | Overtime                               | -                   |                     | 2,532                | 2,500               |
| 4201                                     | Retirement                             | 21,619              | 31,683              | 31,683               | 34,707              |
| 4202                                     | Health Insurance                       | 26,420              | 28,274              | 28,274               | 30,715              |
| 4203                                     | Vision Insurance                       | 421                 | 447                 | 447                  | 447                 |
| 4204                                     | Dental Insurance                       | 2,520               | 2,625               | 2,625                | 2,625               |
| 4205                                     | Life Insurance                         | 247                 | 384                 | 384                  | 384                 |
| 4209                                     | Disability Insurance                   | 1,489               | 2,285               | 2,285                | 2,147               |
| 4210                                     | Other                                  | 4,494               | 10,735              | 10,735               | 8,005               |
| <b>Total Salaries &amp; Benefits</b>     |  | <b>\$ 217,904</b>   | <b>\$ 356,522</b>   | <b>\$ 299,054</b>    | <b>\$ 341,511</b>   |
| 5100                                     | Professional Services                  | 21,026              | 305,000             | 305,000              | 50,000              |
| 5106                                     | L.A. Co. Animal Control                | 94,769              | 102,940             | 102,940              | 105,000             |
| 5114                                     | L.A. Co. Fire Base Year Fee            | 2,536               | 2,600               | 2,536                | 2,600               |
| 5115                                     | L.A. Co. Sheriff's Services            | 6,875,715           | 7,379,714           | 7,379,714            | 7,827,663           |
| 5116                                     | L.A. Co. Sheriff's Services-Beach Team | 672,868             | 672,432             | 672,432              | 713,249             |
| 5119                                     | Homeless Outreach and Support Services | 144,270             | 395,000             | 395,000              | 340,000             |
| 5300                                     | Travel & Training                      | 3,333               | 5,000               | 3,500                | 5,000               |
| 5330                                     | Dues & Memberships                     | 1,019               | 1,000               | 500                  | 1,000               |
| 5340                                     | Transportation & Mileage               | 1,181               | 500                 | 963                  | 500                 |
| 5405                                     | Printing                               | -                   | 5,000               | 5,000                | 3,000               |
| 5640                                     | Equipment Maintenance                  | 4,200               | 6,000               | 6,000                | 7,000               |
| 5721                                     | Telephone                              | 9,793               | 10,000              | 11,000               | 13,000              |
| 6160                                     | Operating Supplies                     | 57,729              | 102,500             | 102,500              | 52,500              |
| 6160.01                                  | VOP Supplies                           | -                   | 2,000               | 2,000                | 2,000               |
| 6400                                     | Clothing & Emergency Gear              | 2,722               | 5,000               | 5,201                | 5,000               |
| <b>Total Operating &amp; Maintenance</b> |  | <b>\$ 7,891,161</b> | <b>\$ 8,994,686</b> | <b>\$ 8,994,286</b>  | <b>\$ 9,127,511</b> |
| 7800                                     | Other Equipment                        | 115,594             | 54,500              | 50,000               | 10,000              |
| <b>Total Capital Outlay</b>              |  | <b>\$ 115,594</b>   | <b>\$ 54,500</b>    | <b>\$ 50,000</b>     | <b>\$ 10,000</b>    |
| 8100                                     | Vehicle Allocation                     | 10,000              | 15,000              | 20,000               | -                   |
| 8500                                     | Information Systems Allocation         | 40,500              | 40,500              | 40,500               | 40,500              |
| <b>Total Internal Service Charges</b>    |  | <b>\$ 50,500</b>    | <b>\$ 55,500</b>    | <b>\$ 60,500</b>     | <b>\$ 40,500</b>    |
| <b>Total Expenditures</b>                |  | <b>\$ 8,275,159</b> | <b>\$ 9,461,208</b> | <b>\$ 9,403,840</b>  | <b>\$ 9,519,523</b> |
| <b>Source of Funds</b>                   |  |                     |                     |                      |                     |
| General Fund 100                         |  | 8,126,412           | 9,336,208           | 9,247,892            | 9,369,523           |
| Brulte Fund 211                          |  | 148,747             | 125,000             | 155,948              | 150,000             |
| <b>Total Source of Funds</b>             |  | <b>\$ 8,275,159</b> | <b>\$ 9,461,208</b> | <b>\$ 9,403,840</b>  | <b>\$ 9,519,523</b> |

## FINANCE

As part of the Management and Administration Department, the Finance division is responsible for advising City officials on the City's financial position and providing timely financial information necessary for decision making. This is achieved through financial reporting and compliance in accordance with generally accepted accounting principles, budget development and financial systems administration.

The Finance division provides the following services: maintenance of accurate, reliable financial information and records for all City funds; bi-weekly payroll; preparation and distribution of warrants for payment of invoices and contracts; coordination of state, federal and independent audits of the City's financial management systems and records; oversight of the City's debt service requirements; preparation of accurate and timely annual reports including the Annual Budget and Comprehensive Annual Financial Report; collection activities to assure payment of accounts receivable; procurement of supplies and equipment; processing of purchase orders; maintenance of fixed asset records; and monitoring of grant administration.

The Finance division is also responsible for film permit activities, which are provided by a contract service provider, as indicated in line item 5117. In past years, the City has issued approximately 700 permits annually for commercial filming and still shoots. Due to the Woolsey Fire and the coronavirus pandemic, it is anticipated that the number of film permits issued in Fiscal Year 2020-2021 will decrease from prior years. All costs associated with the processing of film permits are recovered through film permit fees.

City Treasurer functions are budgeted in the Finance division (line item 5100-01). The City Treasurer is appointed by and serves at the will of the City Council. The Treasurer assures the administration and management of all City monies and funds and provides accountability to the citizens of Malibu. The Treasurer's responsibilities include the investment of idle funds and reporting of such activities to the City Council and other government agencies. The City Treasurer oversees the City's investment portfolio which is invested in accordance with the City's adopted investment policy. On February 24, 2020, City Council directed staff to issue a request for proposals for City Treasurer with an expanded scope of investment services. The budget for City Treasurer has been increased by \$5,200 to reflect the increase in services desired.

Finance division expenditures for professional services have been reduced by \$75,000 from the prior year. Additional operating and maintenance items in the Finance budget, including travel and trainings, printing, operating supplies and computer software, have been reduced in order to provide an overall reduction of \$19,000 in expenditures from the previous year.

| <b>Staffing</b>         | <b>2018-19<br/>Actual</b> | <b>2019-20<br/>Budget</b> | <b>2020-21<br/>Proposed</b> |
|-------------------------|---------------------------|---------------------------|-----------------------------|
| Assistant City Manager  | 1.00                      | 1.00                      | 1.00                        |
| Finance Manager         | 1.00                      | 1.00                      | 0.82                        |
| Financial Analyst       | 0.87                      | 0.87                      | 0.00                        |
| Accounting Technician   | 0.00                      | 0.00                      | 0.67                        |
| Senior Accounting Clerk | 0.80                      | 0.80                      | 0.00                        |
| Accounting Clerk        | 1.00                      | 1.00                      | 2.00                        |
| <b>Total</b>            | <b>4.67</b>               | <b>4.67</b>               | <b>4.49</b>                 |

## EXPENDITURE DETAIL

**Fund 100 - General**  
**Program 7054 - Finance**

| Object                                   | Description                    | 2018-19<br>Actual   | 2019-20<br>Adopted  | 2019-20<br>Projected | 2020-21<br>Proposed |
|--|--------------------------------|---------------------|---------------------|----------------------|---------------------|
| 4101                                     | Full-Time Salaries             | 522,354             | 546,586             | 506,586              | 445,851             |
| 4104                                     | Overtime                       | -                   | 500                 | 200                  | 500                 |
| 4201                                     | Retirement                     | 77,675              | 86,740              | 86,740               | 68,305              |
| 4202                                     | Health Insurance               | 55,113              | 56,681              | 56,681               | 51,239              |
| 4203                                     | Vision Insurance               | 837                 | 839                 | 839                  | 729                 |
| 4204                                     | Dental Insurance               | 4,984               | 4,908               | 4,908                | 4,197               |
| 4205                                     | Life Insurance                 | 859                 | 831                 | 831                  | 735                 |
| 4208                                     | Deferred Compensation          | 2,840               | 3,000               | 3,000                | 3,000               |
| 4209                                     | Disability Insurance           | 4,843               | 3,522               | 4,456                | 2,981               |
| 4210                                     | Other                          | 12,448              | 18,828              | 18,828               | 16,014              |
| <b>Total Salaries &amp; Benefits</b>     |                                | <b>\$ 681,953</b>   | <b>\$ 722,436</b>   | <b>\$ 683,070</b>    | <b>\$ 593,551</b>   |
| 5100                                     | Professional Services          | 121,227             | 275,000             | 275,000              | 200,000             |
| 5100-01                                  | City Treasurer                 | 3,882               | 4,800               | 2,800                | 10,000              |
| 5117                                     | Film Permit Consultant         | 293,414             | 262,500             | 275,000              | 150,000             |
| 5211                                     | Bank Service Fees              | 61,345              | 60,000              | 60,000               | 60,000              |
| 5300                                     | Travel & Training              | 8,318               | 10,000              | 5,000                | 4,000               |
| 5330                                     | Dues & Memberships             | 1,820               | 3,500               | 3,500                | 3,500               |
| 5340                                     | Transportation & Mileage       | 595                 | 500                 | 100                  | 500                 |
| 5401                                     | Advertising & Noticing         | 126                 | 500                 | 250                  | 500                 |
| 5405                                     | Printing                       | 10,979              | 10,000              | 10,000               | 5,000               |
| 6120                                     | Computer Software              | 22,649              | 30,000              | 30,000               | 25,000              |
| 6160                                     | Operating Supplies             | 5,128               | 7,000               | 6,000                | 4,000               |
| <b>Total Operating &amp; Maintenance</b> |                                | <b>\$ 529,483</b>   | <b>\$ 663,800</b>   | <b>\$ 667,650</b>    | <b>\$ 462,500</b>   |
| 8500                                     | Information Systems Allocation | 22,500              | 22,500              | 22,500               | 22,500              |
| <b>Total Internal Service Charges</b>    |                                | <b>\$ 22,500</b>    | <b>\$ 22,500</b>    | <b>\$ 22,500</b>     | <b>\$ 22,500</b>    |
| <b>Total Expenditures</b>                |                                | <b>\$ 1,233,936</b> | <b>\$ 1,408,736</b> | <b>\$ 1,373,220</b>  | <b>\$ 1,078,551</b> |
| <b>Source of Funds</b>                   |                                |                     |                     |                      |                     |
| General Fund 100                         |                                | 1,233,936           | 1,408,736           | 1,373,220            | 1,078,551           |
| <b>Total Source of Funds</b>             |                                | <b>\$ 1,233,936</b> | <b>\$ 1,408,736</b> | <b>\$ 1,373,220</b>  | <b>\$ 1,078,551</b> |



## HUMAN RESOURCES

The Human Resources division of the Management and Administration Department provides support services to City employees in the areas of recruitment, selection, classification and compensation; equal employment opportunity; performance evaluation; training and development; employee benefits, services, and programs; personnel record keeping; and employee relations, including discipline and administration of federal and state employment laws.

The Human Resources division expenditures for professional services have been reduced by \$15,000 from the prior year. In addition, expenditures for travel and training, dues and memberships, operating supplies and events have all be reduced in order to provide an additional \$17,100 in cost reductions from the prior year.

| <b>Staffing</b>            | <b>2018-19<br/>Actual</b> | <b>2019-20<br/>Budget</b> | <b>2020-21<br/>Proposed</b> |
|----------------------------|---------------------------|---------------------------|-----------------------------|
| Human Resources Manager    | 1.00                      | 1.00                      | 1.00                        |
| Human Resources Technician | 1.00                      | 1.00                      | 1.00                        |
| <b>Total</b>               | <b>2.00</b>               | <b>2.00</b>               | <b>2.00</b>                 |

## EXPENDITURE DETAIL

### Fund 100 - General

### Program 7058 - Human Resources

| Object                                   | Description                    | 2018-19<br>Actual | 2019-20<br>Adopted | 2019-20<br>Projected | 2020-21<br>Proposed |
|--|--------------------------------|-------------------|--------------------|----------------------|---------------------|
| 4101                                     | Full-Time Salaries             | 163,340           | 171,419            | 161,419              | 174,508             |
| 4104                                     | Overtime                       | 486               | 100                | 100                  | 250                 |
| 4201                                     | Retirement                     | 21,176            | 23,235             | 23,235               | 32,713              |
| 4202                                     | Health Insurance               | 22,823            | 23,233             | 23,233               | 40,643              |
| 4203                                     | Vision Insurance               | 310               | 316                | 316                  | 410                 |
| 4204                                     | Dental Insurance               | 1,805             | 1,858              | 1,858                | 2,579               |
| 4205                                     | Life Insurance                 | 243               | 241                | 241                  | 285                 |
| 4209                                     | Disability Insurance           | 1,481             | 1,553              | 1,553                | 1,553               |
| 4210                                     | Other                          | 4,990             | 7,021              | 7,021                | 7,100               |
| <b>Total Salaries &amp; Benefits</b>     |                                | <b>\$ 216,654</b> | <b>\$ 228,977</b>  | <b>\$ 218,977</b>    | <b>\$ 260,040</b>   |
| 5100                                     | Professional Services          | 10,181            | 25,000             | 25,000               | 10,000              |
| 5100-01                                  | Employee Health Awareness      | 3,715             | 3,000              | 2,300                | 3,000               |
| 5205                                     | Postage                        | 7                 | 100                | -                    | -                   |
| 5300                                     | Travel & Training              | 100               | 3,500              | 1,712                | 500                 |
| 5320                                     | Recruitment Expense            | 20,878            | 20,000             | 24,000               | 15,000              |
| 5330                                     | Dues & Memberships             | 2,015             | 2,000              | 1,666                | 1,500               |
| 5340                                     | Transportation & Mileage       | 44                | 300                | 50                   | 300                 |
| 6160                                     | Operating Supplies             | 6,866             | 7,000              | 6,000                | 5,000               |
| 6170                                     | Events                         | 6,860             | 15,000             | 15,500               | 10,000              |
| 6200                                     | Publications                   | -                 | 500                | -                    | -                   |
| <b>Total Operating &amp; Maintenance</b> |                                | <b>\$ 50,666</b>  | <b>\$ 76,400</b>   | <b>\$ 76,228</b>     | <b>\$ 45,300</b>    |
| 8500                                     | Information Systems Allocation | 9,000             | 9,000              | 9,000                | 9,000               |
| <b>Total Internal Service Charges</b>    |                                | <b>\$ 9,000</b>   | <b>\$ 9,000</b>    | <b>\$ 9,000</b>      | <b>\$ 9,000</b>     |
| <b>Total Expenditures</b>                |                                | <b>\$ 276,320</b> | <b>\$ 314,377</b>  | <b>\$ 304,205</b>    | <b>\$ 314,340</b>   |
| <b>Source of Funds</b>                   |                                |                   |                    |                      |                     |
| General Fund 100                         |                                | 276,320           | 314,377            | 304,205              | 314,340             |
| <b>Total Source of Funds</b>             |                                | <b>\$ 276,320</b> | <b>\$ 314,377</b>  | <b>\$ 304,205</b>    | <b>\$ 314,340</b>   |

## NON-DEPARTMENTAL SERVICES

The non-departmental program accounts for the centralization of services provided for the benefit of all departments. These services include fixed asset management; insurance premiums; claims settlements; receptionist services; printing; postage; telephone; and equipment leases. Expenses include retiree health premiums and other post-employment benefit costs.

In response to the coronavirus pandemic and the need for more staff to work remotely, there has been an increase in non-department telephone expenditures. These additional expenditures have been offset by reductions in off-site storage, equipment leases and operating supplies.

This program accounts for the expenditures related to the Joint Use Agreement between the Santa Monica-Malibu Unified School District and the City of Malibu. This agreement provides for the joint operation and maintenance of school district facilities including ball fields, tennis courts and the swimming pool at Malibu High School. Although the costs associated with this agreement are anticipated to go up in Fiscal Year 2020-2021, due to the closure of the swimming pool in Summer 2020 in response to the COVID-19 pandemic, the overall joint use expenditure is projected to decrease by \$50,000 from the prior year.

Also included in this program is the risk management function, which maintains responsibility for all the City's insurance needs, including property, workers' compensation, fidelity bonds, special events, and auto liability. The goal of the risk management function is to apply loss prevention and control measures through identification and analysis of loss exposure in the areas of liability, workers' compensation, and property loss. The City is a member of the California Joint Powers Insurance Authority, which provides for the pooling of self-insured losses of its member cities.

In Fiscal Year 2020-2021, there is a projected increase in the City's insurance premiums of \$60,000.

The budget for non-departmental services also includes funding for the City's required payments under the Governmental Accounting Standards Board (GASB) for retiree health costs and for the City's CalPERS liability payment. These costs are reviewed every two years as mandated.

| <b>Staffing</b>               | <b>2018-19<br/>Actual</b> | <b>2019-20<br/>Budget</b> | <b>2020-21<br/>Proposed</b> |
|-------------------------------|---------------------------|---------------------------|-----------------------------|
| Office Assistant/Receptionist | 1.00                      | 1.00                      | 1.00                        |
| Office Assistant              | 1.00                      | 1.00                      | 1.00                        |
| <b>Total</b>                  | <b>2.00</b>               | <b>2.00</b>               | <b>2.00</b>                 |

## EXPENDITURE DETAIL

### Fund 100 - General

#### Program 7059 - Non-Departmental Services

| Object                                   | Description                    | 2018-19<br>Actual   | 2019-20<br>Adopted  | 2019-20<br>Projected | 2020-21<br>Adopted  |
|--|--------------------------------|---------------------|---------------------|----------------------|---------------------|
| 4101                                     | Full-Time Salaries             | 96,449              | 96,391              | 81,391               | 98,982              |
| 4102                                     | Part-Time Salaries             | -                   | -                   | -                    | -                   |
| 4104                                     | Overtime                       | -                   | 250                 | 200                  | 250                 |
| 4201                                     | Retirement                     | 12,122              | 12,632              | 12,632               | 13,650              |
| 4202                                     | Health Insurance               | 16,379              | 15,278              | 15,278               | 24,321              |
| 4203                                     | Vision Insurance               | 240                 | 227                 | 227                  | 316                 |
| 4204                                     | Dental Insurance               | 1,370               | 1,265               | 1,265                | 1,858               |
| 4205                                     | Life Insurance                 | 249                 | 241                 | 241                  | 241                 |
| 4209                                     | Disability Insurance           | 927                 | 945                 | 945                  | 970                 |
| 4210                                     | Other                          | 5,059               | 5,108               | 5,108                | 5,174               |
| 4212                                     | Retiree Health Insurance       | -                   | 211,000             | 211,000              | 217,000             |
| 4217                                     | Other Post Employment Benefits | 724,000             | 514,000             | 514,000              | 524,000             |
| 4218                                     | CalPERS Liabilities            | 267,785             | 347,863             | 347,863              | 408,931             |
| <b>Total Salaries &amp; Benefits</b>     |                                | <b>\$ 1,124,580</b> | <b>\$ 1,205,200</b> | <b>\$ 1,190,150</b>  | <b>\$ 1,295,694</b> |
| 5205                                     | Postage                        | 32,869              | 32,000              | 27,415               | 25,000              |
| 5210                                     | Service Fees and Charges       | 7,502               | 7,000               | 6,577                | 7,500               |
| 5300                                     | Travel & Training              | 3,173               | 3,000               | 762                  | 500                 |
| 5405                                     | Printing                       | -                   | 3,000               | -                    | -                   |
| 5510                                     | Insurance Premiums             | 474,689             | 600,000             | 677,162              | 660,000             |
| 5640                                     | Equipment Maintenance          | 26,544              | 30,000              | 31,485               | 40,000              |
| 5720                                     | Off-site Storage               | 38,609              | 45,000              | 45,000               | 30,000              |
| 5721                                     | Telephone                      | 17,967              | 22,000              | 22,000               | 150,000             |
| 5800                                     | Equipment Leases               | 35,914              | 66,000              | 60,000               | 27,000              |
| 5921                                     | Joint Use Agreement - SMMUSD   | 145,396             | 250,000             | 250,000              | 200,000             |
| 6140                                     | Office Equipment               | -                   | 5,000               | 5,000                | 5,000               |
| 6160                                     | Operating Supplies             | 51,515              | 50,000              | 50,000               | 40,000              |
| <b>Total Operating &amp; Maintenance</b> |                                | <b>\$ 834,178</b>   | <b>\$ 1,113,000</b> | <b>\$ 1,175,401</b>  | <b>\$ 1,185,000</b> |
| 7600                                     | Equipment/Furniture            | 73,223              | 25,000              | 25,000               | 15,000              |
| <b>Total Capital Outlay</b>              |                                | <b>\$ 73,223</b>    | <b>\$ 25,000</b>    | <b>\$ 25,000</b>     | <b>\$ 15,000</b>    |
| 8100                                     | Vehicle Allocation             | 20,000              | 20,000              | 20,000               | -                   |
| 8500                                     | Information Systems Allocation | 135,000             | 145,000             | 145,000              | 50,000              |
| <b>Total Internal Service Charges</b>    |                                | <b>\$ 155,000</b>   | <b>\$ 165,000</b>   | <b>\$ 165,000</b>    | <b>\$ 50,000</b>    |
| <b>Total Expenditures</b>                |                                | <b>\$ 2,186,981</b> | <b>\$ 2,508,200</b> | <b>\$ 2,555,550</b>  | <b>\$ 2,545,694</b> |
| <b>Source of Funds</b>                   |                                |                     |                     |                      |                     |
| General Fund 100                         |                                | 2,186,981           | 2,508,200           | 2,555,550            | 2,545,694           |
| <b>Total Source of Funds</b>             |                                | <b>\$ 2,186,981</b> | <b>\$ 2,508,200</b> | <b>\$ 2,555,550</b>  | <b>\$ 2,545,694</b> |

## INFORMATION SYSTEMS

The Information Systems division provides support and advisory services for all City automated information and communications systems. The division supports the City's telephone system as well as the local area network which consists of 51 servers and over 186 personal computers. The Information Systems Fund derives its revenue from a service charge to each department of \$4,500 per computer which contributes towards the maintenance and future replacement of equipment.

The City initiated an Information Technology Strategic Plan in Fiscal Year 2018-2019. The plan was temporarily put on hold due to the Woolsey Fire and the COVID-19 pandemic and is anticipated to be completed in Fiscal Year 2020-2021.

| <b>Staffing</b>                | <b>2018-19<br/>Actual</b> | <b>2019-20<br/>Budget</b> | <b>2020-21<br/>Proposed</b> |
|--------------------------------|---------------------------|---------------------------|-----------------------------|
| Information Systems Manager    | 1.00                      | 1.00                      | 1.00                        |
| Information Systems Technician | 1.00                      | 1.00                      | 1.00                        |
| <b>Total</b>                   | <b>2.00</b>               | <b>2.00</b>               | <b>2.00</b>                 |

## EXPENDITURE DETAIL

**Fund 602 - Information Systems Fund**  
**Program 7060 - Information Systems**

| Object                                   | Description           | 2018-19<br>Actual | 2019-20<br>Adopted | 2019-20<br>Projected | 2020-21<br>Proposed |
|--|-----------------------|-------------------|--------------------|----------------------|---------------------|
| 4101                                     | Full-Time Salaries    | 188,427           | 193,393            | 163,393              | 195,112             |
| 4104                                     | Overtime              | 574               | 500                | 1,342                | 1,000               |
| 4201                                     | Retirement            | 25,950            | 28,373             | 28,373               | 30,163              |
| 4202                                     | Health Insurance      | 27,625            | 28,274             | 28,274               | 40,019              |
| 4203                                     | Vision Insurance      | 439               | 447                | 447                  | 537                 |
| 4204                                     | Dental Insurance      | 2,625             | 2,625              | 2,625                | 3,219               |
| 4205                                     | Life Insurance        | 251               | 241                | 241                  | 285                 |
| 4209                                     | Disability Insurance  | 1,719             | 1,443              | 1,577                | 1,460               |
| 4210                                     | Other                 | 5,358             | 7,582              | 7,582                | 7,626               |
| <b>Total Salaries &amp; Benefits</b>     |                       | <b>\$ 252,968</b> | <b>\$ 262,880</b>  | <b>\$ 233,855</b>    | <b>\$ 279,419</b>   |
| 5100                                     | Professional Services | 3,930             | 165,000            | 120,000              | 40,000              |
| 5107                                     | Contract Personnel    | -                 | -                  | 3,366                | -                   |
| 5300                                     | Travel & Training     | 5,006             | 4,500              | 2,000                | 2,500               |
| 5330                                     | Dues & Memberships    | 1,939             | 2,000              | 1,000                | 2,000               |
| 5630                                     | Computer Maintenance  | 1,662             | 4,000              | 4,000                | 4,000               |
| 5721                                     | Telephone             | 28,061            | 25,000             | 35,000               | 28,000              |
| 6120                                     | Computer Software     | 81,533            | 100,000            | 80,000               | 80,000              |
| 6160                                     | Operating Supplies    | 4,162             | 7,500              | 6,500                | 7,500               |
| <b>Total Operating &amp; Maintenance</b> |                       | <b>\$ 126,293</b> | <b>\$ 308,000</b>  | <b>\$ 251,866</b>    | <b>\$ 164,000</b>   |
| 7400                                     | Computer Equipment    | 93,433            | 100,000            | 80,000               | 100,000             |
| 7500                                     | GIS Software          | 30,870            | 35,000             | 31,450               | 35,000              |
| <b>Total Capital Outlay</b>              |                       | <b>\$ 124,303</b> | <b>\$ 135,000</b>  | <b>\$ 111,450</b>    | <b>\$ 135,000</b>   |
| <b>Total Expenditures</b>                |                       | <b>\$ 503,564</b> | <b>\$ 705,880</b>  | <b>\$ 597,171</b>    | <b>\$ 578,419</b>   |
| <b>Source of Funds</b>                   |                       |                   |                    |                      |                     |
| Information Systems Fund                 |                       | 503,564           | 705,880            | 597,171              | 578,419             |
| <b>Total Source of Funds</b>             |                       | <b>\$ 503,564</b> | <b>\$ 705,880</b>  | <b>\$ 597,171</b>    | <b>\$ 578,419</b>   |

## **COMMUNITY DEVELOPMENT BLOCK GRANT**

The Community Support program accounts for funds provided by the Community Development Block Grant (CDBG) program, administered by the Federal Government's Department of Housing and Urban Development (HUD) and passed through Los Angeles County's Community Development Authority (LACDA) to the City of Malibu.

CDBG funds provide for service programs and capital projects benefiting low and moderate-income residents of the community. The City is anticipated to receive approximately \$65,000 to support such programs in Fiscal Year 2020-2021. Per the CDBG guidelines, funding for public service programs is limited to 15% and 85% for capital projects. In recent years, LACDA has granted the City exceptions to this funding allocation on a case by case basis. For Fiscal Year 2020-2021, the City Council authorized \$20,000 in CDBG funds to be granted to the Malibu Community Labor Exchange for public services and \$44,000 in CDBG funds will be used for preparedness equipment for potential Public Safety Power Shutoff(s) (PSPS) to be distributed to seniors along with preparedness training.

## EXPENDITURE DETAIL

### Fund 215 - Community Development Block Grant (CDBG)

#### Program 7070 - CDBG Programs

| Object                                   | Description     | 2018-19<br>Actual | 2019-20<br>Adopted | 2019-20<br>Projected | 2020-21<br>Proposed |
|--|-----------------|-------------------|--------------------|----------------------|---------------------|
| 5931                                     | CDBG Grants     | 6,839             | 7,404              | 7,404                | 9,750               |
| <b>Total Operating &amp; Maintenance</b> |                 | <b>\$ 6,839</b>   | <b>\$ 7,404</b>    | <b>\$ 7,404</b>      | <b>\$ 9,750</b>     |
| 7800                                     | Other Equipment | 9,229             | -                  | 12,138               | 12,000              |
| <b>Total Capital Outlay</b>              |                 | <b>\$ 9,229</b>   | <b>\$ -</b>        | <b>\$ 12,138</b>     | <b>\$ 12,000</b>    |
| <b>Total Expenditures</b>                |                 | <b>\$ 16,068</b>  | <b>\$ 7,404</b>    | <b>\$ 19,542</b>     | <b>\$ 21,750</b>    |
| <b>Source of Funds</b>                   |                 |                   |                    |                      |                     |
| CDBG Fund 215                            |                 | 16,068            | 7,404              | 19,542               | 21,750              |
| <b>Total Source of Funds</b>             |                 | <b>\$ 16,068</b>  | <b>\$ 7,404</b>    | <b>\$ 19,542</b>     | <b>\$ 21,750</b>    |



## CITY HALL OPERATIONS

City Hall houses all City Departments in a 35,000 square foot building. Planning, Building Safety, Environmental Health and Public Works all have public counter hours in City Hall. The Community Services Department hosts a wide range of programming in the building, including housing the City's Senior Center. The building has a civic theater that serves as the City Council chambers and is used for other public meetings and workshops.

The City typically hosts special community events in the building and makes it available to outside groups for rental. The public lobbies are used for changing art exhibitions throughout the year. In Fiscal Year 2020-2021, City may need to adjust these uses in response to the COVID-19 pandemic.

The City Hall Operations budget for Fiscal Year 2020-2021 includes expenditure increases in professional services for custodial services and insurance premiums. These increases are offset by expenditure reductions in facilities maintenance, operating supplies, tools, and leasehold improvements. Overall, the City Hall Operations budget for Fiscal Year 2020-2021 has been reduced by over \$40,000 from the prior year.

| <b>Staffing</b>           | <b>2018-19<br/>Actual</b> | <b>2019-20<br/>Budget</b> | <b>2020-21<br/>Proposed</b> |
|---------------------------|---------------------------|---------------------------|-----------------------------|
| Senior Maintenance Worker | 1.00                      | 1.00                      | 1.00                        |
| Maintenance Worker        | 0.00                      | 0.00                      | 0.75                        |
| <b>Total</b>              | <b>1.00</b>               | <b>1.00</b>               | <b>1.75</b>                 |

## EXPENDITURE DETAIL

### Fund 103 - General

#### Program 9050 - City Hall Operations

| Object                                   | Description                    | 2018-19<br>Actual | 2019-20<br>Adopted | 2019-20<br>Projected | 2020-21<br>Proposed |
|--|--------------------------------|-------------------|--------------------|----------------------|---------------------|
| 4101                                     | Full-Time Salaries             | 67,353            | 117,507            | 112,507              | 127,099             |
| 4102                                     | Part-Time Salaries             | -                 | -                  | -                    | -                   |
| 4104                                     | Overtime                       | -                 | 2,000              | 100                  | 500                 |
| 4201                                     | Retirement                     | 11,535            | 20,996             | 20,996               | 18,120              |
| 4202                                     | Health Insurance               | 15,367            | 31,416             | 31,416               | 35,341              |
| 4203                                     | Vision Insurance               | 199               | 405                | 405                  | 410                 |
| 4204                                     | Dental Insurance               | 1,226             | 2,452              | 2,452                | 2,579               |
| 4205                                     | Life Insurance                 | 147               | 285                | 285                  | 285                 |
| 4209                                     | Disability Insurance           | 637               | 1,152              | 1,152                | 1,246               |
| 4210                                     | Other                          | 2,277             | 5,647              | 5,647                | 4,591               |
| <b>Total Salaries &amp; Benefits</b>     |                                | <b>\$ 98,741</b>  | <b>\$ 181,859</b>  | <b>\$ 174,959</b>    | <b>\$ 190,171</b>   |
| 5100                                     | Professional Services          | 103,400           | 110,000            | 110,000              | 125,000             |
| 5210                                     | Service Fees and Charges       | 4,359             | 4,400              | 4,500                | 3,500               |
| 5510                                     | Insurance Premiums             | 170,000           | 185,000            | 177,084              | 221,355             |
| 5610                                     | Facilities Maintenance         | 135,573           | 95,000             | 100,000              | 85,000              |
| 5612                                     | Sewer Service Fees             | 22,906            | 31,000             | 31,000               | 31,000              |
| 5721                                     | Telephone                      | 3,917             | 4,500              | 4,500                | 4,500               |
| 5722                                     | Electricity                    | 63,422            | 85,000             | 74,000               | 85,000              |
| 5723                                     | Water                          | 8,241             | 8,000              | 8,000                | 8,000               |
| 6160                                     | Operating Supplies             | 3,720             | 15,000             | 15,000               | 8,000               |
| 6300                                     | Tools & Minor Equipment        | 1,628             | 7,500              | 7,500                | 1,000               |
| <b>Total Operating &amp; Maintenance</b> |                                | <b>\$ 517,166</b> | <b>\$ 545,400</b>  | <b>\$ 531,584</b>    | <b>\$ 572,355</b>   |
| 7300                                     | Leasehold Improvements         | 9,676             | 100,000            | 120,000              | 20,000              |
| 7800                                     | Equipment                      | 6,751             | 25,000             | 25,000               | 25,000              |
| <b>Total Capital Outlay</b>              |                                | <b>\$ 16,427</b>  | <b>\$ 125,000</b>  | <b>\$ 145,000</b>    | <b>\$ 45,000</b>    |
| 8500                                     | Information Systems Allocation | 4,500             | 4,500              | 4,500                | 9,000               |
| <b>Total Internal Service Charges</b>    |                                | <b>\$ 4,500</b>   | <b>\$ 4,500</b>    | <b>\$ 4,500</b>      | <b>\$ 9,000</b>     |
| <b>Total Expenditures</b>                |                                | <b>\$ 636,834</b> | <b>\$ 856,759</b>  | <b>\$ 856,043</b>    | <b>\$ 816,526</b>   |
| <b>Source of Funds</b>                   |                                |                   |                    |                      |                     |
| General Fund 103                         |                                | 636,834           | 856,759            | 856,043              | 816,526             |
| <b>Total Source of Funds</b>             |                                | <b>\$ 636,834</b> | <b>\$ 856,759</b>  | <b>\$ 856,043</b>    | <b>\$ 816,526</b>   |

## CARBON BEACH UNDERGROUNDING COMMUNITY FACILITIES DISTRICT

In 2008-2009, the City assisted a group of 21 property owners in the Carbon Beach area with the formation of a Community Facilities District (CFD). The CFD provides a mechanism for the property owners to finance the undergrounding of utilities in the Carbon Beach area along Pacific Coast Highway. Each property within the CFD pays for the undergrounding project via annual assessments levied against the properties through the Los Angeles County Assessor's Office.

The CFD places no fiscal impact on the City. Bonds were sold as a part of the process and all costs of issuing the bonds were paid from proceeds of the bond sale. Funds are administered by US Bank, which acts as the fiscal agent and trustee for the CFD.

The City contracts with a financial services firm to manage the Carbon Beach Undergrounding CFD. In Fiscal Year 2020-2021, the consultant costs are set to increase and the City staff time to oversee the district has been reduced accordingly.

| <b>Staffing</b>         | <b>2018-19<br/>Actual</b> | <b>2019-20<br/>Budget</b> | <b>2020-21<br/>Proposed</b> |
|-------------------------|---------------------------|---------------------------|-----------------------------|
| Senior Accounting Clerk | 0.19                      | 0.19                      | 0.15                        |
| <b>Total</b>            | <b>0.19</b>               | <b>0.19</b>               | <b>0.19</b>                 |

## EXPENDITURE DETAIL

**Fund 712 - Carbon Beach Undergrounding Communities Facilities District (CFD)**  
**Program 9048 - Carbon Beach Undergrounding**

| Object                               | Description              | 2018-19<br>Actual | 2019-20<br>Adopted | 2019-20<br>Projected | 2020-21<br>Proposed |
|--------------------------------------|--------------------------|-------------------|--------------------|----------------------|---------------------|
| 4101                                 | Full-Time Salaries       | 10,607            | 11,139             | 11,139               | 9,941               |
| 4201                                 | Retirement               | 770               | 788                | 788                  | 783                 |
| 4202                                 | Health Insurance         | 1,460             | 1,504              | 1,504                | 1,391               |
| 4203                                 | Vision Insurance         | 21                | 22                 | 22                   | 18                  |
| 4204                                 | Dental Insurance         | 120               | 121                | 121                  | 100                 |
| 4205                                 | Life Insurance           | 26                | 27                 | 27                   | 16                  |
| 4209                                 | Disability Insurance     | 100               | 109                | 109                  | 97                  |
| 4210                                 | Other                    | 405               | 538                | 538                  | 462                 |
| <b>Total Salaries &amp; Benefits</b> |                          | <b>\$ 13,509</b>  | <b>\$ 14,247</b>   | <b>\$ 14,247</b>     | <b>\$ 12,807</b>    |
| 5100                                 | Professional Services    | 7,474             | 10,753             | 10,753               | 12,193              |
| 5810                                 | Debt Service - Interest  | 93,988            | 90,613             | 90,613               | 90,000              |
| 5820                                 | Debt Service - Principal | 110,000           | 115,000            | 115,000              | 120,000             |
| <b>Total Debt Service</b>            |                          | <b>\$ 211,462</b> | <b>\$ 216,366</b>  | <b>\$ 216,366</b>    | <b>\$ 222,193</b>   |
| <b>Total Expenditures</b>            |                          | <b>\$ 224,971</b> | <b>\$ 230,613</b>  | <b>\$ 230,613</b>    | <b>\$ 235,000</b>   |
| <b>Source of Funds</b>               |                          |                   |                    |                      |                     |
| Carbon Beach Undergrounding CFD      |                          | 224,971           | 230,613            | 230,613              | 235,000             |
| <b>Total Source of Funds</b>         |                          | <b>\$ 224,971</b> | <b>\$ 230,613</b>  | <b>\$ 230,613</b>    | <b>\$ 235,000</b>   |

## **BROAD BEACH UNDERGROUND UTILITIES ASSESSMENT DISTRICT**

In Fiscal Year 2009-2010, the City assisted a group of property owners in the Broad Beach Road area with the formation of an Assessment District (AD). The AD provides a mechanism for the property owners to finance the undergrounding of utilities in the Broad Beach Road area along Pacific Coast Highway. Each property within the AD pays for the undergrounding project via annual assessments levied against the properties through the Los Angeles County Assessor's Office.

The AD does not place any fiscal impact on the City. Bonds were sold as part of the process and all costs of issuing the bonds were paid from proceeds of the bond sale. Funds are administered by US Bank, which acts as the fiscal agent and trustee for the AD.

The City contracts with a financial services firm to manage the Broad Beach Undergrounding AD. In Fiscal Year 2020-2021, the consultant costs are set to increase and the City staff time to oversee the district has been reduced accordingly.

| <b>Staffing</b>         | <b>2018-19<br/>Actual</b> | <b>2019-20<br/>Budget</b> | <b>2020-21<br/>Proposed</b> |
|-------------------------|---------------------------|---------------------------|-----------------------------|
| Senior Accounting Clerk | 0.01                      | 0.01                      | 0.00                        |
| <b>Total</b>            | <b>0.01</b>               | <b>0.01</b>               | <b>0.00</b>                 |

## EXPENDITURE DETAIL

**Fund 713 - Broad Beach Undergrounding Assessment District (AD)**  
**Program 9052 - Broad Beach Undergrounding**

| Object                               | Description              | 2018-19<br>Actual | 2019-20<br>Adopted | 2019-20<br>Projected | 2020-21<br>Proposed |
|--------------------------------------|--------------------------|-------------------|--------------------|----------------------|---------------------|
| 4101                                 | Full-Time Salaries       | 558               | 325                | 325                  | -                   |
| 4201                                 | Retirement               | 41                | 23                 | 23                   | -                   |
| 4202                                 | Health Insurance         | 77                | 44                 | 44                   | -                   |
| 4203                                 | Vision Insurance         | 1                 | 1                  | 1                    | -                   |
| 4204                                 | Dental Insurance         | 6                 | 4                  | 4                    | -                   |
| 4205                                 | Life Insurance           | 1                 | 1                  | 1                    | -                   |
| 4209                                 | Disability Insurance     | 5                 | 3                  | 3                    | -                   |
| 4210                                 | Other                    | 21                | 16                 | 16                   | -                   |
| <b>Total Salaries &amp; Benefits</b> |                          | <b>\$ 710</b>     | <b>\$ 415</b>      | <b>\$ 415</b>        | <b>\$ -</b>         |
| 5100                                 | Professional Services    | 5,107             | 6,211              | 6,211                | 6,998               |
| 5810                                 | Debt Service - Interest  | 89,743            | 87,961             | 87,961               | 85,438              |
| 5820                                 | Debt Service - Principal | 40,000            | 45,000             | 45,000               | 50,000              |
| <b>Total Debt Service</b>            |                          | <b>\$ 134,850</b> | <b>\$ 139,172</b>  | <b>\$ 139,172</b>    | <b>\$ 142,436</b>   |
| <b>Total Expenditures</b>            |                          | <b>\$ 135,560</b> | <b>\$ 139,587</b>  | <b>\$ 139,587</b>    | <b>\$ 142,436</b>   |
| <b>Source of Funds</b>               |                          |                   |                    |                      |                     |
| Broad Beach Undergrounding AD        |                          | 135,560           | 139,587            | 139,587              | 142,436             |
| <b>Total Source of Funds</b>         |                          | <b>\$ 135,560</b> | <b>\$ 139,587</b>  | <b>\$ 139,587</b>    | <b>\$ 142,436</b>   |

## **CIVIC CENTER WASTEWATER TREATMENT FACILITY ASSESSMENT DISTRICT**

On January 25, 2016, the City of Malibu Assessment District (AD) No. 2015-1 was approved for the Civic Center Wastewater Treatment Facility. The AD provided a mechanism for property owners in the Civic Center area to finance the design and construction of the Wastewater Treatment Facility. After the approval of the Assessment District, the City was able to secure funding from the State Water Resources Control Board (SWRCB) State Revolving Fund (SRF) program, including a grant of \$9.5 million and \$50.7 million in low interest loans. Additional bond funding was issued in the amount of \$6.2 million to cover costs ineligible under the SRF funding. Construction of the facility commenced in July 2016. The facility was completed and fully operational in September 2018.

The loan and bonds will be repaid through the AD. Each property within the AD will pay for the project via annual assessments levied against the properties through the Los Angeles County Assessor's Office. These assessments began in Fiscal Year 2018-2019. The City and the County of Los Angeles prepaid the assessments for their existing properties within Phase One. The annual assessments for the new vacant properties the City purchased in Fiscal Year 2018-2019 are accounted for in Division 9088.

Costs for the operation and maintenance of the facility are included in the current budget in Division 3010.

| <b>Staffing</b>       | <b>2018-19<br/>Actual</b> | <b>2019-20<br/>Budget</b> | <b>2020-21<br/>Proposed</b> |
|-----------------------|---------------------------|---------------------------|-----------------------------|
| Accounting Technician | 0.08                      | 0.13                      | 0.17                        |
| <b>Total</b>          | <b>0.08</b>               | <b>0.13</b>               | <b>0.17</b>                 |

## EXPENDITURE DETAIL

**Fund 715 - Civic Center Wastewater Treatment Facility Assessment District (AD)**  
**Program 9049 - Civic Center Wastewater Treatment Plant**

| Object                               | Description                   | 2018-19<br>Actual   | 2019-20<br>Adopted  | 2019-20<br>Projected | 2020-21<br>Proposed |
|--------------------------------------|-------------------------------|---------------------|---------------------|----------------------|---------------------|
| 4101                                 | Full-Time Salaries            | 7,569               | -                   | -                    | 11,048              |
| 4201                                 | Retirement                    | 1,257               | -                   | -                    | 870                 |
| 4202                                 | Health Insurance              | 624                 | -                   | -                    | 1,546               |
| 4203                                 | Vision Insurance              | 9                   | -                   | -                    | 20                  |
| 4204                                 | Dental Insurance              | 51                  | -                   | -                    | 111                 |
| 4205                                 | Life Insurance                | 8                   | -                   | -                    | 17                  |
| 4209                                 | Disability Insurance          | 69                  | -                   | -                    | 108                 |
| 4210                                 | Other                         | 211                 | -                   | -                    | 514                 |
| <b>Total Salaries &amp; Benefits</b> |                               | <b>\$ 9,798</b>     | <b>\$ -</b>         | <b>\$ -</b>          | <b>\$ 14,234</b>    |
| 5100                                 | Professional Services         | 7,662               | 27,257              | 27,257               | 13,568              |
| 5810                                 | Debt Service - Interest       | 282,981             | 281,519             | 281,519              | 276,481             |
| 5810.01                              | SRF Repayment - Interest      | 631,244             | 632,755             | 649,063              | 625,809             |
| 5820                                 | Debt Service - Principal      | -                   | 130,000             | 130,000              | 135,000             |
| 5820.01                              | SRF Repayment - Principal     | 1,265,198           | 1,333,525           | 1,394,969            | 1,415,871           |
| <b>Total Debt Service</b>            |                               | <b>\$ 2,187,085</b> | <b>\$ 2,405,056</b> | <b>\$ 2,482,808</b>  | <b>\$ 2,466,729</b> |
| 9049                                 | Construction - Undergrounding | 1,317,457           | -                   | -                    | -                   |
| <b>Total Capital Outlay</b>          |                               | <b>\$ 1,317,457</b> | <b>\$ -</b>         | <b>\$ -</b>          | <b>\$ -</b>         |
| <b>Total Expenditures</b>            |                               | <b>\$ 3,514,340</b> | <b>\$ 2,405,056</b> | <b>\$ 2,482,808</b>  | <b>\$ 2,480,963</b> |
| <b>Source of Funds</b>               |                               |                     |                     |                      |                     |
| Civic Center Wastewater AD           |                               | 3,514,340           | 2,405,056           | 2,482,808            | 2,480,963           |
| <b>Total Source of Funds</b>         |                               | <b>\$ 3,514,340</b> | <b>\$ 2,405,056</b> | <b>\$ 2,482,808</b>  | <b>\$ 2,480,963</b> |



## VACANT PROPERTIES

On November 30, 2016, the City closed escrow on approximately 35 acres of vacant land located at Trancas Canyon Road and Pacific Coast Highway, commonly known as Trancas Field. This \$11.4 million acquisition was funded through the issuance of Certificates of Participation (COP) 2016A. The acquisition of the property resolved one of the City's longest standing legal disputes. The property remains vacant.

On April 23, 2018, the Council authorized a funding plan to purchase three vacant properties totaling 29.24 acres, including 23575 Civic Center Way, which is commonly known as Sycamore Village or the Ioki parcel and consists of 9.65 acres located on the northeast corner of Civic Center Way and Stuart Ranch Road; a 1.11-acre parcel located on the southwest corner of Civic Center Way and Webb Way, and an 18.48-acre parcel located on the south side of Pacific Coast Highway just east of Heathercliff Road.

The properties at 23575 Civic Center Way and southwest corner of Civic Center Way and Webb Way are both part of City of Malibu Civic Center Wastewater Treatment Facility Assessment District (AD) No. 2015-1 approved on January 25, 2016. The annual assessment for these two parcels is \$260,000.

The Fiscal Year 2020-2021 Budget also includes funding to perform brush clearance and cover service fees on all vacant parcels.

## EXPENDITURE DETAIL

### Fund 105 - General

### Program 9088 - Vacant Land

| Object                                   | Description              | 2018-19<br>Actual    | 2019-20<br>Adopted | 2019-20<br>Projected | 2020-21<br>Proposed |
|--|--------------------------|----------------------|--------------------|----------------------|---------------------|
| 5100                                     | Professional Services    | 12,385               | -                  | -                    | -                   |
| 5127                                     | Weed Abatement           | 15,738               | 10,000             | 10,000               | 10,000              |
| 5210                                     | Service Fees and Charges | -                    | -                  | 2,420                | 2,500               |
| 5610                                     | Facilities Maintenance   | 13,581               | 5,000              | 5,000                | -                   |
| 5613                                     | Assessment Dist - CCWTF  | 252,878              | 272,000            | 253,097              | 260,000             |
| 5830                                     | Cost of Issuance         | 330,692              | -                  | -                    | -                   |
| 6160                                     | Operating Supplies       | 381                  | 500                | -                    | -                   |
| <b>Total Operating &amp; Maintenance</b> |                          | <b>\$ 625,655</b>    | <b>\$ 287,500</b>  | <b>\$ 270,517</b>    | <b>\$ 272,500</b>   |
| 7102                                     | Land Acquisition         | 42,500,000           | -                  | -                    | -                   |
| <b>Total Capital Outlay</b>              |                          | <b>\$ 42,500,000</b> | <b>\$ -</b>        | <b>\$ -</b>          | <b>\$ -</b>         |
| <b>Total Expenditures</b>                |                          | <b>\$ 43,125,655</b> | <b>\$ 287,500</b>  | <b>\$ 270,517</b>    | <b>\$ 272,500</b>   |
| <b>Source of Funds</b>                   |                          |                      |                    |                      |                     |
| General Fund - Reserves                  |                          | 13,000,000           | -                  | -                    | -                   |
| General Fund - Operating Budget          |                          | 625,655              | 287,500            | 270,517              | 272,500             |
| Certificates of Participation 2018       |                          | 22,143,775           | -                  | -                    | -                   |
| LA County - Measure M & R                |                          | 7,356,225            | -                  | -                    | -                   |
| <b>Total Source of Funds</b>             |                          | <b>\$ 43,125,655</b> | <b>\$ 287,500</b>  | <b>\$ 270,517</b>    | <b>\$ 272,500</b>   |

## **DEBT SERVICE**

The City of Malibu has used the issuance of Certificates of Participation (COPs) for a variety of purposes including the acquisition of property and capital improvements. The City used debt to acquire and improve Legacy Park and City Hall. It also used debt to acquire vacant lands including Trancas Field, 23575 Civic Center Way, the parcel located on the southwest corner of Civic Center Way and Webb Way, and the parcel located on the south side of Pacific Coast Highway just east of Heathercliff Road. Rental income from the commercial properties pays for the debt service on Legacy Park. Debt service for City Hall and the vacant lands is paid out of the General Fund. The expenses related to that debt are shown together in one division.

In accordance with the funding plan authorized by City Council on April 23, 2018, the City's first interest payment of \$550,000 for the vacant lands at 23575 Civic Center Way, the parcel located on the southwest corner of Civic Center Way and Webb Way, and the parcel located on the south side of Pacific Coast Highway just east of Heathercliff Road is due in Fiscal Year 2020-2021.

## EXPENDITURE DETAIL

**Fund 103, Fund 104 and Fund 105 - General**

**Fund 500 Legacy Park**

**Program 7004 Legacy Park**

**Program 9050 City Hall**

**Program 9074 Trancas Field**

**Program 9088 Land Acquisition**

| Object                                 | Description              | 2018-19<br>Actual   | 2019-20<br>Adopted  | 2019-20<br>Projected | 2020-21<br>Proposed |
|--|--------------------------|---------------------|---------------------|----------------------|---------------------|
| <b>Program 7004 - Legacy Park</b>      |                          |                     |                     |                      |                     |
| 5810                                   | Debt Service - Interest  | 534,551             | 501,300             | 501,300              | 488,500             |
| 5820                                   | Debt Service - Principal | -                   | 590,000             | 590,000              | 605,000             |
| <b>Total Debt Service</b>              |                          | <b>\$ 534,551</b>   | <b>\$ 1,091,300</b> | <b>\$ 1,091,300</b>  | <b>\$ 1,093,500</b> |
| <b>Program 9050 - City Hall</b>        |                          |                     |                     |                      |                     |
| 5810                                   | Debt Service - Interest  | 876,650             | 859,075             | 859,075              | 838,300             |
| 5820                                   | Debt Service - Principal | 630,000             | 645,000             | 645,000              | 665,000             |
| <b>Total Debt Service</b>              |                          | <b>\$ 1,506,650</b> | <b>\$ 1,504,075</b> | <b>\$ 1,504,075</b>  | <b>\$ 1,503,300</b> |
| <b>Program 9074 - Trancas Field</b>    |                          |                     |                     |                      |                     |
| 5810                                   | Debt Service - Interest  | -                   | 400,675             | 400,675              | 394,750             |
| 5820                                   | Debt Service - Principal | -                   | 195,000             | 195,000              | 200,000             |
| <b>Total Debt Service</b>              |                          | <b>\$ -</b>         | <b>\$ 595,675</b>   | <b>\$ 595,675</b>    | <b>\$ 594,750</b>   |
| <b>Program 9088 - Land Acquisition</b> |                          |                     |                     |                      |                     |
| 5810                                   | Debt Service - Interest  | -                   | -                   | -                    | 550,000             |
| 5820                                   | Debt Service - Principal | -                   | -                   | -                    | -                   |
| <b>Total Debt Service</b>              |                          | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>          | <b>\$ 550,000</b>   |
| <b>Total Expenditures</b>              |                          | <b>\$ 2,041,201</b> | <b>\$ 3,191,050</b> | <b>\$ 3,191,050</b>  | <b>\$ 3,741,550</b> |
| <b>Source of Funds</b>                 |                          |                     |                     |                      |                     |
| General Fund 103                       |                          | 1,506,650           | 1,504,075           | 1,504,075            | 1,503,300           |
| General Fund 104                       |                          | -                   | 595,675             | 595,675              | 594,750             |
| General Fund 105                       |                          | -                   | -                   | -                    | 550,000             |
| Legacy Park Project Fund 500           |                          | 534,551             | 1,091,300           | 1,091,300            | 1,093,500           |
| <b>Total Source of Funds</b>           |                          | <b>\$ 2,041,201</b> | <b>\$ 3,191,050</b> | <b>\$ 3,191,050</b>  | <b>\$ 3,741,550</b> |

THIS PAGE INTENTIONALLY LEFT BLANK

# COMMUNITY SERVICES

## Department Expenditures by Program

| Department   | Program                 | 2018-19<br>Actual   | 2019-20<br>Budgeted | 2019-20<br>Projected | 2020-21<br>Proposed |
|--------------|-------------------------|---------------------|---------------------|----------------------|---------------------|
| 3009         | Transportation Services | 100,272             | 195,500             | 186,500              | 207,000             |
| 4001         | General Recreation      | 641,173             | 702,972             | 574,676              | 687,117             |
| 4002         | Aquatics                | 224,791             | 282,131             | 220,009              | 270,709             |
| 4004         | Day Camp                | 69,769              | 90,064              | 61,698               | 83,772              |
| 4005         | Skate Park              | -                   | -                   | -                    | 27,378              |
| 4006         | Sports                  | 106,240             | 130,093             | 92,578               | 121,287             |
| 4007         | Community Classes       | 133,462             | 179,399             | 106,692              | 131,890             |
| 4008         | Senior Adult Program    | 157,273             | 188,660             | 157,028              | 151,615             |
| 4010         | Park Maintenance        | 798,362             | 1,058,993           | 1,038,187            | 1,007,012           |
| 4011         | Special Events          | 115,105             | 207,300             | 151,038              | 179,045             |
| 4012         | Cultural Arts           | 153,454             | 185,976             | 164,279              | 170,972             |
| 7008         | Legacy Park Operations  | 554,289             | 809,170             | 741,461              | 797,408             |
| <b>Total</b> |                         | <b>\$ 3,054,190</b> | <b>\$ 4,030,258</b> | <b>\$ 3,494,146</b>  | <b>\$ 3,835,204</b> |

## **TRANSPORTATION SERVICES**

The Transportation program provides Dial-A-Ride services to Malibu seniors and disabled citizens (60 years or older) through the City's service provider, Ventura Transit Systems. The service is funded by Proposition A transportation funds, which are allocated by the Los Angeles County Metropolitan Transit Authority.

Passengers pay \$1.00 each way for trips to the Malibu Senior Center, \$2.00 each way for trips within City boundaries, and \$4.00 each way for trips outside City limits. Currently, 191 people are registered for the service, with over 1,400 passenger trips provided under this program annually.

## EXPENDITURE DETAIL

**Fund 203 - Proposition A**  
**Program 3009 - Transportation Services**

| Object                                   | Description                          | 2018-19<br>Actual | 2019-20<br>Adopted | 2019-20<br>Projected | 2020-21<br>Proposed |
|--|--------------------------------------|-------------------|--------------------|----------------------|---------------------|
| 4210                                     | Other                                | 2,500             | 2,500              | 2,500                | 4,000               |
| <b>Total Salaries &amp; Benefits</b>     |                                      | <b>\$ 2,500</b>   | <b>\$ 2,500</b>    | <b>\$ 2,500</b>      | <b>\$ 4,000</b>     |
| 5100                                     | Professional Services                | -                 | 1,000              | 1,000                | 1,000               |
| 5145                                     | Dial-A-Ride Services                 | 88,591            | 180,000            | 175,000              | 190,000             |
| 5148                                     | Special Events Rec Transit - Seniors | 9,181             | 12,000             | 8,000                | 12,000              |
| <b>Total Operating &amp; Maintenance</b> |                                      | <b>\$ 97,772</b>  | <b>\$ 193,000</b>  | <b>\$ 184,000</b>    | <b>\$ 203,000</b>   |
| <b>Total Expenditures</b>                |                                      | <b>\$ 100,272</b> | <b>\$ 195,500</b>  | <b>\$ 186,500</b>    | <b>\$ 207,000</b>   |
| <b>Source of Funds</b>                   |                                      |                   |                    |                      |                     |
| Proposition A Fund 203                   |                                      | 100,272           | 195,500            | 186,500              | 207,000             |
| <b>Total Source of Funds</b>             |                                      | <b>\$ 100,272</b> | <b>\$ 195,500</b>  | <b>\$ 186,500</b>    | <b>\$ 207,000</b>   |



## GENERAL RECREATION

The Community Services Department provides enriching and innovative recreational experiences through well-maintained parks while preserving resources and upholding the values of the Malibu community.

The Department provides a variety of leisure services designed to enhance the quality of life for the residents of Malibu. Services are offered in a professional and cost-efficient manner while responding to the needs of the community. Department staff regularly work with community stakeholders to gauge interest in City programs and events. New ideas and trends are incorporated into programs and events while ensuring that the charm and unique characteristics of the historically successful programs are maintained. The Department also partners with various agencies such as the Malibu Library and Malibu businesses to provide programs.

In addition to park development, the Department is responsible for providing safe and clean parks and recreation facilities. Department staff strives to continually improve facilities while protecting the natural and cultural resources in surrounding areas and the City. The City's facilities are home to several community organizations such as Malibu Little League, American Youth Soccer Organization, Pony League Baseball, Trancas Riders and Ropers, and the Malibu Water Polo Foundation. The Department also oversees the use of school facilities for these groups through a Joint Use Agreement with the Santa Monica-Malibu Unified School District.

An increased social media presence has helped the Department successfully engage with the public through platforms such as Instagram, Twitter, and Facebook. Staff regularly create new and exciting content, catchy hashtags, and stories while maintaining a constant online presence to ensure that information is current and relevant to subscribers.

The administrative section of the Department oversees the management and operational functions, including capital improvement projects, budget administration, grant procurement, production of the City's Quarterly Newsletter and Recreation Guide, facility use permits, and administrative support for the Cultural Arts Commission, Harry Barovsky Memorial Youth Commission, and the Parks and Recreation Commission.

The Department will operate with slightly reduced staffing including ten full-time employees and 25 part-time and seasonal employees. Contract instructors and volunteers are also used to support programs and activities throughout the year.

Several Community Services Department programs and events are expected to be postponed or canceled during Fiscal Year 2020-2021 due to the COVID-19 pandemic.

| <b>Staffing</b>                | <b>2018-19<br/>Actual</b> | <b>2019-20<br/>Budget</b> | <b>2020-21<br/>Proposed</b> |
|--------------------------------|---------------------------|---------------------------|-----------------------------|
| Community Services Director    | 1.00                      | 0.80                      | 0.80                        |
| Comm. Services Deputy Director | 0.50                      | 0.70                      | 0.70                        |
| Recreation Supervisor          | 0.55                      | 0.45                      | 0.70                        |
| Recreation Coordinator         | 0.30                      | 0.50                      | 0.20                        |
| Administrative Assistant       | 0.95                      | 0.95                      | 0.95                        |
| Media Assistant                | 0.00                      | 0.00                      | 0.06                        |
| Recreation Assistant           | 2.98                      | 3.04                      | 2.12                        |
| <b>Total</b>                   | <b>6.28</b>               | <b>6.44</b>               | <b>5.53</b>                 |

## EXPENDITURE DETAIL

### Fund 100 - General

#### Program 4001 - General Recreation

| Object                                   | Description                    | 2018-19<br>Actual | 2019-20<br>Adopted | 2019-20<br>Projected | 2020-21<br>Proposed |
|--|--------------------------------|-------------------|--------------------|----------------------|---------------------|
| 4101                                     | Full-Time Salaries             | 316,582           | 349,181            | 259,181              | 364,449             |
| 4102                                     | Part-Time Salaries             | 86,504            | 105,345            | 85,000               | 74,549              |
| 4104                                     | Overtime                       | 762               | 100                | 1,109                | 1,000               |
| 4201                                     | Retirement                     | 44,987            | 51,387             | 51,387               | 56,233              |
| 4202                                     | Health Insurance               | 46,530            | 45,310             | 45,310               | 50,402              |
| 4203                                     | Vision Insurance               | 680               | 677                | 677                  | 660                 |
| 4204                                     | Dental Insurance               | 4,186             | 4,061              | 4,061                | 3,990               |
| 4205                                     | Life Insurance                 | 620               | 617                | 617                  | 613                 |
| 4208                                     | Deferred Compensation          | 2,949             | 2,400              | 2,400                | 2,400               |
| 4209                                     | Disability Insurance           | 2,873             | 2,623              | 2,623                | 2,676               |
| 4210                                     | Other                          | 9,691             | 14,471             | 14,471               | 13,943              |
| <b>Total Salaries &amp; Benefits</b>     |                                | <b>\$ 516,364</b> | <b>\$ 576,172</b>  | <b>\$ 466,836</b>    | <b>\$ 570,917</b>   |
| 5100                                     | Professional Services          | 7,823             | 5,000              | 3,000                | 6,800               |
| 5107                                     | Contract Personnel             | 1,800             | 1,000              | 1,000                | 500                 |
| 5205                                     | Postage                        | 7,725             | 8,000              | 8,000                | 8,000               |
| 5300                                     | Travel & Training              | 3,866             | 6,000              | 2,000                | 2,000               |
| 5330                                     | Dues & Memberships             | 2,500             | 2,000              | 1,040                | 2,000               |
| 5340                                     | Transportation & Mileage       | 343               | 300                | 186                  | 300                 |
| 5401                                     | Advertising & Noticing         | 112               | 1,000              | 150                  | 1,000               |
| 5405                                     | Printing                       | 39,171            | 41,500             | 32,000               | 41,500              |
| 5721                                     | Telephone                      | 11,638            | 15,500             | 13,664               | 10,000              |
| 6120                                     | Computer Software              | 3,300             | 3,000              | 3,300                | 5,600               |
| 6160                                     | Operating Supplies             | 15,031            | 12,000             | 12,000               | 7,000               |
| <b>Total Operating &amp; Maintenance</b> |                                | <b>\$ 93,309</b>  | <b>\$ 95,300</b>   | <b>\$ 76,340</b>     | <b>\$ 84,700</b>    |
| 8500                                     | Information Systems Allocation | 31,500            | 31,500             | 31,500               | 31,500              |
| <b>Total Internal Service Charges</b>    |                                | <b>\$ 31,500</b>  | <b>\$ 31,500</b>   | <b>\$ 31,500</b>     | <b>\$ 31,500</b>    |
| <b>Total Expenditures</b>                |                                | <b>\$ 641,173</b> | <b>\$ 702,972</b>  | <b>\$ 574,676</b>    | <b>\$ 687,117</b>   |
| <b>Source of Funds</b>                   |                                |                   |                    |                      |                     |
| General Fund 100                         |                                | 641,173           | 702,972            | 574,676              | 687,117             |
| <b>Total Source of Funds</b>             |                                | <b>\$ 641,173</b> | <b>\$ 702,972</b>  | <b>\$ 574,676</b>    | <b>\$ 687,117</b>   |

## AQUATICS

The City operates aquatic programming at the Malibu Community Pool at Malibu High School through a Joint Use Agreement with the Santa Monica-Malibu Unified School District.

The Department typically offers more than 1,600 hours of programming annually for residents of all ages. Swim lessons are offered in the fall, spring, and summer for children ages 1-17. Water safety and confidence in the water are included in introductory programs, while stroke refinement, conditioning, and diving techniques are the focus of advanced programs. The Malibu Seawolves Swim Team and Youth Water Polo are competitive programs taught by independent contract coaches for swimmers ages 8-14.

Aquatic programs for adults include the Malibu Masters Swim Club in partnership with the Malibu Aquatic Foundation year-round and Aqua Aerobics during the summer and fall seasons.

Special events at the Malibu Community Pool include Water Safety Day, Splish, Splash, Storytime in coordination with the Malibu Library, a CineMalibu Dive-In Movie, and Leo Cabrillo State Lifeguard tryouts.

Additionally, the City maintains high safety standards for Lifeguards and Pool Managers, including over 350 dedicated training hours annually for Lifeguard Certification, First Aid/CPR/AED Certification, Water Safety Instructor Training, and Title 22 Training.

Several Aquatics programs are expected to be reduced or canceled during Fiscal Year 2020-2021 due to the COVID-19 pandemic.

| <b>Staffing</b>        | <b>2018-19<br/>Actual</b> | <b>2019-20<br/>Budget</b> | <b>2020-21<br/>Proposed</b> |
|------------------------|---------------------------|---------------------------|-----------------------------|
| Recreation Supervisor  | 0.30                      | 0.30                      | 0.30                        |
| Recreation Coordinator | 0.00                      | 0.00                      | 0.20                        |
| Pool Manager           | 0.93                      | 0.89                      | 0.73                        |
| Lifeguard              | 2.75                      | 2.19                      | 1.77                        |
| <b>Total</b>           | <b>3.98</b>               | <b>3.38</b>               | <b>3.00</b>                 |

## EXPENDITURE DETAIL

### Fund 100 - General

### Program 4002 - Aquatics

| Object                                   | Description            | 2018-19<br>Actual | 2019-20<br>Adopted | 2019-20<br>Projected | 2020-21<br>Proposed |
|--|------------------------|-------------------|--------------------|----------------------|---------------------|
| 4101                                     | Full-Time Salaries     | 27,821            | 28,468             | 28,468               | 42,652              |
| 4102                                     | Part-Time Salaries     | 79,500            | 109,727            | 90,000               | 88,984              |
| 4104                                     | Overtime               | 253               | 100                | 205                  | 250                 |
| 4201                                     | Retirement             | 7,794             | 11,076             | 11,076               | 12,508              |
| 4202                                     | Health Insurance       | 13,677            | 13,980             | 13,980               | 16,340              |
| 4203                                     | Vision Insurance       | 209               | 214                | 214                  | 236                 |
| 4204                                     | Dental Insurance       | 1,230             | 1,230              | 1,230                | 1,357               |
| 4205                                     | Life Insurance         | 148               | 142                | 142                  | 170                 |
| 4209                                     | Disability Insurance   | 429               | 1,147              | 1,147                | 1,267               |
| 4210                                     | Other                  | 3,075             | 5,247              | 5,247                | 5,344               |
| <b>Total Salaries &amp; Benefits</b>     |                        | <b>\$ 134,136</b> | <b>\$ 171,331</b>  | <b>\$ 151,709</b>    | <b>\$ 169,109</b>   |
| 5107                                     | Contract Personnel     | 81,396            | 100,000            | 60,000               | 92,000              |
| 5300                                     | Travel & Training      | 407               | 1,200              | 1,200                | 1,200               |
| 5330                                     | Dues & Memberships     | 2,530             | 2,500              | 2,500                | 2,800               |
| 5401                                     | Advertising & Noticing | 115               | 1,100              | 100                  | 1,100               |
| 6160                                     | Operating Supplies     | 6,207             | 6,000              | 4,500                | 4,500               |
| <b>Total Operating &amp; Maintenance</b> |                        | <b>\$ 90,655</b>  | <b>\$ 110,800</b>  | <b>\$ 68,300</b>     | <b>\$ 101,600</b>   |
| <b>Total Expenditures</b>                |                        | <b>\$ 224,791</b> | <b>\$ 282,131</b>  | <b>\$ 220,009</b>    | <b>\$ 270,709</b>   |
| <b>Source of Funds</b>                   |                        |                   |                    |                      |                     |
| General Fund 100                         |                        | 224,791           | 282,131            | 220,009              | 270,709             |
| <b>Total Source of Funds</b>             |                        | <b>\$ 224,791</b> | <b>\$ 282,131</b>  | <b>\$ 220,009</b>    | <b>\$ 270,709</b>   |

## DAY CAMPS

The day camp program consists of supervised camps and activities during winter and spring breaks, as well as the summer months. Most camps take place at Malibu Bluffs Park except sport-specific camps requiring special facilities such as tennis, basketball, volleyball, and track and field. Sport-specific camps take place at Santa Monica-Malibu Unified School District facilities.

Sports camps offered by the City include baseball, basketball, flag football, soccer, tennis, softball, and volleyball. In addition to athletic programming, the City offers enrichment camps for children ages 3-6, including Science, Technology, Engineering, Art and Mathematics (STEAM) programming, music, marine biology, animation, animal adventures, and Lego™ engineering.

The City's Surf Camp takes place during spring break and summer break. The camp is extremely popular, with more than 160 local youth participating in the program annually. The camp takes place at Surfrider Beach near the Malibu Pier.

Several Day Camps are expected to be reduced or canceled during Fiscal Year 2020-2021 due to the COVID-19 pandemic.

| <b>Staffing</b>        | <b>2018-19<br/>Actual</b> | <b>2019-20<br/>Budget</b> | <b>2020-21<br/>Proposed</b> |
|------------------------|---------------------------|---------------------------|-----------------------------|
| Recreation Supervisor  | 0.05                      | 0.10                      | 0.10                        |
| Recreation Coordinator | 0.20                      | 0.20                      | 0.20                        |
| Recreation Assistant   | 0.39                      | 0.34                      | 0.22                        |
| <b>Total</b>           | <b>0.64</b>               | <b>0.64</b>               | <b>0.52</b>                 |

## EXPENDITURE DETAIL

### Fund 100 - General

### Program 4004 - Day Camp

| Object                                   | Description            | 2018-19<br>Actual | 2019-20<br>Adopted | 2019-20<br>Projected | 2020-21<br>Proposed |
|--|------------------------|-------------------|--------------------|----------------------|---------------------|
| 4101                                     | Full-Time Salaries     | 15,798            | 21,618             | 21,618               | 23,104              |
| 4102                                     | Part-Time Salaries     | 6,959             | 11,786             | 4,500                | 7,484               |
| 4104                                     | Overtime               | 42                | -                  | 120                  | 250                 |
| 4201                                     | Retirement             | 1,690             | 2,706              | 2,706                | 2,979               |
| 4202                                     | Health Insurance       | 999               | 2,042              | 2,042                | 4,002               |
| 4203                                     | Vision Insurance       | 39                | 56                 | 56                   | 56                  |
| 4204                                     | Dental Insurance       | 226               | 326                | 326                  | 326                 |
| 4205                                     | Life Insurance         | 28                | 34                 | 34                   | 34                  |
| 4209                                     | Disability Insurance   | 154               | 207                | 207                  | 219                 |
| 4210                                     | Other                  | 394               | 989                | 989                  | 918                 |
| <b>Total Salaries &amp; Benefits</b>     |                        | <b>\$ 26,329</b>  | <b>\$ 39,764</b>   | <b>\$ 32,598</b>     | <b>\$ 39,372</b>    |
| 5107                                     | Contract Personnel     | 37,781            | 42,000             | 27,000               | 38,000              |
| 5401                                     | Advertising & Noticing | 191               | 800                | 100                  | 800                 |
| 6160                                     | Operating Supplies     | 5,468             | 7,500              | 2,000                | 5,600               |
| <b>Total Operating &amp; Maintenance</b> |                        | <b>\$ 43,440</b>  | <b>\$ 50,300</b>   | <b>\$ 29,100</b>     | <b>\$ 44,400</b>    |
| <b>Total Expenditures</b>                |                        | <b>\$ 69,769</b>  | <b>\$ 90,064</b>   | <b>\$ 61,698</b>     | <b>\$ 83,772</b>    |
| <b>Source of Funds</b>                   |                        |                   |                    |                      |                     |
| General Fund 100                         |                        | 69,769            | 90,064             | 61,698               | 83,772              |
| <b>Total Source of Funds</b>             |                        | <b>\$ 69,769</b>  | <b>\$ 90,064</b>   | <b>\$ 61,698</b>     | <b>\$ 83,772</b>    |

## SKATE PARK

The opening of the Temporary Skate Park in mid-2020 will give local skaters their first public skate spot since the closure of Papa Jacks in 2011. The 13,320 square foot skate park will feature transition and street style elements in a progressive design, crafted with input from local skaters.

A large drop-off area, ample parking, and a crosswalk from Malibu Bluffs Park was also included in the project, to ensure safe access to skaters and parents. The Temporary Skate Park will be in place for 24-30 months while a permanent skate park is designed and built on the same parcel.

Staff will coordinate small skate classes and programs at the Temporary Skate Park quarterly to encourage skill development and interaction amongst local youth.

| <b>Staffing</b>       | <b>2018-19<br/>Actual</b> | <b>2019-20<br/>Budget</b> | <b>2020-21<br/>Proposed</b> |
|-----------------------|---------------------------|---------------------------|-----------------------------|
| Recreation Supervisor | 0.00                      | 0.00                      | 0.15                        |
| Recreation Assistant  | 0.00                      | 0.00                      | 0.13                        |
| <b>Total</b>          | <b>0.00</b>               | <b>0.00</b>               | <b>0.18</b>                 |

## EXPENDITURE DETAIL

### Fund 100 - General

### Program 4005 - Skate Park

| Object                                   | Description           | 2018-19<br>Actual | 2019-20<br>Adopted | 2019-20<br>Projected | 2020-21<br>Proposed |
|--|-----------------------|-------------------|--------------------|----------------------|---------------------|
| 4101                                     | Full-Time Salaries    | -                 | -                  | -                    | 9,998               |
| 4102                                     | Part-Time Salaries    | -                 | -                  | -                    | 5,085               |
| 4104                                     | Overtime              | -                 | -                  | -                    | 250                 |
| 4201                                     | Retirement            | -                 | -                  | -                    | 853                 |
| 4202                                     | Health Insurance      | -                 | -                  | -                    | 1,279               |
| 4203                                     | Vision Insurance      | -                 | -                  | -                    | 17                  |
| 4204                                     | Dental Insurance      | -                 | -                  | -                    | 95                  |
| 4205                                     | Life Insurance        | -                 | -                  | -                    | 15                  |
| 4209                                     | Disability Insurance  | -                 | -                  | -                    | 98                  |
| 4210                                     | Other                 | -                 | -                  | -                    | 388                 |
| <b>Total Salaries &amp; Benefits</b>     |                       | <b>\$ -</b>       | <b>\$ -</b>        | <b>\$ -</b>          | <b>\$ 18,078</b>    |
| 5107                                     | Contract Personnel    | -                 | -                  | -                    | 5,800               |
| 5640                                     | Equipment Maintenance | -                 | -                  | -                    | 1,500               |
| 6160                                     | Operating Supplies    | -                 | -                  | -                    | 2,000               |
| <b>Total Operating &amp; Maintenance</b> |                       | <b>\$ -</b>       | <b>\$ -</b>        | <b>\$ -</b>          | <b>\$ 9,300</b>     |
| <b>Total Expenditures</b>                |                       | <b>\$ -</b>       | <b>\$ -</b>        | <b>\$ -</b>          | <b>\$ 27,378</b>    |
| <b>Source of Funds</b>                   |                       |                   |                    |                      |                     |
| General Fund 100                         |                       | -                 | -                  | -                    | 27,378              |
| <b>Total Source of Funds</b>             |                       | <b>\$ -</b>       | <b>\$ -</b>        | <b>\$ -</b>          | <b>\$ 27,378</b>    |



## SPORTS

Youth sports programs are designed for boys and girls in kindergarten through 8<sup>th</sup> grade. City staff, volunteer coaches, and independent contract instructors lead competitive sports leagues. Programs for younger athletes include flag football, basketball, and coach-pitch baseball with the focus on sportsmanship, fundamentals, and communication. In addition to recreation and instruction, the middle school sports program serves as a feeder program for high school athletics, including volleyball, basketball, cross county, cheerleading, and tennis.

Additional girl-specific sports programs, clinics, and sports leagues are offered annually, including volleyball, tennis, basketball, and softball.

The Itty Bitty sports program gives children under the age of five an introduction to sports over a four to six week period. Contract instructors focus on age-appropriate activities and games that include fundamentals and sport concepts. Children in the Itty Bitty classes also receive a medal or participation award at the end of the program.

Adults have an opportunity to play in the drop-in basketball program at the Malibu High School gymnasium throughout the year. Adult softball leagues are held at Malibu Bluffs Park, allowing adults to engage in athletics during the summer and fall season.

Several Sports programs are expected to be reduced or canceled during Fiscal Year 2020-2021 due to the COVID-19 pandemic.

| <b>Staffing</b>        | <b>2018-19<br/>Actual</b> | <b>2019-20<br/>Budget</b> | <b>2020-21<br/>Proposed</b> |
|------------------------|---------------------------|---------------------------|-----------------------------|
| Recreation Supervisor  | 0.10                      | 0.10                      | 0.10                        |
| Recreation Coordinator | 0.50                      | 0.30                      | 0.35                        |
| Recreation Assistant   | 0.96                      | 1.02                      | 0.73                        |
| <b>Total</b>           | <b>1.56</b>               | <b>1.42</b>               | <b>1.18</b>                 |

## EXPENDITURE DETAIL

**Fund 100 - General**  
**Program 4006 - Sports**

| Object                                   | Description                       | 2018-19<br>Actual | 2019-20<br>Adopted | 2019-20<br>Projected | 2020-21<br>Proposed |
|--|-----------------------------------|-------------------|--------------------|----------------------|---------------------|
| 4101                                     | Full-Time Salaries                | 38,898            | 27,682             | 27,682               | 33,102              |
| 4102                                     | Part-Time Salaries                | 20,541            | 35,363             | 20,000               | 25,605              |
| 4104                                     | Overtime                          | 102               | 100                | 173                  | 250                 |
| 4201                                     | Retirement                        | 3,922             | 3,442              | 3,442                | 4,002               |
| 4202                                     | Health Insurance                  | 1,998             | 2,042              | 2,042                | 5,280               |
| 4203                                     | Vision Insurance                  | 88                | 67                 | 67                   | 73                  |
| 4204                                     | Dental Insurance                  | 515               | 389                | 389                  | 421                 |
| 4205                                     | Life Insurance                    | 67                | 44                 | 44                   | 49                  |
| 4209                                     | Disability Insurance              | 366               | 266                | 266                  | 317                 |
| 4210                                     | Other                             | 1,002             | 1,748              | 1,748                | 1,638               |
| <b>Total Salaries &amp; Benefits</b>     |                                   | <b>\$ 67,499</b>  | <b>\$ 71,143</b>   | <b>\$ 55,853</b>     | <b>\$ 70,737</b>    |
| 5107                                     | Contract Personnel                | 16,253            | 22,000             | 13,500               | 23,800              |
| 5107.01                                  | Contract Personnel - Girls Sports | -                 | 9,000              | 5,000                | 6,000               |
| 5300                                     | Travel & Training                 | -                 | 1,200              | 600                  | 1,200               |
| 5330                                     | Dues & Memberships                | 183               | 250                | -                    | 250                 |
| 5340                                     | Transportation & Mileage          | 317               | 500                | 125                  | 300                 |
| 5401                                     | Advertising & Noticing            | 4,099             | 2,000              | 1,500                | 1,000               |
| 6160                                     | Operating Supplies                | 17,889            | 24,000             | 16,000               | 18,000              |
| <b>Total Operating &amp; Maintenance</b> |                                   | <b>\$ 38,741</b>  | <b>\$ 58,950</b>   | <b>\$ 36,725</b>     | <b>\$ 50,550</b>    |
| <b>Total Expenditures</b>                |                                   | <b>\$ 106,240</b> | <b>\$ 130,093</b>  | <b>\$ 92,578</b>     | <b>\$ 121,287</b>   |
| <b>Source of Funds</b>                   |                                   |                   |                    |                      |                     |
| General Fund 100                         |                                   | 106,240           | 130,093            | 92,578               | 121,287             |
| <b>Total Source of Funds</b>             |                                   | <b>\$ 106,240</b> | <b>\$ 130,093</b>  | <b>\$ 92,578</b>     | <b>\$ 121,287</b>   |

## COMMUNITY CLASSES

Community classes cover a broad spectrum of educational and recreational opportunities for people of all ages and interests. Classes take place at City facilities as well as shared-use facilities. The Department also offers after-school enrichment programs in coordination with the Boys and Girls Club of Malibu for children in kindergarten through 5<sup>th</sup> grade.

Parent & Me programs focus on providing children with opportunities to develop social, cognitive, and motor skills while bonding with a caregiver. Preschool classes focus on the development of social skills, coordination, and self-expression through art classes, music, and theater arts. School-aged children continue to develop social skills and explore their interests while participating in programs such as sports, music, acting, computer, dance, and art classes.

Programs for adults provide opportunities for social interaction, developing a hobby, or improving a skill. The Department offers one-day workshops on a variety of topics, including health and wellness, crafts, cooking, and writing. The workshops give participants a chance to learn new skills or hobbies in brief one-day classes.

The Department coordinates teen programming with the assistance of the Harry Barovsky Memorial Youth Commission. The programs and activities promote self-confidence, health, volunteerism, and educational programs.

Several community classes and programs are expected to be reduced or canceled during Fiscal Year 2020-2021 due to the COVID-19 pandemic.

| <b>Staffing</b>        | <b>2018-19<br/>Actual</b> | <b>2019-20<br/>Budget</b> | <b>2020-21<br/>Proposed</b> |
|------------------------|---------------------------|---------------------------|-----------------------------|
| Recreation Supervisor  | 0.20                      | 0.25                      | 0.20                        |
| Recreation Coordinator | 0.90                      | 0.40                      | 0.40                        |
| Recreation Assistant   | 0.48                      | 0.50                      | 0.27                        |
| <b>Total</b>           | <b>1.58</b>               | <b>1.15</b>               | <b>0.87</b>                 |

## EXPENDITURE DETAIL

### Fund 100 - General

#### Program 4007 - Community Classes

| Object                                   | Description              | 2018-19<br>Actual | 2019-20<br>Adopted | 2019-20<br>Projected | 2020-21<br>Proposed |
|--|--------------------------|-------------------|--------------------|----------------------|---------------------|
| 4101                                     | Full-Time Salaries       | 61,529            | 47,025             | 47,025               | 44,323              |
| 4102                                     | Part-Time Salaries       | 2,671             | 18,187             | 6,000                | 9,584               |
| 4104                                     | Overtime                 | 42                | 100                | 244                  | 250                 |
| 4201                                     | Retirement               | 4,928             | 3,562              | 3,562                | 3,615               |
| 4202                                     | Health Insurance         | 7,111             | 3,142              | 3,142                | 7,068               |
| 4203                                     | Vision Insurance         | 116               | 45                 | 45                   | 81                  |
| 4204                                     | Dental Insurance         | 668               | 253                | 253                  | 490                 |
| 4205                                     | Life Insurance           | 109               | 75                 | 75                   | 85                  |
| 4209                                     | Disability Insurance     | 582               | 461                | 461                  | 434                 |
| 4210                                     | Other                    | 2,033             | 2,199              | 2,199                | 1,910               |
| <b>Total Salaries &amp; Benefits</b>     |                          | <b>\$ 79,789</b>  | <b>\$ 75,049</b>   | <b>\$ 63,006</b>     | <b>\$ 67,840</b>    |
| 5107                                     | Contract Personnel       | 49,629            | 95,000             | 40,500               | 57,000              |
| 5300                                     | Travel & Training        | -                 | 1,000              | 150                  | 1,200               |
| 5330                                     | Dues & Memberships       | 790               | 800                | 836                  | 800                 |
| 5340                                     | Transportation & Mileage | -                 | 350                | 100                  | 350                 |
| 5401                                     | Advertising and Noticing | 31                | 2,700              | 100                  | 2,700               |
| 6160                                     | Operating Supplies       | 3,223             | 4,500              | 2,000                | 2,000               |
| <b>Total Operating &amp; Maintenance</b> |                          | <b>\$ 53,673</b>  | <b>\$ 104,350</b>  | <b>\$ 43,686</b>     | <b>\$ 64,050</b>    |
| <b>Total Expenditures</b>                |                          | <b>\$ 133,462</b> | <b>\$ 179,399</b>  | <b>\$ 106,692</b>    | <b>\$ 131,890</b>   |
| <b>Source of Funds</b>                   |                          |                   |                    |                      |                     |
| General Fund 100                         |                          | 133,462           | 179,399            | 106,692              | 131,890             |
| <b>Total Source of Funds</b>             |                          | <b>\$ 133,462</b> | <b>\$ 179,399</b>  | <b>\$ 106,692</b>    | <b>\$ 131,890</b>   |

## SENIOR ADULTS

The City's Senior and Active Adult Center, located in Malibu City Hall offers various recreational programs at low or no cost to participants, including choir, tap dance, art, and yoga. Additional outreach programs such as health screenings, technology assistance, and financial planning provide valuable information to seniors.

The Department works with vendors and medical professionals to offer free informational lectures on various topics, including Alzheimer's awareness, nutrition, wellness, and healthy aging. Emeritus College uses City facilities to provide enrichment classes such as modern poetry, autobiography, creative writing, and drawing.

The Senior Center hosts the Monthly Luncheon event with catered food, live entertainment and raffle prizes. Approximately 80 seniors attend the event, which partners with local businesses that donate food and raffle prizes.

The Senior Center is open Monday through Friday for social interaction, outreach services, and programming. The Center provides access to resources in the form of library materials, DVDs, and computers with internet service and Wi-Fi capabilities. Fitness activities, luncheons, and monthly excursions afford a variety of opportunities for participants to become involved in community programs.

Several Senior programs and events are expected to be reduced or canceled during Fiscal Year 2020-2021 due to the COVID-19 pandemic.

| <b>Staffing</b>        | <b>2018-19<br/>Actual</b> | <b>2019-20<br/>Budget</b> | <b>2020-21<br/>Proposed</b> |
|------------------------|---------------------------|---------------------------|-----------------------------|
| Recreation Supervisor  | 0.10                      | 0.10                      | 0.10                        |
| Recreation Coordinator | 0.80                      | 0.80                      | 0.70                        |
| Recreation Assistant   | 0.58                      | 0.98                      | 0.69                        |
| <b>Total</b>           | <b>1.48</b>               | <b>1.88</b>               | <b>1.49</b>                 |

## EXPENDITURE DETAIL

### Fund 100 - General

#### Program 4008 - Senior Adults

| Object                                   | Description                | 2018-19<br>Actual | 2019-20<br>Adopted | 2019-20<br>Projected | 2020-21<br>Proposed |
|--|----------------------------|-------------------|--------------------|----------------------|---------------------|
| 4101                                     | Full-Time Salaries         | 57,406            | 61,258             | 61,258               | 56,431              |
| 4102                                     | Part-Time Salaries         | 27,977            | 37,657             | 30,000               | 24,446              |
| 4104                                     | Overtime                   | 131               | 100                | 100                  | 250                 |
| 4201                                     | Retirement                 | 5,330             | 5,846              | 5,846                | 5,824               |
| 4202                                     | Health Insurance           | 9,207             | 7,981              | 7,981                | 7,878               |
| 4203                                     | Vision Insurance           | 122               | 124                | 124                  | 113                 |
| 4204                                     | Dental Insurance           | 705               | 705                | 705                  | 642                 |
| 4205                                     | Life Insurance             | 133               | 128                | 128                  | 114                 |
| 4209                                     | Disability Insurance       | 536               | 596                | 596                  | 545                 |
| 4210                                     | Other                      | 2,374             | 3,715              | 3,715                | 3,122               |
| <b>Total Salaries &amp; Benefits</b>     |                            | <b>\$ 103,921</b> | <b>\$ 118,110</b>  | <b>\$ 110,453</b>    | <b>\$ 99,365</b>    |
| 5107                                     | Contract Personnel         | 26,097            | 33,000             | 22,000               | 25,000              |
| 5205                                     | Postage                    | 5,800             | 5,000              | 5,000                | 5,000               |
| 5300                                     | Travel & Training          | 1,628             | 1,200              | 1,000                | 1,200               |
| 5340                                     | Transportation & Mileage   | 78                | 350                | 75                   | 350                 |
| 6160                                     | Operating Supplies         | 16,535            | 22,000             | 16,000               | 16,000              |
| 6175                                     | Recreation Transportation  | 3,214             | 1,000              | -                    | 1,200               |
| 6176                                     | Recreation Trip Admissions | -                 | 8,000              | 2,500                | 3,500               |
| <b>Total Operating &amp; Maintenance</b> |                            | <b>\$ 53,352</b>  | <b>\$ 70,550</b>   | <b>\$ 46,575</b>     | <b>\$ 52,250</b>    |
| <b>Total Expenditures</b>                |                            | <b>\$ 157,273</b> | <b>\$ 188,660</b>  | <b>\$ 157,028</b>    | <b>\$ 151,615</b>   |
| <b>Source of Funds</b>                   |                            |                   |                    |                      |                     |
| General Fund 100                         |                            | 157,273           | 188,660            | 157,028              | 151,615             |
| <b>Total Source of Funds</b>             |                            | <b>\$ 157,273</b> | <b>\$ 188,660</b>  | <b>\$ 157,028</b>    | <b>\$ 151,615</b>   |

## PARK MAINTENANCE

The primary goal of the Park Maintenance Division is to provide safe and clean facilities while protecting the natural resources of each facility and surrounding areas. Landscape and facility maintenance is conducted for the following areas:

- Charmlee Wilderness Park located at 2577 Encinal Canyon Road consists of 532 acres of open space and hiking trails within the Santa Monica Mountains Coastal Slope Environment. The park was heavily damaged during the 2018 Woolsey Fire, and is expected to reopen during the first half of Fiscal Year 2020-2021.
- Malibu Bluffs Park located at 24250 Pacific Coast Highway (PCH) is a ten-acre community park that includes two baseball fields, a multi-use sports field, three playground areas, three picnic areas, a workout station, a community center building, restrooms (3 sets), parking lot, sidewalks, six acres of turf area, native vegetation, and landscaped areas adjacent to the community center and parking lot.
- Temporary Skate Park will be located at 24250 Pacific Coast Highway (PCH) and will feature 13,320 square feet of skateable space for all ages. The park is scheduled to open in summer 2020, and will be in place during the design and construction of a permanent skate park on the same parcel.
- Malibu Equestrian Park located at 6225 Merritt Drive consists of two riding arenas, a picnic area, restroom building, riding trails, parking lots and native vegetation.
- Trancas Canyon Park located at 6050 Trancas Canyon Road is a six and one-half acre neighborhood park containing an access road, vehicle parking, playground, decomposed granite dog park, restroom building, picnic shelter, full irrigation system, native vegetation and one and one quarter (1¼) acre turf field.
- Las Flores Creek Park located at 3805 Las Flores Creek Road is a four-acre neighborhood park situated along Las Flores Creek with walking paths, restroom building, picnic areas, playground, full irrigation system and native vegetation.
- Legacy Park located at 23500 Civic Center Way is a fifteen-acre park consisting of native vegetation (xeriscape), full irrigation system and pedestrian walkways.
- Three Medians located at John Tyler Ave and PCH, Malibu Canyon Rd and Civic Center Way, and PCH at Webb Way.
- Streetscape, walkways, and native vegetation along Cross Creek Road and Civic Center Way

Maintenance expenses for Legacy Park are covered in the Legacy Park Division Budget 7008.

| <b>Staffing</b>         | <b>2018-19<br/>Actual</b> | <b>2019-20<br/>Budget</b> | <b>2020-21<br/>Proposed</b> |
|-------------------------|---------------------------|---------------------------|-----------------------------|
| Parks Supervisor        | 0.75                      | 0.75                      | 0.75                        |
| Park Maintenance Worker | 0.75                      | 0.75                      | 0.75                        |
| Recreation Assistant    | 0.52                      | 0.82                      | 0.82                        |
| <b>Total</b>            | <b>2.02</b>               | <b>2.32</b>               | <b>2.32</b>                 |

## EXPENDITURE DETAIL

### Fund 100 - General

### Program 4010 - Park Maintenance

| Object   | Description                    | 2018-19<br>Actual | 2019-20<br>Adopted  | 2019-20<br>Projected | 2020-21<br>Proposed |
|--|--------------------------------|-------------------|---------------------|----------------------|---------------------|
| 4101   | Full-Time Salaries             | 118,606           | 125,143             | 115,143              | 126,662             |
| 4102   | Part-Time Salaries             | 18,968            | 29,483              | 25,000               | 28,746              |
| 4104   | Overtime                       | 157               | 600                 | 300                  | 500                 |
| 4201   | Retirement                     | 20,632            | 22,744              | 22,744               | 24,118              |
| 4202   | Health Insurance               | 29,965            | 30,631              | 30,631               | 34,458              |
| 4203   | Vision Insurance               | 491               | 501                 | 501                  | 501                 |
| 4204   | Dental Insurance               | 2,989             | 2,989               | 2,989                | 2,989               |
| 4205   | Life Insurance                 | 221               | 213                 | 213                  | 213                 |
| 4209   | Disability Insurance           | 1,130             | 1,158               | 1,158                | 1,173               |
| 4210   | Other                          | 3,959             | 5,931               | 5,931                | 5,951               |
| <b>Total Salaries &amp; Benefits</b>           |                                | <b>\$ 197,118</b> | <b>\$ 219,393</b>   | <b>\$ 204,610</b>    | <b>\$ 225,312</b>   |
| 5100   | Professional Services          | 258,655           | 350,000             | 350,000              | 331,000             |
| 5127   | Weed Abatement                 | 16,823            | 55,000              | 55,000               | 75,000              |
| 5130   | Parks Maintenance              | 133,786           | 160,000             | 162,914              | 160,000             |
| 5300   | Travel & Training              | 1,180             | 1,600               | 263                  | 1,600               |
| 5340   | Transportation & Mileage       | -                 | 100                 | -                    | 400                 |
| 5610   | Facilities Maintenance         | 34,206            | 45,000              | 45,000               | 27,000              |
| 5612   | Sewer Service Fees             | 2,158             | 5,500               | 5,500                | 5,500               |
| 5640   | Equipment Maintenance          | 384               | 1,300               | 1,300                | 1,300               |
| 5710   | Facilities Rent                | 6,339             | 5,000               | 4,000                | 5,000               |
| 5721   | Telephone                      | 5,865             | 8,500               | 7,000                | 7,000               |
| 5722   | Electricity                    | 11,930            | 20,000              | 10,000               | 20,000              |
| 5723   | Water                          | 85,711            | 85,000              | 90,000               | 85,000              |
| 6160   | Operating Supplies             | 7,849             | 17,000              | 17,000               | 17,000              |
| 6300   | Tools & Minor Equipment        | 4,158             | 4,000               | 4,000                | 4,000               |
| 6400   | Clothing & Emergency Gear      | 1,281             | 1,600               | 1,600                | 1,900               |
| 6600   | Equipment Parts                | -                 | 1,000               | 1,000                | 1,000               |
| <b>Total Operating &amp; Maintenance</b>       |                                | <b>\$ 570,325</b> | <b>\$ 760,600</b>   | <b>\$ 754,577</b>    | <b>\$ 742,700</b>   |
| 7300   | Capital Outlay                 | 11,919            | 60,000              | 60,000               | 30,000              |
| <b>Total Capital Outlay</b>                    |                                | <b>\$ 11,919</b>  | <b>\$ 60,000</b>    | <b>\$ 60,000</b>     | <b>\$ 30,000</b>    |
| 8100   | Vehicle Allocation             | 10,000            | 10,000              | 10,000               | -                   |
| 8500   | Information Systems Allocation | 9,000             | 9,000               | 9,000                | 9,000               |
| <b>Total Internal Service Charges</b>          |                                | <b>\$ 19,000</b>  | <b>\$ 19,000</b>    | <b>\$ 19,000</b>     | <b>\$ 9,000</b>     |
| <b>Total Expenditures</b>                      |                                | <b>\$ 798,362</b> | <b>\$ 1,058,993</b> | <b>\$ 1,038,187</b>  | <b>\$ 1,007,012</b> |
| <b>Source of Funds</b>                         |                                |                   |                     |                      |                     |
| General Fund 100                               |                                | 798,362           | 1,058,993           | 1,038,187            | 902,012             |
| Deferred Maintenance - City Facilities Reserve |                                | -                 | -                   | -                    | 30,000              |
| Parkland Development Fund                      |                                | -                 | -                   | -                    | 75,000              |
| <b>Total Source of Funds</b>                   |                                | <b>\$ 798,362</b> | <b>\$ 1,058,993</b> | <b>\$ 1,038,187</b>  | <b>\$ 1,007,012</b> |



## SPECIAL EVENTS

The Community Services Department coordinates several special events throughout the year, including Chumash Day, Breakfast with Santa, the Halloween Carnival, Spring Spectacular, Touch-A-Truck, and the Student Art Exhibit. Additional smaller events such as Tiny Tot Olympics, CineMalibu, and Gold Hunt are also held annually.

Special event programming has continued to evolve and grow, including the City's Cars and Coffee monthly event as well as teen events sponsored by the Harry Barovsky Memorial Youth Commission.

The Department continues to strive toward zero-waste events by implementing new options for trash disposal such as composting, recycling, utilizing landfill containers, reducing the number of plastic give-a-ways, and reusing decorations.

Several Special Events have been canceled during the first half of Fiscal Year 2020-2021 due to the COVID-19 pandemic. Additional events in the second half of the Fiscal Year may also be reduced or cancelled.

| <b>Staffing</b>        | <b>2018-19<br/>Actual</b> | <b>2019-20<br/>Budget</b> | <b>2020-21<br/>Proposed</b> |
|------------------------|---------------------------|---------------------------|-----------------------------|
| Recreation Supervisor  | 0.50                      | 0.60                      | 0.40                        |
| Recreation Coordinator | 0.20                      | 0.60                      | 0.60                        |
| Recreation Assistant   | 0.89                      | 0.86                      | 0.50                        |
| <b>Total</b>           | <b>1.59</b>               | <b>2.06</b>               | <b>1.50</b>                 |

## EXPENDITURE DETAIL

### Fund 100 - General

#### Program 4011 - Special Events

| Object                                   | Description                    | 2018-19<br>Actual | 2019-20<br>Adopted | 2019-20<br>Projected | 2020-21<br>Proposed |
|--|--------------------------------|-------------------|--------------------|----------------------|---------------------|
| 4101                                     | Full-Time Salaries             | 20,738            | 89,414             | 89,414               | 75,858              |
| 4102                                     | Part-Time Salaries             | 20,613            | 31,509             | 16,000               | 17,496              |
| 4104                                     | Overtime                       | -                 | 100                | 597                  | 1,000               |
| 4201                                     | Retirement                     | 1,665             | 7,757              | 7,757                | 7,263               |
| 4202                                     | Health Insurance               | 1,534             | 5,926              | 5,926                | 11,015              |
| 4203                                     | Vision Insurance               | 22                | 101                | 101                  | 137                 |
| 4204                                     | Dental Insurance               | 126               | 579                | 579                  | 816                 |
| 4205                                     | Life Insurance                 | 33                | 149                | 149                  | 138                 |
| 4209                                     | Disability Insurance           | 176               | 871                | 871                  | 736                 |
| 4210                                     | Other                          | 839               | 3,894              | 3,894                | 3,186               |
| <b>Total Salaries &amp; Benefits</b>     |                                | <b>\$ 45,746</b>  | <b>\$ 140,300</b>  | <b>\$ 125,288</b>    | <b>\$ 117,645</b>   |
| 5107                                     | Contract Personnel             | 20,136            | 19,000             | 3,000                | 14,500              |
| 5330                                     | Dues & Memberships             | 1,274             | 2,000              | 2,000                | 2,000               |
| 5401                                     | Advertising & Noticing         | 2,707             | 7,000              | 1,250                | 5,000               |
| 5640                                     | Equipment Maintenance          | 1,600             | 500                | -                    | 500                 |
| 6160                                     | Operating Supplies             | 35,067            | 28,000             | 15,000               | 28,500              |
| 6175                                     | Recreation Transportation      | 4,075             | 6,000              | -                    | 6,400               |
| <b>Total Operating &amp; Maintenance</b> |                                | <b>\$ 64,859</b>  | <b>\$ 62,500</b>   | <b>\$ 21,250</b>     | <b>\$ 56,900</b>    |
| 8500                                     | Information Systems Allocation | 4,500             | 4,500              | 4,500                | 4,500               |
| <b>Total Internal Service Charges</b>    |                                | <b>\$ 4,500</b>   | <b>\$ 4,500</b>    | <b>\$ 4,500</b>      | <b>\$ 4,500</b>     |
| <b>Total Expenditures</b>                |                                | <b>\$ 115,105</b> | <b>\$ 207,300</b>  | <b>\$ 151,038</b>    | <b>\$ 179,045</b>   |
| <b>Source of Funds</b>                   |                                |                   |                    |                      |                     |
| General Fund 100                         |                                | 115,105           | 207,300            | 151,038              | 179,045             |
| <b>Total Source of Funds</b>             |                                | <b>\$ 115,105</b> | <b>\$ 207,300</b>  | <b>\$ 151,038</b>    | <b>\$ 179,045</b>   |

# CULTURAL ARTS

The Community Services Department works with the Cultural Arts Commission to coordinate and produce several programs and projects related to cultural arts within the Malibu community.

The Arts in Education program benefits local schools and features various speakers from different artistic backgrounds and art workshops for children across all grade levels. The program has provided students with insight into potential careers and creative expression they may not have otherwise received through existing school programs.

The Malibu Poet Laureate Program continues to grow. Poet Laureate Ellen Reich teaches poetry programs and workshops for adults. Former Malibu Poet Laureate Ricardo Means Ybarra continues to engage with student poets through the Arts in Education program. The Poet Laureate Committee works with community partners such as the Malibu Library and Pepperdine University to promote literary arts. *Call to the Wall* remains a popular event and encompasses literary art, visual art, music, and dance.

City Hall Art Exhibitions have allowed community artists to showcase their work in a public setting. Seasonal exhibitions feature up to 90 different local artists and commence with an opening reception to recognize contributing artists and their work.

Cultural Arts programs and events are expected to be reduced or canceled during Fiscal Year 2020-2021 due to the COVID-19 pandemic.

| <b>Staffing</b>                | <b>2018-19<br/>Actual</b> | <b>2019-20<br/>Budget</b> | <b>2020-21<br/>Proposed</b> |
|--------------------------------|---------------------------|---------------------------|-----------------------------|
| Community Services Director    | 0.00                      | 0.20                      | 0.20                        |
| Comm. Services Deputy Director | 0.50                      | 0.30                      | 0.30                        |
| Recreation Supervisor          | 0.20                      | 0.10                      | 0.10                        |
| Recreation Coordinator         | 0.10                      | 0.20                      | 0.20                        |
| Administrative Assistant       | 0.05                      | 0.05                      | 0.05                        |
| Recreation Assistant           | 0.22                      | 0.17                      | 0.17                        |
| <b>Total</b>                   | <b>1.07</b>               | <b>1.02</b>               | <b>1.02</b>                 |

## EXPENDITURE DETAIL

### Fund 100 - General

#### Program 4012 - Cultural Arts

| Object                                   | Description                    | 2018-19<br>Actual | 2019-20<br>Adopted | 2019-20<br>Projected | 2020-21<br>Proposed |
|--|--------------------------------|-------------------|--------------------|----------------------|---------------------|
| 4101                                     | Full-Time Salaries             | 88,285            | 94,810             | 94,810               | 99,680              |
| 4102                                     | Part-Time Salaries             | 3,255             | 6,755              | 5,500                | 6,274               |
| 4104                                     | Overtime                       | 194               | 100                | 158                  | 250                 |
| 4201                                     | Retirement                     | 13,697            | 15,365             | 15,365               | 16,951              |
| 4202                                     | Health Insurance               | 14,950            | 10,704             | 10,704               | 13,454              |
| 4203                                     | Vision Insurance               | 195               | 158                | 158                  | 158                 |
| 4204                                     | Dental Insurance               | 1,238             | 958                | 958                  | 958                 |
| 4205                                     | Life Insurance                 | 121               | 150                | 150                  | 146                 |
| 4208                                     | Deferred Compensation          | -                 | 600                | 600                  | 600                 |
| 4209                                     | Disability Insurance           | 805               | 680                | 680                  | 693                 |
| 4210                                     | Other                          | 2,312             | 3,196              | 3,196                | 3,308               |
| <b>Total Salaries &amp; Benefits</b>     |                                | <b>\$ 125,052</b> | <b>\$ 133,476</b>  | <b>\$ 132,279</b>    | <b>\$ 142,472</b>   |
| 5107                                     | Contract Personnel             | 8,550             | 16,000             | 14,000               | 12,000              |
| 5300                                     | Travel & Training              | -                 | 1,000              | -                    | -                   |
| 5330                                     | Dues & Membership              | -                 | 2,000              | -                    | -                   |
| 5401                                     | Advertising & Noticing         | 6,062             | 15,000             | 5,000                | 4,500               |
| 6160                                     | Operating Supplies             | 9,290             | 14,000             | 8,500                | 7,500               |
| <b>Total Operating &amp; Maintenance</b> |                                | <b>\$ 23,902</b>  | <b>\$ 48,000</b>   | <b>\$ 27,500</b>     | <b>\$ 24,000</b>    |
| 8500                                     | Information Systems Allocation | 4,500             | 4,500              | 4,500                | 4,500               |
| <b>Total Internal Service Charges</b>    |                                | <b>\$ 4,500</b>   | <b>\$ 4,500</b>    | <b>\$ 4,500</b>      | <b>\$ 4,500</b>     |
| <b>Total Expenditures</b>                |                                | <b>\$ 153,454</b> | <b>\$ 185,976</b>  | <b>\$ 164,279</b>    | <b>\$ 170,972</b>   |
| <b>Source of Funds</b>                   |                                |                   |                    |                      |                     |
| General Fund 100                         |                                | 153,454           | 185,976            | 164,279              | 170,972             |
| <b>Total Source of Funds</b>             |                                | <b>\$ 153,454</b> | <b>\$ 185,976</b>  | <b>\$ 164,279</b>    | <b>\$ 170,972</b>   |

## LEGACY PARK

In 2006, the City of Malibu purchased the 20-acre parcel located in the Civic Center at the southeast corner of Civic Center Way and Webb Way. The site consists of approximately 17 acres of vacant land and three acres of commercially developed property. The \$25 million property was purchased using a combination of state and local grants, community donations, debt financing and City General Fund dollars.

The vacant property was developed as a passive park and is now used as the dispersal site for treated wastewater and stormwater in the Civic Center area. The three buildings have remained as commercial tenants and provide a revenue source for the City to fund the payments of the debt financing as well as project planning and design costs, insurance, maintenance and property management of the site. Certain clean water related expenses are also funded by this revenue source including Clean Water (3003) and City Facilities (3007).

In 2018, the City partnered with a consultant to begin the Legacy Park Rehabilitation Project. The project analyzed growing conditions within the park to determine which native plant species are best suited to the soil and water conditions. The analysis was completed in 2019, and 15 test plots were planted throughout the park. In 2021, a native landscape maintenance plan for the park will be finalized to help guide City staff with future management of the park.

Debt service is budgeted to Department 7004 and the Operations of the property are budgeted to Department 7008.

Staff salaries directly related to Legacy Park are charged directly to this account. Professional Services has been increased to reflect increases in the landscape maintenance contract. Additionally, there is a new charge for Sewer Service Fees to account for the new connection to the Civic Center Wastewater Treatment Facility. These sewer service fees will be reimbursed by the commercial tenants.

| <b>Staffing</b>         | <b>2018-19<br/>Actual</b> | <b>2019-20<br/>Budget</b> | <b>2020-21<br/>Proposed</b> |
|-------------------------|---------------------------|---------------------------|-----------------------------|
| Parks Supervisor        | 0.25                      | 0.25                      | 0.25                        |
| Park Maintenance Worker | 0.25                      | 0.25                      | 0.25                        |
| Recreation Assistant    | 0.67                      | 0.46                      | 0.46                        |
| <b>Total</b>            | <b>1.17</b>               | <b>0.96</b>               | <b>0.96</b>                 |

## EXPENDITURE DETAIL

**Fund 500 - Legacy Park**  
**Program 7008 - Legacy Park Operations**

| Object                                   | Description                        | 2018-19<br>Actual | 2019-20<br>Adopted | 2019-20<br>Projected | 2020-21<br>Proposed |
|--|------------------------------------|-------------------|--------------------|----------------------|---------------------|
| 4101                                     | Full-Time Salaries                 | 39,729            | 41,714             | 41,714               | 42,221              |
| 4102                                     | Part-Time Salaries                 | 12,466            | 16,703             | 7,000                | 17,520              |
| 4104                                     | Overtime                           | -                 | 100                | 100                  | 250                 |
| 4201                                     | Retirement                         | 6,812             | 7,671              | 7,671                | 8,142               |
| 4202                                     | Health Insurance                   | 9,988             | 10,210             | 10,210               | 11,486              |
| 4203                                     | Vision Insurance                   | 164               | 167                | 167                  | 167                 |
| 4204                                     | Dental Insurance                   | 996               | 996                | 996                  | 996                 |
| 4205                                     | Life Insurance                     | 74                | 71                 | 71                   | 71                  |
| 4209                                     | Disability Insurance               | 368               | 386                | 386                  | 391                 |
| 4210                                     | Other                              | 1,382             | 2,152              | 2,152                | 2,186               |
| <b>Total Salaries &amp; Benefits</b>     |                                    | <b>\$ 71,979</b>  | <b>\$ 80,170</b>   | <b>\$ 70,467</b>     | <b>\$ 83,431</b>    |
| 5100                                     | Professional Services              | 140,160           | 275,000            | 275,000              | 275,000             |
| 5130                                     | Park Maintenance                   | 82,478            | 100,000            | 100,000              | 86,000              |
| 5210                                     | Service Fees and Charges           | 1,101             | 2,000              | 1,101                | 1,000               |
| 5510                                     | Insurance Premiums                 | 116,952           | 128,000            | 119,982              | 149,978             |
| 5610                                     | Facilities Maintenance - Buildings | 39,094            | 60,000             | 20,000               | 60,000              |
| 5612                                     | Sewer Service Fees                 | 65,650            | 88,000             | 88,000               | 88,000              |
| 5722                                     | Electricity                        | 16,544            | 18,000             | 18,000               | 18,000              |
| 5723                                     | Water                              | 17,722            | 30,000             | 35,000               | 26,000              |
| 6160                                     | Operating Supplies                 | 2,609             | 20,000             | 2,500                | 10,000              |
| <b>Total Operating &amp; Maintenance</b> |                                    | <b>\$ 482,310</b> | <b>\$ 721,000</b>  | <b>\$ 659,583</b>    | <b>\$ 713,978</b>   |
| 7300                                     | Improvements                       | -                 | 8,000              | 11,411               | -                   |
| <b>Total Capital Outlay</b>              |                                    | <b>\$ -</b>       | <b>\$ 8,000</b>    | <b>\$ 11,411</b>     | <b>\$ -</b>         |
| <b>Total Expenditures</b>                |                                    | <b>\$ 554,289</b> | <b>\$ 809,170</b>  | <b>\$ 741,461</b>    | <b>\$ 797,408</b>   |
| <b>Source of Funds</b>                   |                                    |                   |                    |                      |                     |
| Legacy Park Project Fund 500             |                                    | 554,289           | 809,170            | 741,461              | 797,408             |
| <b>Total Source of Funds</b>             |                                    | <b>\$ 554,289</b> | <b>\$ 809,170</b>  | <b>\$ 741,461</b>    | <b>\$ 797,408</b>   |

THIS PAGE INTENTIONALLY LEFT BLANK

# ENVIRONMENTAL SUSTAINABILITY DEPARTMENT

## Department Expenditures by Program

| Department   | Program                        | 2018-19<br>Actual   | 2019-20<br>Budgeted | 2019-20<br>Projected | 2020-21<br>Proposed |
|--------------|--------------------------------|---------------------|---------------------|----------------------|---------------------|
| 2004         | Building Safety/Sustainability | 2,326,501           | 2,636,263           | 2,542,265            | 1,902,997           |
| 2010         | Wastewater Management          | 670,453             | 835,005             | 833,770              | 599,389             |
| 3003         | Clean Water                    | 768,324             | 1,047,302           | 1,011,352            | 881,430             |
| 3004         | Solid Waste Management         | 144,223             | 163,601             | 152,484              | 163,602             |
| <b>Total</b> |                                | <b>\$ 3,909,501</b> | <b>\$ 4,682,171</b> | <b>\$ 4,539,871</b>  | <b>\$ 3,547,419</b> |



## BUILDING SAFETY AND SUSTAINABILITY

The Building Safety and Sustainability Program ensures that building projects within the City comply with all applicable codes to safeguard the health and safety of the community, private and public property, and the environment. Building Safety staff foster a sustainable community by facilitating the implementation of building construction, repair, and maintenance practices that minimize negative environmental impacts. Program staff also oversee the City's energy and water efficiency incentive programs, and explore innovative options to increase environmental sustainability citywide. The program is funded through the General Fund with revenue support derived from building permit and inspection fees and grant awards.

Building Safety expenses associated with the Woolsey Fire are accounted for in Division 3002.

| <b>Staffing</b>                      | <b>2018-19<br/>Actual</b> | <b>2019-20<br/>Budget</b> | <b>2019-20<br/>Proposed</b> |
|--------------------------------------|---------------------------|---------------------------|-----------------------------|
| ESD Director/Building Official       | 0.25                      | 0.25                      | 0.25                        |
| ESD Mgr./Deputy Building Official    | 0.50                      | 0.50                      | 0.50                        |
| Certified Plans Examiner             | 1.00                      | 1.00                      | 1.00                        |
| Supervising Building Inspector       | 0.00                      | 1.00                      | 0.00                        |
| Senior Building Inspector            | 1.00                      | 0.00                      | 0.00                        |
| Building Inspector                   | 2.00                      | 2.00                      | 2.00                        |
| Environmental Sustainability Analyst | 1.00                      | 1.00                      | 1.00                        |
| Senior Permit Services Technician    | 2.00                      | 2.00                      | 1.00                        |
| Administrative Analyst               | 1.00                      | 1.00                      | 1.00                        |
| Senior Administrative Assistant      | 0.00                      | 0.00                      | 0.00                        |
| Office Assistant                     | 1.50                      | 2.00                      | 2.00                        |
| <b>Total</b>                         | <b>10.25</b>              | <b>10.75</b>              | <b>8.75</b>                 |

## EXPENDITURE DETAIL

### Fund 101 - General

#### Program 2004 - Building Safety and Sustainability

| Object                                   | Description                    | 2018-19<br>Actual   | 2019-20<br>Adopted  | 2019-20<br>Projected | 2020-21<br>Proposed |
|--|--------------------------------|---------------------|---------------------|----------------------|---------------------|
| 4101                                     | Full-Time Salaries             | 814,081             | 878,700             | 858,700              | 758,589             |
| 4102                                     | Part-Time Salaries             | 7,965               | 33,978              | 1,500                | -                   |
| 4104                                     | Overtime                       | 2,875               | 1,000               | 12,000               | 2,000               |
| 4201                                     | Retirement                     | 119,308             | 134,293             | 134,293              | 104,532             |
| 4202                                     | Health Insurance               | 114,412             | 117,267             | 117,267              | 111,208             |
| 4203                                     | Vision Insurance               | 1,658               | 1,709               | 1,709                | 1,550               |
| 4204                                     | Dental Insurance               | 10,078              | 10,113              | 10,113               | 9,122               |
| 4205                                     | Life Insurance                 | 1,259               | 1,265               | 1,265                | 1,112               |
| 4208                                     | Deferred Compensation          | 728                 | 750                 | 750                  | 750                 |
| 4209                                     | Disability Insurance           | 7,665               | 7,800               | 7,800                | 6,620               |
| 4210                                     | Other                          | 23,890              | 35,868              | 35,868               | 30,613              |
| <b>Total Salaries &amp; Benefits</b>     |                                | <b>\$ 1,103,919</b> | <b>\$ 1,222,743</b> | <b>\$ 1,181,265</b>  | <b>\$ 1,026,097</b> |
| 5100                                     | Professional Services          | 1,095,549           | 1,280,000           | 1,200,000            | 780,000             |
| 5107                                     | Contract Personnel             | 16,973              | 11,000              | 8,500                | -                   |
| 5210                                     | Service Fees and Charges       | 9,305               | 7,500               | 30,000               | 7,500               |
| 5300                                     | Travel & Training              | 10,412              | 13,500              | 8,000                | 10,000              |
| 5330                                     | Dues & Memberships             | 707                 | 2,500               | 1,000                | 2,500               |
| 5340                                     | Mileage                        | 766                 | 2,000               | 500                  | 1,000               |
| 5401                                     | Advertising & Noticing         | 156                 | 400                 | 1,000                | 400                 |
| 5405                                     | Printing                       | 416                 | 2,000               | 2,000                | 2,000               |
| 5415                                     | Public Records Printing        | 9,262               | 13,000              | 25,000               | 13,000              |
| 5721                                     | Telephone                      | 2,457               | 2,500               | 4,000                | -                   |
| 6130                                     | Records Retention              | 4,847               | 6,000               | 4,000                | 2,500               |
| 6160                                     | Operating Supplies             | 5,694               | 3,120               | 6,000                | 3,000               |
| 6200                                     | Publications                   | 345                 | 4,000               | 5,000                | 4,000               |
| 6400                                     | Clothing & Emergency Gear      | 1,193               | 1,500               | 1,500                | 1,500               |
| <b>Total Operating &amp; Maintenance</b> |                                | <b>\$ 1,158,082</b> | <b>\$ 1,349,020</b> | <b>\$ 1,296,500</b>  | <b>\$ 827,400</b>   |
| 8100                                     | Vehicle Allocation             | 15,000              | 15,000              | 15,000               | -                   |
| 8500                                     | Information Systems Allocation | 49,500              | 49,500              | 49,500               | 49,500              |
| <b>Total Internal Service Charges</b>    |                                | <b>\$ 64,500</b>    | <b>\$ 64,500</b>    | <b>\$ 64,500</b>     | <b>\$ 49,500</b>    |
| <b>Total Expenditures</b>                |                                | <b>\$ 2,326,501</b> | <b>\$ 2,636,263</b> | <b>\$ 2,542,265</b>  | <b>\$ 1,902,997</b> |
| <b>Source of Funds</b>                   |                                |                     |                     |                      |                     |
| General Fund 101                         |                                | 2,326,501           | 2,636,263           | 2,542,265            | 1,902,997           |
| <b>Total Source of Funds</b>             |                                | <b>\$ 2,326,501</b> | <b>\$ 2,636,263</b> | <b>\$ 2,542,265</b>  | <b>\$ 1,902,997</b> |

# WASTEWATER MANAGEMENT PROGRAM

The Wastewater Management Program administers permitting, plan review, and oversight programs for Onsite Wastewater Treatment Systems (OWTS). Wastewater Management staff reviews development projects for OWTS compliance with Local Coastal Program requirements and state and local ordinances. The Program strives to maintain OWTS as a sustainable method of sewage disposal within the City. The Statewide OWTS Policy establishes minimum requirements for local agencies permitting OWTS, and Wastewater Management staff maintains City codes and OWTS guidelines in conformance with these requirements. Wastewater Management staff also assist City Code Enforcement and Clean Water Program personnel in conducting investigations of wastewater related spills and illicit discharges. The program is funded through the General Fund with revenue support derived from plan review fees and OWTS permit fees.

| <b>Staffing</b>                          | <b>2018-19<br/>Actual</b> | <b>2019-20<br/>Budget</b> | <b>2020-21<br/>Proposed</b> |
|--|---------------------------|---------------------------|-----------------------------|
| ESD Director/Building Official           | 0.25                      | 0.25                      | 0.00                        |
| ESD Mgr./Deputy Building Official        | 0.50                      | 0.50                      | 0.50                        |
| Environmental Health Administrator       | 1.00                      | 1.00                      | 1.00                        |
| Wastewater Management Program Specialist | 1.00                      | 1.00                      | 1.00                        |
| Permit Services Technician               | 1.00                      | 1.00                      | 1.00                        |
| <b>Total</b>                             | <b>3.75</b>               | <b>3.75</b>               | <b>3.00</b>                 |

## EXPENDITURE DETAIL

### Fund 101 - General

#### Program 2010 - Wastewater Management

| Object                                   | Description                    | 2018-19<br>Actual | 2019-20<br>Adopted | 2019-20<br>Projected | 2020-21<br>Proposed |
|--|--------------------------------|-------------------|--------------------|----------------------|---------------------|
| 4101                                     | Full-Time Salaries             | 345,985           | 372,676            | 372,676              | 270,901             |
| 4104                                     | Overtime                       |                   | -                  | 700                  |                     |
| 4201                                     | Retirement                     | 52,600            | 59,112             | 59,112               | 43,027              |
| 4202                                     | Health Insurance               | 58,395            | 58,894             | 58,894               | 50,250              |
| 4203                                     | Vision Insurance               | 958               | 977                | 977                  | 781                 |
| 4204                                     | Dental Insurance               | 5,772             | 5,772              | 5,772                | 4,618               |
| 4205                                     | Life Insurance                 | 563               | 541                | 541                  | 384                 |
| 4208                                     | Deferred Compensation          | 728               | 750                | 750                  | -                   |
| 4209                                     | Disability Insurance           | 3,263             | 2,836              | 2,836                | 2,194               |
| 4210                                     | Other                          | 9,581             | 14,147             | 14,147               | 10,883              |
| <b>Total Salaries &amp; Benefits</b>     |                                | <b>\$ 477,845</b> | <b>\$ 515,705</b>  | <b>\$ 516,405</b>    | <b>\$ 383,039</b>   |
| 5100                                     | Professional Services          | 176,510           | 300,000            | 300,000              | 200,000             |
| 5300                                     | Travel & Training              | 1,100             | 2,500              | 1,000                | 1,500               |
| 5330                                     | Dues & Memberships             | 207               | 350                | 465                  | 350                 |
| 5340                                     | Transportation & Mileage       | 94                | 100                | -                    | -                   |
| 5405                                     | Printing                       | -                 | 150                | -                    | -                   |
| 5721                                     | Telephone                      | 936               | 1,200              | 1,200                | -                   |
| 6160                                     | Operating Supplies             | 261               | 1,500              | 1,200                | 1,000               |
| <b>Total Operating &amp; Maintenance</b> |                                | <b>\$ 179,108</b> | <b>\$ 305,800</b>  | <b>\$ 303,865</b>    | <b>\$ 202,850</b>   |
| 8500                                     | Information Systems Allocation | 13,500            | 13,500             | 13,500               | 13,500              |
| <b>Total Internal Service Charges</b>    |                                | <b>\$ 13,500</b>  | <b>\$ 13,500</b>   | <b>\$ 13,500</b>     | <b>\$ 13,500</b>    |
| <b>Total Expenditures</b>                |                                | <b>\$ 670,453</b> | <b>\$ 835,005</b>  | <b>\$ 833,770</b>    | <b>\$ 599,389</b>   |
| <b>Source of Funds</b>                   |                                |                   |                    |                      |                     |
| General Fund 101                         |                                | 670,453           | 835,005            | 833,770              | 599,389             |
| <b>Total Source of Funds</b>             |                                | <b>\$ 670,453</b> | <b>\$ 835,005</b>  | <b>\$ 833,770</b>    | <b>\$ 599,389</b>   |

## CLEAN WATER PROGRAM

The Clean Water Program serves to protect local surface waters (creeks, streams, and the ocean) and groundwater through actions that minimize and eliminate impacts of human activities that could adversely affect water quality and water supply. Program tasks are implemented using a holistic approach that includes education, outreach, conservation, and regulatory compliance projects. The program implements water quality monitoring and reporting tasks as required for City compliance with regulatory provisions of the Federal Clean Water Act and State Porter Cologne Act. As a local agency member of several regional cooperative partnerships and initiatives, the program contributes support to various water quality control projects and studies within the coastal watersheds of the North Santa Monica Bay, including the Malibu Creek and Lagoon Watershed. The program is funded through a combination of the Legacy Park Fund and the General Fund.

| <b>Staffing</b>                   | <b>2018-19<br/>Actual</b> | <b>2019-20<br/>Budget</b> | <b>2020-21<br/>Proposed</b> |
|-----------------------------------|---------------------------|---------------------------|-----------------------------|
| ESD Director/Building Official    | 0.25                      | 0.25                      | 0.00                        |
| Sr. Env. Program Coordinator      | 0.00                      | 0.00                      | 0.00                        |
| Environmental Program Coordinator | 1.60                      | 1.60                      | 1.60                        |
| Environmental Program Specialist  | 0.00                      | 0.00                      | 0.00                        |
| Administrative Assistant          | 1.00                      | 1.00                      | 1.00                        |
| <b>Total</b>                      | <b>2.85</b>               | <b>2.85</b>               | <b>2.60</b>                 |

## EXPENDITURE DETAIL

### Fund 101 - General

#### Program 3003 - Clean Water Program

| Object                                      | Description                               | 2018-19<br>Actual | 2019-20<br>Adopted  | 2019-20<br>Projected | 2020-21<br>Proposed |
|---|---|-------------------|---------------------|----------------------|---------------------|
| 4101  | Full-Time Salaries                        | 240,583           | 267,312             | 237,312              | 220,490             |
| 4104  | Overtime                                  | -                 | 250                 | 150                  |                     |
| 4201  | Retirement                                | 35,326            | 39,735              | 39,735               | 33,005              |
| 4202  | Health Insurance                          | 36,662            | 40,291              | 40,291               | 41,844              |
| 4203  | Vision Insurance                          | 521               | 589                 | 589                  | 560                 |
| 4204  | Dental Insurance                          | 3,127             | 3,484               | 3,484                | 3,326               |
| 4205  | Life Insurance                            | 416               | 422                 | 422                  | 335                 |
| 4208  | Deferred Compensation                     | 728               | 750                 | 750                  | -                   |
| 4209  | Disability Insurance                      | 2,274             | 2,334               | 2,334                | 2,114               |
| 4210  | Other                                     | 6,610             | 10,268              | 10,268               | 9,068               |
| <b>Total Salaries &amp; Benefits</b>        |   | <b>\$ 326,247</b> | <b>\$ 365,435</b>   | <b>\$ 335,335</b>    | <b>\$ 310,742</b>   |
| 5100  | Professional Services                     | 80,152            | 264,000             | 264,000              | 153,000             |
| 5100-01                                     | Water Conservation                        | 560               | -                   | -                    | -                   |
| 5100-02                                     | Coordinated Integrated Monitoring Program | 337,550           | 388,467             | 388,467              | 398,488             |
| 5205  | Postage                                   | -                 | 500                 | -                    | -                   |
| 5300  | Travel & Training                         | 1,912             | 5,000               | 1,000                | 1,000               |
| 5330  | Dues & Memberships                        | 872               | 1,000               | 750                  | 1,000               |
| 5340  | Mileage                                   | 188               | 300                 | 500                  | 200                 |
| 5401  | Advertising & Noticing                    | 1,733             | 1,500               | -                    | -                   |
| 5405  | Printing                                  | 1,971             | 4,000               | 4,000                | 1,000               |
| 5721  | Telephone                                 | 667               | 600                 | 800                  | -                   |
| 6160  | Operating Supplies                        | 2,972             | 3,000               | 3,000                | 2,500               |
| <b>Total Operating &amp; Maintenance</b>    |   | <b>\$ 428,577</b> | <b>\$ 668,367</b>   | <b>\$ 662,517</b>    | <b>\$ 557,188</b>   |
| 8500  | Information Systems Allocation            | 13,500            | 13,500              | 13,500               | 13,500              |
| <b>Total Internal Service Charges</b>       |   | <b>\$ 13,500</b>  | <b>\$ 13,500</b>    | <b>\$ 13,500</b>     | <b>\$ 13,500</b>    |
| <b>Total Expenditures</b>                   |   | <b>\$ 768,324</b> | <b>\$ 1,047,302</b> | <b>\$ 1,011,352</b>  | <b>\$ 881,430</b>   |
| <b>Source of Funds</b>                      |   |                   |                     |                      |                     |
| General Fund 101                            |   | 518,324           | 557,302             | 721,352              | 781,430             |
| General Fund 100 - Water Quality Settlement |   | -                 | 90,000              | 90,000               | 100,000             |
| Legacy Park Fund 500                        |   | 250,000           | 400,000             | 200,000              | -                   |
| <b>Total Source of Funds</b>                |   | <b>\$ 768,324</b> | <b>\$ 1,047,302</b> | <b>\$ 1,011,352</b>  | <b>\$ 881,430</b>   |

## SOLID WASTE MANAGEMENT

The Solid Waste Management Program implements the City's waste reduction, recycling, household hazardous waste, hauling policies, and other programmatic elements to meet the solid waste collection and diversion requirements mandated by state laws and regulation. Activities of the program include: residential curbside collection of recyclable post-consumer and green waste and refuse; commercial waste disposal, mandatory recycling, and mandatory organics recycling program requirements; inspections and monitoring for commercial business compliance; special collection events for hard to dispose of items; and public outreach. The program is funded through the Solid Waste Management Fund with revenue support derived from waste hauler surcharge and recycling fees, as well as grant proceeds.

| <b>Staffing</b>                   | <b>2018-19<br/>Actual</b> | <b>2019-20<br/>Budget</b> | <b>2020-21<br/>Proposed</b> |
|-----------------------------------|---------------------------|---------------------------|-----------------------------|
| ESD Director/Building Official    | 0.25                      | 0.25                      | 0.25                        |
| Sr. Env. Program Coordinator      | 0.00                      | 0.00                      | 0.00                        |
| Environmental Program Coordinator | 0.40                      | 0.40                      | 0.40                        |
| <b>Total</b>                      | <b>0.65</b>               | <b>0.65</b>               | <b>0.65</b>                 |

## EXPENDITURE DETAIL

**Fund 207 - Waste Management**  
**Program 3004 - Solid Waste Management**

| Object                                   | Description            | 2018-19<br>Actual | 2019-20<br>Adopted | 2019-20<br>Projected | 2020-21<br>Proposed |
|--|------------------------|-------------------|--------------------|----------------------|---------------------|
| 4101                                     | Full-Time Salaries     | 77,585            | 85,697             | 85,697               | 84,826              |
| 4104                                     | Overtime               | -                 | -                  | -                    | -                   |
| 4201                                     | Retirement             | 11,568            | 13,305             | 13,305               | 13,820              |
| 4202                                     | Health Insurance       | 6,609             | 7,618              | 8,500                | 10,617              |
| 4203                                     | Vision Insurance       | 101               | 118                | 125                  | 140                 |
| 4204                                     | Dental Insurance       | 594               | 683                | 700                  | 831                 |
| 4205                                     | Life Insurance         | 135               | 135                | 135                  | 146                 |
| 4208                                     | Deferred Compensation  | 728               | 750                | 750                  | 750                 |
| 4209                                     | Disability Insurance   | 704               | 573                | 650                  | 573                 |
| 4210                                     | Other                  | 1,568             | 2,722              | 2,722                | 2,699               |
| <b>Total Salaries &amp; Benefits</b>     |                        | <b>\$ 99,592</b>  | <b>\$ 111,601</b>  | <b>\$ 112,584</b>    | <b>\$ 114,402</b>   |
| 5100                                     | Professional Services  | 35,567            | 40,000             | 31,000               | 40,000              |
| 5401                                     | Advertising & Noticing | 3,454             | 4,000              | 2,500                | 2,500               |
| 5405                                     | Printing               | 360               | 500                | 500                  | 200                 |
| 5850                                     | Recycling Supplies     | 4,220             | 5,000              | 5,000                | 5,000               |
| 6160                                     | Operating Supplies     | 1,030             | 2,500              | 900                  | 1,500               |
| <b>Total Operating &amp; Maintenance</b> |                        | <b>\$ 44,631</b>  | <b>\$ 52,000</b>   | <b>\$ 39,900</b>     | <b>\$ 49,200</b>    |
| <b>Total Expenditures</b>                |                        | <b>\$ 144,223</b> | <b>\$ 163,601</b>  | <b>\$ 152,484</b>    | <b>\$ 163,602</b>   |
| <b>Source of Funds</b>                   |                        |                   |                    |                      |                     |
| Solid Waste Management Fund 207          |                        | 144,223           | 163,601            | 152,484              | 163,602             |
| <b>Total Source of Funds</b>             |                        | <b>\$ 144,223</b> | <b>\$ 163,601</b>  | <b>\$ 152,484</b>    | <b>\$ 163,602</b>   |



THIS PAGE INTENTIONALLY LEFT BLANK

# PLANNING

## Department Expenditures by Program

| Department   | Program          | 2018-19<br>Actual   | 2019-20<br>Budgeted | 2019-20<br>Projected | 2020-21<br>Proposed |
|--------------|------------------|---------------------|---------------------|----------------------|---------------------|
| 2001         | Planning         | 2,329,694           | 2,877,411           | 2,810,120            | 2,372,025           |
| 2012         | Code Enforcement | 322,767             | 367,395             | 349,620              | 366,909             |
| <b>Total</b> |                  | <b>\$ 2,652,461</b> | <b>\$ 3,244,806</b> | <b>\$ 3,159,740</b>  | <b>\$ 2,738,933</b> |

## PLANNING DEPARTMENT

The Planning Department assists the community in planning for the future and managing development consistent with the community vision, while meeting City regulatory obligations. Staff provides a wide range of professional advice and services to the public, applicants, outside agencies, the Planning Commission and the City Council. The Planning Department provides Current and Long Range Planning, Biological Services and Code Enforcement, as well as a robust public information and records management program. The Department also monitors the projects and activities of other agencies.

Current Planning includes reviewing entitlement requests for planning conformance and condition compliance and conducting California Environmental Quality Act environmental review.

Long Range Planning includes General Plan, Zoning Ordinance and Local Coastal Program updates in response to Council priorities, regulatory changes and community needs, plus preparation of special studies and coordination with other agencies (e.g., California Coastal Commission and Southern California Association of Governments) on recreational access, natural resources, affordable housing and transportation. The Department also provides GIS mapping and data.

Biological Services include review of project biology reports, landscape plans and landscape water conservation compliance, as well as staff support to the Environmental Review Board and the maintenance of Environmentally Sensitive Habitat Area maps.

The Department provides staff support to the Planning Commission, Zoning Ordinance Revisions and Code Enforcement Subcommittee (ZORACES), Environmental Review Board and Subdivision Review Committee, as well as project-specific committees as needed.

A primary Planning Department focus is improving public engagement and the public's access to information. Planning and development information may be gathered in person at the public counter, by phone, email, and online. The Department actively uses social media and is continuing to increase the number of planning related public records that are available through OnBase, the City's online information portal.

Planning Department expenses associated with the Woolsey Fire are accounted for in Division 3002.

| <b>Staffing</b>               | <b>2018-19<br/>Actual</b> | <b>2019-20<br/>Budget</b> | <b>2020-21<br/>Proposed</b> |
|-------------------------------|---------------------------|---------------------------|-----------------------------|
| Planning Director             | 1.00                      | 1.00                      | 0.50                        |
| Assistant Planning Director   | 0.00                      | 1.00                      | 0.50                        |
| Planning Manager              | 1.00                      | 0.00                      | 0.00                        |
| Principal Planner             | 0.00                      | 1.00                      | 1.00                        |
| Senior Planner                | 2.00                      | 1.00                      | 0.00                        |
| Associate Planner             | 3.00                      | 3.00                      | 3.00                        |
| Assistant Planner             | 3.00                      | 4.00                      | 3.00                        |
| Planning Technician           | 3.00                      | 3.00                      | 3.00                        |
| Senior Administrative Analyst | 1.00                      | 1.00                      | 1.00                        |
| Administrative Assistant      | 0.00                      | 0.00                      | 0.00                        |
| Senior Office Assistant       | 1.00                      | 2.00                      | 1.00                        |
| Office Assistant              | 2.75                      | 2.00                      | 2.00                        |
| Planning Intern               | 0.50                      | 0.50                      | 0.00                        |
| <b>Total</b>                  | <b>18.25</b>              | <b>19.50</b>              | <b>15.00</b>                |

## EXPENDITURE DETAIL

### Fund 101 - General

#### Program 2001 - Current/Advanced Planning

| Object                                   | Description                    | 2018-19<br>Actual   | 2019-20<br>Adopted  | 2019-20<br>Projected | 2020-21<br>Proposed |
|--|--------------------------------|---------------------|---------------------|----------------------|---------------------|
| 4101                                     | Full-Time Salaries             | 1,258,772           | 1,585,919           | 1,555,919            | 1,230,841           |
| 4102                                     | Part-Time Salaries             | 9,698               | 15,360              | -                    | -                   |
| 4104                                     | Overtime                       | 37,230              | 10,000              | 14,009               | 5,000               |
| 4201                                     | Retirement                     | 158,088             | 203,990             | 203,990              | 156,183             |
| 4202                                     | Health Insurance               | 198,324             | 235,986             | 235,986              | 193,701             |
| 4203                                     | Vision Insurance               | 2,943               | 3,624               | 3,624                | 2,722               |
| 4204                                     | Dental Insurance               | 17,728              | 21,444              | 21,444               | 15,943              |
| 4205                                     | Life Insurance                 | 2,221               | 2,538               | 2,538                | 1,847               |
| 4208                                     | Deferred Compensation          | 2,864               | 3,000               | 3,000                | 1,500               |
| 4209                                     | Disability Insurance           | 11,879              | 13,641              | 13,641               | 10,776              |
| 4210                                     | Other                          | 35,432              | 63,409              | 63,409               | 48,013              |
| <b>Total Salaries &amp; Benefits</b>     |                                | <b>\$ 1,735,179</b> | <b>\$ 2,158,911</b> | <b>\$ 2,117,560</b>  | <b>\$ 1,666,525</b> |
| 5100                                     | Professional Services          | 380,563             | 465,000             | 465,000              | 485,000             |
| 5100-01                                  | Coastal Dev. Permit Services   | 89,375              | 120,000             | 95,000               | 95,000              |
| 5210                                     | Service Fees & Charges         | 10,830              | 10,000              | 13,500               | 15,000              |
| 5300                                     | Travel & Training              | 2,943               | 6,000               | 2,000                | 2,000               |
| 5330                                     | Dues & Memberships             | 3,764               | 2,500               | 4,560                | 2,500               |
| 5340                                     | Mileage                        | 407                 | 500                 | 250                  | 500                 |
| 5401                                     | Advertising & Noticing         | 7,132               | 15,000              | 12,000               | 10,000              |
| 5721                                     | Telephone                      | 468                 | 500                 | 3,000                | -                   |
| 6160                                     | Operating Supplies             | 8,281               | 7,000               | 7,000                | 5,000               |
| 6200                                     | Publications                   | 752                 | 2,000               | 250                  | 500                 |
| <b>Total Operating &amp; Maintenance</b> |                                | <b>\$ 504,515</b>   | <b>\$ 628,500</b>   | <b>\$ 602,560</b>    | <b>\$ 615,500</b>   |
| 8500                                     | Information Systems Allocation | 90,000              | 90,000              | 90,000               | 90,000              |
| <b>Total Internal Service Charges</b>    |                                | <b>\$ 90,000</b>    | <b>\$ 90,000</b>    | <b>\$ 90,000</b>     | <b>\$ 90,000</b>    |
| <b>Total Expenditures</b>                |                                | <b>\$ 2,329,694</b> | <b>\$ 2,877,411</b> | <b>\$ 2,810,120</b>  | <b>\$ 2,372,025</b> |
| <b>Source of Funds</b>                   |                                |                     |                     |                      |                     |
| General Fund 101                         |                                | 2,329,694           | 2,877,411           | 2,810,120            | 2,272,025           |
| Designated for Housing Element           |                                | -                   | -                   | -                    | 100,000             |
| <b>Total Source of Funds</b>             |                                | <b>\$ 2,329,694</b> | <b>\$ 2,877,411</b> | <b>\$ 2,810,120</b>  | <b>\$ 2,372,025</b> |

## CODE ENFORCEMENT

Code Enforcement is responsible for enforcement of the Malibu Municipal Code, the Local Coastal Program, Building Code, and other State and County laws to promote and protect public health, safety and welfare, and the environment. These duties involve responding to questions on a wide range of code compliance areas from the public and outside agencies, and investigating formal complaints. Code Enforcement performs investigations using records, permitting data and extensive field investigation. Staff also works closely with property owners or other responsible parties to determine the appropriate course of action to resolve issues and provides assistance through the abatement process.

Code Enforcement actively coordinates with other City staff including Planning, Building Safety, Geotechnical, Environmental Health and Public Works staff as well as State and County agencies to share information, clarify requirements, and coordinate solutions for code compliance issues. Voluntary compliance is the preferred and most common path. In cases where standard abatement processes are not successful, the Code Enforcement Program works with the City Attorney and City Prosecuting Attorney on administrative remedies and, when necessary, litigation.

The Fiscal Year 2020-2021 Budget includes three full-time Code Enforcement Officers.

| <b>Staffing</b>              | <b>2018-19<br/>Budget</b> | <b>2019-20<br/>Adopted</b> | <b>2020-21<br/>Proposed</b> |
|------------------------------|---------------------------|----------------------------|-----------------------------|
| Sr. Code Enforcement Officer | 1.00                      | 1.00                       | 1.00                        |
| Code Enforcement Officer     | 2.00                      | 2.00                       | 2.00                        |
| <b>Total</b>                 | <b>3.00</b>               | <b>3.00</b>                | <b>3.00</b>                 |

## EXPENDITURE DETAIL

### Fund 101 - General

### Program 2012 - Code Enforcement

| Object                                   | Description                    | 2018-19<br>Actual | 2019-20<br>Adopted | 2019-20<br>Projected | 2020-21<br>Proposed |
|--|--------------------------------|-------------------|--------------------|----------------------|---------------------|
| 4101                                     | Full-Time Salaries             | 213,280           | 244,493            | 239,493              | 251,824             |
| 4104                                     | Overtime                       | 364               | -                  | 725                  | 500                 |
| 4201                                     | Retirement                     | 22,975            | 27,678             | 27,678               | 30,602              |
| 4202                                     | Health Insurance               | 38,164            | 37,979             | 37,979               | 46,890              |
| 4203                                     | Vision Insurance               | 516               | 528                | 528                  | 655                 |
| 4204                                     | Dental Insurance               | 3,354             | 3,338              | 3,338                | 3,978               |
| 4205                                     | Life Insurance                 | 362               | 384                | 384                  | 384                 |
| 4209                                     | Disability Insurance           | 1,920             | 2,335              | 2,335                | 2,379               |
| 4210                                     | Other                          | 5,180             | 8,910              | 8,910                | 9,097               |
| <b>Total Salaries &amp; Benefits</b>     |                                | <b>\$ 286,115</b> | <b>\$ 325,645</b>  | <b>\$ 321,370</b>    | <b>\$ 346,309</b>   |
| 5100                                     | Professional Services          | 11,165            | 14,000             | -                    | 5,000               |
| 5210                                     | Service Fees & Charges         | -                 | 300                | 50                   | 100                 |
| 5300                                     | Travel & Training              | 86                | 1,000              | 600                  | 500                 |
| 5330                                     | Dues & Memberships             | 380               | 500                | 500                  | 500                 |
| 5340                                     | Transportation & Mileage       | -                 | 250                | -                    | -                   |
| 5721                                     | Telephone                      | 1,497             | 1,200              | 2,500                | -                   |
| 6160                                     | Operating Supplies             | 24                | 1,000              | 1,100                | 1,000               |
| <b>Total Operating &amp; Maintenance</b> |                                | <b>\$ 13,152</b>  | <b>\$ 18,250</b>   | <b>\$ 4,750</b>      | <b>\$ 7,100</b>     |
| 8100                                     | Vehicle Allocation             | 10,000            | 10,000             | 10,000               | -                   |
| 8500                                     | Information Systems Allocation | 13,500            | 13,500             | 13,500               | 13,500              |
| <b>Total Internal Service Charges</b>    |                                | <b>\$ 23,500</b>  | <b>\$ 23,500</b>   | <b>\$ 23,500</b>     | <b>\$ 13,500</b>    |
| <b>Total Expenditures</b>                |                                | <b>\$ 322,767</b> | <b>\$ 367,395</b>  | <b>\$ 349,620</b>    | <b>\$ 366,909</b>   |
| <b>Source of Funds</b>                   |                                |                   |                    |                      |                     |
| General Fund 101                         |                                | 322,767           | 367,395            | 349,620              | 366,909             |
| <b>Total Source of Funds</b>             |                                | <b>\$ 322,767</b> | <b>\$ 367,395</b>  | <b>\$ 349,620</b>    | <b>\$ 366,909</b>   |

THIS PAGE INTENTIONALLY LEFT BLANK

# PUBLIC WORKS

## Department Expenditures by Program

| Department   | Program                         | 2018-19<br>Actual   | 2019-20<br>Budgeted | 2019-20<br>Projected | 2020-21<br>Proposed |
|--------------|---------------------------------|---------------------|---------------------|----------------------|---------------------|
| 3001         | Street Maintenance              | 1,265,861           | 1,739,813           | 1,692,452            | 1,557,930           |
| 3005         | Fleet Operations                | 81,843              | 262,500             | 216,986              | 73,000              |
| 3007         | Stormwater Treatment Facilities | 223,498             | 239,000             | 206,000              | 206,000             |
| 3008         | Public Works Engineering        | 1,047,608           | 1,619,578           | 1,545,737            | 1,182,183           |
| 3010         | CCWTF                           | 1,201,608           | 1,914,220           | 1,815,102            | 1,917,323           |
| 6002-4       | Landslide Maintenance Districts | 479,055             | 544,541             | 548,178              | 546,352             |
| <b>Total</b> |                                 | <b>\$ 4,299,472</b> | <b>\$ 6,319,652</b> | <b>\$ 6,024,455</b>  | <b>\$ 5,482,789</b> |



## STREET MAINTENANCE

The Street Maintenance Program is responsible for all activities related to the repair, replacement, and maintenance of 45 centerline miles of City-owned streets. The replacement value of 7,000,000 square feet of pavement is approximately \$42,000,000 at the current cost of \$6.00 per square foot.

The budget for Fiscal Year 2020-2021 includes the following:

- Maintaining the City-owned streets on a regular basis, including but not limited to filling potholes, replacing street signs, weed abatement, maintaining sidewalks and public walkways, and cleaning and maintaining storm drains. The program also includes street sweeping on City-owned streets and parking lots.
- Performing pavement condition inspections on City streets. This inspection data will be used to update the City's Pavement Management Plan.
- Sweeping City streets. The City's sweeping contractor will conduct weekly sweeping of Pacific Coast Highway and monthly sweeping of City streets, facilities, and parking lots.
- Maintaining the City-owned traffic signals, flashing beacons and speed radar signs.

Street Maintenance activities are funded through the General Fund, Gas Tax, Traffic Safety Funds and Waste Management Funds.

| <b>Staffing</b>               | <b>2018-19<br/>Actual</b> | <b>2019-20<br/>Budget</b> | <b>2020-21<br/>Proposed</b> |
|-------------------------------|---------------------------|---------------------------|-----------------------------|
| Public Works Superintendent   | 0.80                      | 0.80                      | 1.35                        |
| Senior Public Works Inspector | 0.80                      | 0.80                      | 0.00                        |
| Public Works Inspector        | 0.00                      | 0.80                      | 0.80                        |
| <b>Total</b>                  | <b>1.60</b>               | <b>2.40</b>               | <b>2.15</b>                 |

## EXPENDITURE DETAIL

**Fund 100 - General Fund**

**Fund 201 - Gas Tax**

**Program 3001 - Street Maintenance**

| Object                                   | Description                    | 2018-19<br>Actual   | 2019-20<br>Adopted  | 2019-20<br>Projected | 2020-21<br>Proposed |
|--|--------------------------------|---------------------|---------------------|----------------------|---------------------|
| 4101                                     | Full-Time Salaries             | 164,368             | 229,171             | 224,171              | 225,307             |
| 4104                                     | Overtime                       | 2,584               | 2,000               | 500                  | 1,000               |
| 4201                                     | Retirement                     | 27,528              | 35,278              | 35,278               | 35,585              |
| 4202                                     | Health Insurance               | 31,963              | 45,239              | 45,239               | 36,944              |
| 4203                                     | Vision Insurance               | 524                 | 696                 | 696                  | 542                 |
| 4204                                     | Dental Insurance               | 3,188               | 4,169               | 4,169                | 3,196               |
| 4205                                     | Life Insurance                 | 236                 | 342                 | 342                  | 271                 |
| 4209                                     | Disability Insurance           | 1,515               | 1,894               | 1,894                | 1,790               |
| 4210                                     | Other                          | 4,428               | 9,024               | 9,024                | 8,594               |
| <b>Total Salaries &amp; Benefits</b>     |                                | <b>\$ 236,334</b>   | <b>\$ 327,813</b>   | <b>\$ 321,313</b>    | <b>\$ 313,230</b>   |
| 5100                                     | Professional Services          | 15,292              | 34,000              | 20,000               | 20,000              |
| 5120                                     | Street Maintenance             | 573,039             | 688,000             | 688,000              | 702,200             |
| 5121-01                                  | Street Sweeping                | 55,305              | 85,000              | 85,000               | 83,000              |
| 5123                                     | Storm Response                 | 423                 | 50,000              | 30,000               | 25,000              |
| 5123.01                                  | Storm Drain System Maintenance | 70,418              | 100,000             | 100,000              | 100,000             |
| 5124                                     | Traffic Signal Maintenance     | 86,576              | 58,000              | 63,039               | 58,000              |
| 5126                                     | Wall/Sidewalk Maintenance      | 9,608               | -                   | -                    | -                   |
| 5127                                     | Weed Abatement                 | 67,497              | 63,500              | 63,500               | 65,000              |
| 5200                                     | Tree Maintenance               | 1,335               | 88,000              | 88,000               | 45,000              |
| 5300                                     | Travel & Training              | 1,655               | 2,000               | 100                  | 1,000               |
| 5721                                     | Telephone                      | 3,066               | 5,000               | 3,000                | 2,000               |
| 5722                                     | Electricity                    | 20,020              | 33,000              | 27,000               | 25,000              |
| 5725                                     | Trash Pickup/Recycling         | 60,954              | 45,000              | 45,000               | 45,000              |
| 6160                                     | Operating Supplies             | 36,013              | 77,000              | 75,000               | 40,000              |
| <b>Total Operating &amp; Maintenance</b> |                                | <b>\$ 1,001,201</b> | <b>\$ 1,328,500</b> | <b>\$ 1,287,639</b>  | <b>\$ 1,211,200</b> |
| 7800                                     | Equipment                      | 9,326               | 55,000              | 55,000               | 20,000              |
| <b>Total Capital Outlay</b>              |                                | <b>\$ 9,326</b>     | <b>\$ 55,000</b>    | <b>\$ 55,000</b>     | <b>\$ 20,000</b>    |
| 8100                                     | Vehicle Allocation             | 10,000              | 15,000              | 15,000               | -                   |
| 8500                                     | Information Systems Allocation | 9,000               | 13,500              | 13,500               | 13,500              |
| <b>Total Internal Services</b>           |                                | <b>\$ 19,000</b>    | <b>\$ 28,500</b>    | <b>\$ 28,500</b>     | <b>\$ 13,500</b>    |
| <b>Total Expenditures</b>                |                                | <b>\$ 1,265,861</b> | <b>\$ 1,739,813</b> | <b>\$ 1,692,452</b>  | <b>\$ 1,557,930</b> |
| <b>Source of Funds</b>                   |                                |                     |                     |                      |                     |
| General Fund 100                         |                                | 805,861             | 1,259,813           | 1,502,452            | 357,930             |
| Gas Tax Fund 201                         |                                | 265,000             | 300,000             | 100,000              | 300,000             |
| Traffic Safety Fund 202                  |                                | 180,000             | 180,000             | 50,000               | 300,000             |
| Solid Waste Management Fund 207          |                                | 15,000              | -                   | -                    | -                   |
| Proposition C Fund 204                   |                                | -                   | -                   | 40,000               | 200,000             |
| Measure R Fund                           |                                | -                   | -                   | -                    | 400,000             |
| <b>Total Source of Funds</b>             |                                | <b>\$ 1,265,861</b> | <b>\$ 1,739,813</b> | <b>\$ 1,692,452</b>  | <b>\$ 1,557,930</b> |

## **FLEET OPERATIONS**

The Fleet Operations program is responsible for the cost-effective repair, preventative maintenance, fueling, and eventual replacement of the City's vehicle fleet. This program has also implemented clean air programs relative to vehicles to ensure that the City is doing its part to reduce pollution and improve air quality. The City currently maintains an Electric Vehicle Charging Station in the Malibu Civic Center area.

Fleet Operations are accounted for in the Vehicle Fund, which generates revenue by charging each department with maintenance and rental fees. The City's fleet of seventeen vehicles includes two pickup trucks, nine sport utility vehicles, and six sedans. Of these seventeen vehicles, twelve operate on gasoline and five are hybrids.

Pursuant to the direction of the City Council, new vehicles will be hybrids. Once the City is able to expand its electric vehicle charging capabilities, older vehicles will be replaced, whenever possible, with electric vehicles.

## EXPENDITURE DETAIL

**Fund 601 - Vehicle; Fund 206 - Air Quality**  
**Program 3005 - Fleet Operations**

| Object                                   | Description          | 2018-19<br>Actual | 2019-20<br>Adopted | 2019-20<br>Projected | 2020-21<br>Proposed |
|--|----------------------|-------------------|--------------------|----------------------|---------------------|
| 5610                                     | Facility Maintenance | -                 | 2,000              | -                    | 2,000               |
| 5722                                     | Electricity          | 4,674             | 6,000              | 4,000                | 6,000               |
| 6330                                     | Vehicle Maintenance  | 16,988            | 25,000             | 28,000               | 25,000              |
| 6500                                     | Motor Fuel           | 29,730            | 40,000             | 36,000               | 40,000              |
| <b>Total Operating &amp; Maintenance</b> |                      | <b>\$ 51,392</b>  | <b>\$ 73,000</b>   | <b>\$ 68,000</b>     | <b>\$ 73,000</b>    |
| 7700                                     | Equipment - Vehicles | 30,451            | 189,500            | 148,986              | -                   |
| 7800                                     | Equipment            | -                 | -                  | -                    | -                   |
| <b>Total Capital Outlay</b>              |                      | <b>\$ 30,451</b>  | <b>\$ 189,500</b>  | <b>\$ 148,986</b>    | <b>\$ -</b>         |
| <b>Total Expenditures</b>                |                      | <b>\$ 81,843</b>  | <b>\$ 262,500</b>  | <b>\$ 216,986</b>    | <b>\$ 73,000</b>    |
| <b>Source of Funds</b>                   |                      |                   |                    |                      |                     |
| General Fund 100                         |                      | -                 | 149,500            | 103,986              | -                   |
| Vehicle Fund 601                         |                      | 81,843            | 113,000            | 113,000              | 73,000              |
| <b>Total Source of Funds</b>             |                      | <b>\$ 81,843</b>  | <b>\$ 262,500</b>  | <b>\$ 216,986</b>    | <b>\$ 73,000</b>    |

## **STORMWATER TREATMENT FACILITIES**

The Stormwater Treatment Facilities program is responsible for all activities related to the repair and replacement of equipment and the maintenance of these facilities.

In 2007, the City completed the construction of the Civic Center Stormwater Treatment Facility. This facility was the first major component in the implementation of the Malibu Civic Center Integrated Water Quality Management Plan. The facility is a key element in the Legacy Park stormwater management system and is designed to reduce pollution in Malibu Creek, Malibu Lagoon and Surfrider Beach.

Dry weather and first flush runoff flows are pumped from three major storm drains in the Civic Center area and then they are treated in a 3-step process of screening, filtering and disinfecting at a rate of up to 1,400 gallons per minute. The City reuses the treated water for irrigation of landscaping in the Civic Center area and Legacy Park.

In 2010, the City also constructed the Paradise Cove Stormwater Treatment Facility. This facility is designed to capture, clean and disinfect up to approximately 1,000 gallons per minute of stormwater and urban runoff from Ramirez Creek and the surrounding watershed. The facility has three different filtration systems to efficiently remove trash, sediment and bacteria.

Facility Maintenance activities are funded by the General Fund and the City's Measure W Los Angeles County Stormwater Annual Allocation.

## EXPENDITURE DETAIL

### Fund 100 - General Fund

#### Program 3007 - Stormwater Treatment Facilities

| Object                                   | Description                            | 2018-19<br>Actual | 2019-20<br>Adopted | 2019-20<br>Projected | 2020-21<br>Proposed |
|--|--|-------------------|--------------------|----------------------|---------------------|
| 5610                                     | Facilities Maintenance (Civic Center)  | 47,106            | 47,000             | 47,000               | 47,000              |
| 5610-01                                  | Facilities Maintenance (Paradise Cove) | 46,956            | 47,000             | 47,000               | 47,000              |
| 5655                                     | Stormwater Monitoring                  | 5,805             | 25,000             | 5,000                | 5,000               |
| 5721                                     | Telephone                              | 1,790             | 2,000              | 2,000                | 2,000               |
| 5722                                     | Electricity                            | 16,273            | 30,000             | 20,000               | 20,000              |
| 5723                                     | Water                                  | 6,138             | 8,000              | 5,000                | 5,000               |
| <b>Total Operating &amp; Maintenance</b> |  | <b>\$ 124,068</b> | <b>\$ 159,000</b>  | <b>\$ 126,000</b>    | <b>\$ 126,000</b>   |
| 7800                                     | Equipment (Civic Center)               | 99,429            | 30,000             | 30,000               | 30,000              |
| 7800                                     | Equipment (Paradise Cove)              | -                 | 50,000             | 50,000               | 50,000              |
| <b>Total Capital Outlay</b>              |  | <b>\$ 99,429</b>  | <b>\$ 80,000</b>   | <b>\$ 80,000</b>     | <b>\$ 80,000</b>    |
| <b>Total Expenditures</b>                |  | <b>\$ 223,498</b> | <b>\$ 239,000</b>  | <b>\$ 206,000</b>    | <b>\$ 206,000</b>   |
| <b>Source of Funds</b>                   |  |                   |                    |                      |                     |
| General Fund 100                         |  | 8,498             | 89,000             | 106,000              | 106,000             |
| Measure W - LA County Stormwater         |  | -                 | -                  | -                    | 100,000             |
| Legacy Park Fund 500                     |  | 215,000           | 150,000            | 100,000              | -                   |
| <b>Total Source of Funds</b>             |  | <b>\$ 223,498</b> | <b>\$ 239,000</b>  | <b>\$ 206,000</b>    | <b>\$ 206,000</b>   |

## PUBLIC WORKS/ENGINEERING

The Public Works/Engineering Department manages the development and implementation of the Capital Improvement Program, street and maintenance programs, and engineering activities for the City including: review of proposed land development, formation of new special assessment districts, and the issuance of Special Event and Encroachment Permits.

Land development review involves the review of all new building and or grading permit applications for impacts to public infrastructure, off-site drainage impacts, stormwater quality and flood plain management. It also involves review of all proposed land subdivisions in accordance with the Subdivision Map Act.

The Public Works/Engineering Department also provides staff support for the creation of various utility undergrounding districts, manages the implementation of capital improvement and emergency disaster projects, conducts traffic surveys, and manages the preservation of survey monuments that control the location of subdivision boundaries and road right-of-way centerlines.

The budget for Fiscal Year 2020-2021 includes \$53,000 for three crossing guards at Malibu High School, Malibu Middle School, and Juan Cabrillo Elementary School.

Public Works/Engineering activities are funded by the General Fund, Gas Tax and Traffic Safety Funds.

| <b>Staffing</b>                 | <b>2018-19<br/>Actual</b> | <b>2019-20<br/>Budget</b> | <b>2020-21<br/>Proposed</b> |
|---------------------------------|---------------------------|---------------------------|-----------------------------|
| Public Works Director           | 0.90                      | 0.90                      | 0.90                        |
| Assistant Public Works Director | 1.00                      | 1.00                      | 0.50                        |
| Associate Civil Engineer        | 1.00                      | 1.00                      | 1.00                        |
| Assistant Civil Engineer        | 2.00                      | 2.00                      | 1.00                        |
| Public Works Superintendent     | 0.20                      | 0.20                      | 0.40                        |
| Senior Public Works Inspector   | 0.20                      | 0.20                      | 0.00                        |
| Public Works Inspector          | 0.00                      | 0.20                      | 0.20                        |
| Senior Administrative Assistant | 0.00                      | 1.00                      | 1.00                        |
| Administrative Assistant        | 2.00                      | 1.00                      | 1.00                        |
| <b>Total</b>                    | <b>7.30</b>               | <b>7.50</b>               | <b>6.00</b>                 |

## EXPENDITURE DETAIL

### Fund 100 - General

### Program 3008 - Public Works/Engineering

| Object                                   | Description                    | 2018-19<br>Actual   | 2019-20<br>Adopted  | 2019-20<br>Projected | 2020-21<br>Proposed |
|--|--------------------------------|---------------------|---------------------|----------------------|---------------------|
| 4101                                     | Full-Time Salaries             | 536,142             | 808,086             | 788,086              | 650,425             |
| 4104                                     | Overtime                       | 1,109               | 1,500               | 300                  | 1,000               |
| 4201                                     | Retirement                     | 93,584              | 101,763             | 101,763              | 83,867              |
| 4202                                     | Health Insurance               | 125,021             | 127,211             | 127,211              | 101,321             |
| 4203                                     | Vision Insurance               | 1,968               | 2,000               | 2,000                | 1,481               |
| 4204                                     | Dental Insurance               | 12,063              | 12,025              | 12,025               | 8,917               |
| 4205                                     | Life Insurance                 | 1,201               | 1,247               | 1,247                | 1,025               |
| 4208                                     | Deferred Compensation          | 2,700               | 2,700               | 2,700                | 2,700               |
| 4209                                     | Disability Insurance           | 6,884               | 6,092               | 6,092                | 4,832               |
| 4210                                     | Other                          | 17,858              | 28,074              | 28,074               | 20,116              |
| <b>Total Salaries &amp; Benefits</b>     |                                | <b>\$ 798,529</b>   | <b>\$ 1,090,698</b> | <b>\$ 1,069,498</b>  | <b>\$ 875,683</b>   |
| 5100                                     | Professional Services          | 178,863             | 418,280             | 375,000              | 180,000             |
| 5125                                     | Traffic Engineering            | 15,398              | 45,000              | 45,000               | 70,000              |
| 5205                                     | Postage                        | -                   | 500                 | 500                  | -                   |
| 5210                                     | Service Fees and Charges       | 8,539               | 12,000              | 8,539                | 12,000              |
| 5300                                     | Travel & Training              | 439                 | 5,000               | 1,500                | 1,500               |
| 5330                                     | Dues & Memberships             | 4,420               | 5,100               | 4,500                | 4,500               |
| 5340                                     | Mileage                        | 511                 | 500                 | 100                  | 500                 |
| 5401                                     | Advertising & Noticing         | 288                 | 500                 | 100                  | 500                 |
| 5405                                     | Printing                       | -                   | 500                 | 1,000                | -                   |
| 5721                                     | Telephone                      | 1,796               | 2,000               | 2,000                | -                   |
| 6120                                     | Computer Software              | 1,690               | 2,000               | 500                  | 2,000               |
| 6160                                     | Operating Supplies             | 5,633               | 6,000               | 6,000                | 4,000               |
| <b>Total Operating &amp; Maintenance</b> |                                | <b>\$ 217,578</b>   | <b>\$ 497,380</b>   | <b>\$ 444,739</b>    | <b>\$ 275,000</b>   |
| 8500                                     | Information Systems Allocation | 31,500              | 31,500              | 31,500               | 31,500              |
| <b>Total Internal Service Charges</b>    |                                | <b>\$ 31,500</b>    | <b>\$ 31,500</b>    | <b>\$ 31,500</b>     | <b>\$ 31,500</b>    |
| <b>Total Expenditures</b>                |                                | <b>\$ 1,047,608</b> | <b>\$ 1,619,578</b> | <b>\$ 1,545,737</b>  | <b>\$ 1,182,183</b> |
| <b>Source of Funds</b>                   |                                |                     |                     |                      |                     |
| General Fund 100                         |                                | 702,608             | 1,259,578           | 1,245,737            | 717,183             |
| Gas Tax Fund 201                         |                                | 20,000              | 40,000              | -                    | 125,000             |
| Traffic Safety Fund 202                  |                                | 25,000              | 20,000              | -                    | 40,000              |
| Measure R Highway Operational Fund       |                                | 300,000             | 300,000             | 300,000              | 300,000             |
| <b>Total Source of Funds</b>             |                                | <b>\$ 1,047,608</b> | <b>\$ 1,619,578</b> | <b>\$ 1,545,737</b>  | <b>\$ 1,182,183</b> |



# CIVIC CENTER WASTEWATER TREATMENT FACILITY

In 2011, the Los Angeles Regional Water Quality Control Board (RWQCB) approved a Memorandum of Understanding (MOU) with the City of Malibu. The MOU was amended in 2014 and again in 2017. The MOU is between the City, the RWQCB, and the State Water Resources Control Board (SWRCB). The MOU commits the City to lead the efforts to work with property owners to design and construct a centralized wastewater treatment facility in the Civic Center area. Under the MOU, both commercial and residential property owners in the Civic Center area are required to fund and connect to the centralized wastewater treatment facility in phases. Phase One was completed in September 2018, Phase Two requires connection by November 2024 and Phase Three (if necessary) by November 2028.

The construction of Phase One was completed in Fiscal Year 2017-2018. A wastewater and recycled water rate study was completed to develop the utility rates the City will be assessing the property owners connected to the Civic Center Wastewater Treatment Facility. The design for Phase Two was initiated in August 2019 and is scheduled to be completed in this fiscal year.

Department 3010 reflects the operation, maintenance and management of the Civic Center Wastewater Treatment Facility, treatment plant, collection system and the re-use and dispersal facility. Revenue generated from the utility rates will be used to offset these expenses. Also included is water quality testing and monitoring costs and other expenses as required in the MOU.

| <b>Staffing</b>             | <b>2018-19<br/>Actual</b> | <b>2019-20<br/>Budget</b> | <b>2020-21<br/>Proposed</b> |
|-----------------------------|---------------------------|---------------------------|-----------------------------|
| Public Works Superintendent | 0.00                      | 0.00                      | 0.25                        |
| Finance Manager             | 0.00                      | 0.00                      | 0.18                        |
| Financial Analyst           | 0.05                      | 0.05                      | 0.00                        |
| <b>Total</b>                | <b>0.00</b>               | <b>0.05</b>               | <b>0.43</b>                 |

## EXPENDITURE DETAIL

### Fund 515 - CCWTF

#### Program 3010 - Civic Center Water Treatment Facility

| Object                                   | Description                        | 2018-19<br>Actual   | 2019-20<br>Adopted  | 2019-20<br>Projected | 2020-21<br>Proposed |
|--|------------------------------------|---------------------|---------------------|----------------------|---------------------|
| 4101                                     | Full-Time Salaries                 | 4,951               | 12,945              | 15,301               | 56,719              |
| 4201                                     | Retirement                         | 774                 | 2,313               | 2,656                | 10,633              |
| 4202                                     | Health Insurance                   | 384                 | 1,031               | 1,024                | 7,141               |
| 4203                                     | Vision Insurance                   | 6                   | 15                  | 14                   | 104                 |
| 4204                                     | Dental Insurance                   | 32                  | 83                  | 78                   | 613                 |
| 4205                                     | Life Insurance                     | 5                   | 13                  | 13                   | 54                  |
| 4209                                     | Disability Insurance               | 42                  | 116                 | 138                  | 380                 |
| 4210                                     | Other                              | 130                 | 504                 | 398                  | 2,018               |
| <b>Total Salaries &amp; Benefits</b>     |                                    | <b>\$ 6,324</b>     | <b>\$ 17,020</b>    | <b>\$ 19,621</b>     | <b>\$ 77,661</b>    |
| 5100                                     | Professional Services              | 7,821               | 15,000              | 15,000               | 50,000              |
| 5210                                     | Service Fees and Charges           | 8,369               | 37,000              | 37,000               | 40,000              |
| 5510                                     | Insurance Premiums                 | -                   | 250,000             | 214,233              | 149,463             |
| 5611                                     | WTF Maintenance                    | 853,283             | 1,155,000           | 1,155,000            | 1,155,000           |
| 5612                                     | Sewer Service Fees                 | 981                 | 1,200               | 1,200                | 1,200               |
| 5613                                     | Assessment District - CCWTF        | 2,724               | 3,000               | 3,000                | 3,000               |
| 5640                                     | Equipment Maintenance              | 18,510              | 18,000              | 10,753               | 17,000              |
| 5656                                     | Water Quality Testing & Monitoring | 155,770             | 200,000             | 165,000              | 167,500             |
| 5721                                     | Telephone                          | 6,614               | 13,000              | 6,827                | 13,000              |
| 5722                                     | Electricity & Gas                  | 96,657              | 138,000             | 137,309              | 145,000             |
| 5723                                     | Water                              | 3,126               | 4,000               | 1,894                | 3,000               |
| 5725                                     | Trash Pickup/Recycling             | 2,490               | 3,000               | 2,327                | 3,500               |
| 5725-01                                  | Biosolids Disposal                 | 8,820               | 10,000              | 33,477               | 45,000              |
| 6160                                     | Operating Supplies                 | 4,534               | 10,000              | 2,859                | 10,000              |
| 6161                                     | Chemical Supplies                  | 24,276              | 35,000              | 9,602                | 35,000              |
| 6500                                     | Motor Fuel                         | 1,309               | 5,000               | -                    | 2,000               |
| <b>Total Operating &amp; Maintenance</b> |                                    | <b>\$ 1,195,284</b> | <b>\$ 1,897,200</b> | <b>\$ 1,795,481</b>  | <b>\$ 1,839,663</b> |
| <b>Total Expenditures</b>                |                                    | <b>\$ 1,201,608</b> | <b>\$ 1,914,220</b> | <b>\$ 1,815,102</b>  | <b>\$ 1,917,323</b> |
| <b>Source of Funds</b>                   |                                    |                     |                     |                      |                     |
| General Fund Loan                        |                                    | 105,182             | 303,139             | 204,021              | 306,242             |
| CCWTF Fund 515                           |                                    | 1,096,426           | 1,611,081           | 1,611,081            | 1,611,081           |
| <b>Total Source of Funds</b>             |                                    | <b>\$ 1,201,608</b> | <b>\$ 1,914,220</b> | <b>\$ 1,815,102</b>  | <b>\$ 1,917,323</b> |

## LANDSLIDE MAINTENANCE DISTRICTS

The Landslide Maintenance District Program provides administration and maintenance services for three separate assessment districts including approximately 326 properties in the Big Rock Mesa area, 74 properties in the Calle Del Barco area, and 38 properties in the Malibu Road area. Each year the City renews each assessment district through legal procedures defined in the Streets and Highways code. Property owners within each district pay for the services received through annual assessments levied against the properties by the Los Angeles County Assessor's Office.

The program's administrative and maintenance services include the installation and maintenance of dewatering wells, monitoring water levels and slide activities, and preparation of annual assessment and geology reports.

| <b>Staffing</b>       | <b>2018-19<br/>Actual</b> | <b>2019-20<br/>Budget</b> | <b>2020-21<br/>Proposed</b> |
|-----------------------|---------------------------|---------------------------|-----------------------------|
| Public Works Director | 0.10                      | 0.10                      | 0.10                        |
| <b>Total</b>          | <b>0.10</b>               | <b>0.10</b>               | <b>0.10</b>                 |

## EXPENDITURE DETAIL

### Fund 290 - Big Rock Mesa Landslide Maintenance District (LMD)

#### Program 6002 - Big Rock Mesa LMD

| Object                                   | Description              | 2018-19<br>Actual | 2019-20<br>Adopted | 2019-20<br>Projected | 2020-21<br>Proposed |
|--|--------------------------|-------------------|--------------------|----------------------|---------------------|
| 4101                                     | Full-Time Salaries       | 9,114             | 9,248              | 9,248                | 9,525               |
| 4201                                     | Retirement               | 1,307             | 1,652              | 1,652                | 1,786               |
| 4202                                     | Health Insurance         | 977               | 978                | 978                  | 1,020               |
| 4203                                     | Vision Insurance         | 15                | 17                 | 17                   | 17                  |
| 4204                                     | Dental Insurance         | 91                | 100                | 100                  | 100                 |
| 4205                                     | Life Insurance           | 19                | 19                 | 19                   | 19                  |
| 4208                                     | Deferred Compensation    | 150               | 150                | 150                  | 150                 |
| 4209                                     | Disability Insurance     | 69                | 44                 | 44                   | 44                  |
| 4210                                     | Other                    | 132               | 237                | 237                  | 244                 |
| <b>Total Salaries &amp; Benefits</b>     |                          | <b>\$ 11,874</b>  | <b>\$ 12,445</b>   | <b>\$ 12,445</b>     | <b>\$ 12,905</b>    |
| 5100                                     | Professional Services    | 244,105           | 251,487            | 251,487              | 255,322             |
| 5210                                     | Service Fees & Charges   | 7,895             | 9,000              | 8,953                | 9,000               |
| 5401                                     | Advertising & Noticing   | -                 | 240                | 240                  | 240                 |
| 5722                                     | Electricity              | 15,138            | 20,000             | 18,000               | 20,000              |
| <b>Total Operating &amp; Maintenance</b> |                          | <b>\$ 267,138</b> | <b>\$ 280,727</b>  | <b>\$ 278,680</b>    | <b>\$ 284,562</b>   |
| 7903                                     | Storm Drain Improvements | 113,258           | 95,000             | 100,684              | 100,000             |
| <b>Total Capital Outlay</b>              |                          | <b>\$ 113,258</b> | <b>\$ 95,000</b>   | <b>\$ 100,684</b>    | <b>\$ 100,000</b>   |
| <b>Total Expenditures</b>                |                          | <b>\$ 392,270</b> | <b>\$ 388,172</b>  | <b>\$ 391,809</b>    | <b>\$ 397,467</b>   |
| <b>Source of Funds</b>                   |                          |                   |                    |                      |                     |
| Landslide Maintenance District Fund      |                          | 392,270           | 388,172            | 391,809              | 397,467             |
| <b>Total Source of Funds</b>             |                          | <b>\$ 392,270</b> | <b>\$ 388,172</b>  | <b>\$ 391,809</b>    | <b>\$ 397,467</b>   |

## EXPENDITURE DETAIL

### Fund 291 - Malibu Road Landslide Maintenance District (LMD)

#### Program 6003 - Malibu Road LMD

| Object                                   | Description              | 2018-19<br>Actual | 2019-20<br>Adopted | 2019-20<br>Projected | 2020-21<br>Proposed |
|--|--------------------------|-------------------|--------------------|----------------------|---------------------|
| 4101                                     | Full-Time Salaries       | 4,557             | 4,624              | 4,624                | 4,763               |
| 4201                                     | Retirement               | 654               | 826                | 826                  | 893                 |
| 4202                                     | Health Insurance         | 489               | 489                | 489                  | 510                 |
| 4203                                     | Vision Insurance         | 8                 | 8                  | 8                    | 8                   |
| 4204                                     | Dental Insurance         | 46                | 50                 | 50                   | 50                  |
| 4205                                     | Life Insurance           | 9                 | 10                 | 10                   | 10                  |
| 4208                                     | Deferred Compensation    | 75                | 75                 | 75                   | 75                  |
| 4209                                     | Disability Insurance     | 34                | 22                 | 22                   | 22                  |
| 4210                                     | Other                    | 66                | 119                | 119                  | 122                 |
| <b>Total Salaries &amp; Benefits</b>     |                          | <b>\$ 5,938</b>   | <b>\$ 6,223</b>    | <b>\$ 6,223</b>      | <b>\$ 6,453</b>     |
| 5100                                     | Professional Services    | 30,430            | 48,284             | 48,284               | 55,000              |
| 5401                                     | Advertising & Noticing   | -                 | 240                | 240                  | 240                 |
| 5722                                     | Electricity              | 1,067             | 2,000              | 2,000                | 2,000               |
| <b>Total Operating &amp; Maintenance</b> |                          | <b>\$ 31,497</b>  | <b>\$ 50,524</b>   | <b>\$ 50,524</b>     | <b>\$ 57,240</b>    |
| 7903                                     | Storm Drain Improvements | -                 | 20,000             | 20,000               | 20,000              |
| <b>Total Capital Outlay</b>              |                          | <b>\$ -</b>       | <b>\$ 20,000</b>   | <b>\$ 20,000</b>     | <b>\$ 20,000</b>    |
| <b>Total Expenditures</b>                |                          | <b>\$ 37,435</b>  | <b>\$ 76,747</b>   | <b>\$ 76,747</b>     | <b>\$ 83,693</b>    |
| <b>Source of Funds</b>                   |                          |                   |                    |                      |                     |
| Landslide Maintenance District Fund      |                          | 37,435            | 76,747             | 76,747               | 83,693              |
| <b>Total Source of Funds</b>             |                          | <b>\$ 37,435</b>  | <b>\$ 76,747</b>   | <b>\$ 76,747</b>     | <b>\$ 83,693</b>    |

## EXPENDITURE DETAIL

**Fund 292 - Calle del Barco Landslide Maintenance District (LMD)**

**Program 6004 - Calle del Barco LMD**

| Object                                   | Description              | 2018-19<br>Actual | 2019-20<br>Adopted | 2019-20<br>Projected | 2020-21<br>Proposed |
|--|--------------------------|-------------------|--------------------|----------------------|---------------------|
| 4101                                     | Full-Time Salaries       | 4,557             | 4,624              | 4,624                | 4,763               |
| 4201                                     | Retirement               | 654               | 826                | 826                  | 893                 |
| 4202                                     | Health Insurance         | 489               | 489                | 489                  | 510                 |
| 4203                                     | Vision Insurance         | 7                 | 8                  | 8                    | 8                   |
| 4204                                     | Dental Insurance         | 46                | 50                 | 50                   | 50                  |
| 4205                                     | Life Insurance           | 9                 | 10                 | 10                   | 10                  |
| 4208                                     | Deferred Compensation    | 75                | 75                 | 75                   | 75                  |
| 4209                                     | Disability Insurance     | 34                | 22                 | 22                   | 22                  |
| 4210                                     | Other                    | 66                | 119                | 119                  | 122                 |
| <b>Total Salaries &amp; Benefits</b>     |                          | <b>\$ 5,937</b>   | <b>\$ 6,223</b>    | <b>\$ 6,223</b>      | <b>\$ 6,453</b>     |
| 5100                                     | Professional Services    | 36,911            | 51,659             | 51,659               | 55,000              |
| 5401                                     | Advertising & Noticing   | -                 | 240                | 240                  | 240                 |
| 5722                                     | Electricity              | 773               | 1,500              | 1,500                | 1,500               |
| <b>Total Operating &amp; Maintenance</b> |                          | <b>\$ 37,684</b>  | <b>\$ 53,399</b>   | <b>\$ 53,399</b>     | <b>\$ 56,740</b>    |
| 7903                                     | Storm Drain Improvements | 5,729             | 20,000             | 20,000               | 2,000               |
| <b>Total Capital Outlay</b>              |                          | <b>\$ 5,729</b>   | <b>\$ 20,000</b>   | <b>\$ 20,000</b>     | <b>\$ 2,000</b>     |
| <b>Total Expenditures</b>                |                          | <b>\$ 49,350</b>  | <b>\$ 79,622</b>   | <b>\$ 79,622</b>     | <b>\$ 65,193</b>    |
| <b>Source of Funds</b>                   |                          |                   |                    |                      |                     |
| Landslide Maintenance District Fund      |                          | 49,350            | 79,622             | 79,622               | 65,193              |
| <b>Total Source of Funds</b>             |                          | <b>\$ 49,350</b>  | <b>\$ 79,622</b>   | <b>\$ 79,622</b>     | <b>\$ 65,193</b>    |

THIS PAGE INTENTIONALLY LEFT BLANK

# CAPITAL IMPROVEMENT PROJECTS

| <b>Projects</b>                                 | <b>2018-19<br/>Actual</b> | <b>2019-20<br/>Budgeted</b> | <b>2019-20<br/>Projected</b> | <b>2020-21<br/>Adopted</b> |
|---|---------------------------|-----------------------------|------------------------------|----------------------------|
| Annual Street Overlay                           | 670,779                   | 600,000                     | -                            | 600,000                    |
| PCH Intersection Improvements                   | 152,213                   | 31,000                      | 168,891                      | -                          |
| PCH Median Improvements                         | 205,325                   | 245,000                     | 799,867                      | 3,000,000                  |
| Civic Center Way Improvements                   | 190,994                   | 4,600,000                   | 770,955                      | 4,505,917                  |
| PCH Signal Synchronization System               | 440,278                   | 500,000                     | 1,558,569                    | 1,200,000                  |
| Civic Center Stormwater Diversion Structure     | 28,806                    | 195,000                     | 54,115                       | 100,000                    |
| Marie Canyon Green Streets                      | 23,752                    | -                           | -                            | 276,248                    |
| Stormdrain Trash Screens                        | -                         | 35,000                      | -                            | 35,000                     |
| Civic Center Water Treatment Facility-Phase Two | -                         | 1,700,000                   | 1,000,000                    | 2,000,000                  |
| City Hall Solar Power Project                   | 149,058                   | -                           | -                            | -                          |
| City Hall Roof Project                          | 8,248                     | 30,965                      | 27,222                       | 289,530                    |
| Civic Center Wastewater Lateral Connections     | 150,000                   | -                           | -                            | -                          |
| Westward Beach Road Improvements                | 75,960                    | 150,000                     | 74,040                       | 3,875,000                  |
| Heathercliff Road Safety Improvements           | 18,315                    | -                           | -                            | -                          |
| Electric Vehicle Charging Stations              | 1,720                     | 110,000                     | 15,813                       | -                          |
| Anchor Sculpture Base                           | 49,450                    | -                           | -                            | -                          |
| Temporary Skate Park                            | -                         | 300,000                     | 500,000                      | 150,000                    |
| Permanent Skate Park                            | -                         | -                           | 55,000                       | -                          |
| Civic Center Way Stormdrain Repair              | -                         | -                           | 145,501                      | -                          |
| Bluffs Park Workout Stations                    | -                         | 40,000                      | -                            | 40,000                     |
| Bluffs Park Shade Structure                     | -                         | -                           | -                            | 45,000                     |
| Vehicle Protection Devices - City Properties    | -                         | -                           | -                            | 100,000                    |
| Malibu Road Slope Repairs                       | -                         | -                           | -                            | 75,000                     |
| <b>Total</b>                                    | <b>\$ 2,164,898</b>       | <b>\$ 8,536,965</b>         | <b>\$ 5,169,973</b>          | <b>\$ 16,291,695</b>       |



# **CAPITAL IMPROVEMENT PROJECTS**

## **ANNUAL STREET MAINTENANCE (9002)**

This project provides for the reconstruction and maintenance of City streets. Although the City's streets are in relatively good condition, some street sections require a higher level of maintenance, such as pavement overlays, in order to ensure the roadways do not fall into disrepair. In order to ensure that all City streets are maintained in good condition, the City Council approved an Annual Pavement Management Plan which established the work schedule through Fiscal Year 2020-2021.

## **PCH INTERSECTION IMPROVEMENTS (9058)**

This project will improve two key locations along the PCH corridor in Malibu, Big Rock Drive and PCH and at PCH near the La Costa Beach Club. The PCH at Big Rock Drive Intersection Improvements Project included a revision to the existing traffic signal to add a dedicated protected left turn lane and was successfully completed in Fiscal Year 2014-2015. The La Costa Pedestrian Improvements Project will upgrade the existing crosswalk in the vicinity of La Costa Beach by installing a pedestrian activated traffic signal. Construction of this project began in Fiscal Year 2018-2019 and completed in Fiscal Year 2019-2020.

## **PCH MEDIAN IMPROVEMENT PROJECT (9059)**

The project will promote traffic safety by channelizing the highway, regulating turn movements and improving traffic operations. The project will rehabilitate the existing medians, shoulders, and will install new raised medians along PCH from Webb Way to Puerco Canyon Road. This project is currently in the design phase with construction anticipated to be completed in Fiscal Year 2021-2022.

## **CIVIC CENTER WAY IMPROVEMENTS PROJECT (9061)**

The project consists of improving the safety for all modes of transportation on Civic Center Way from Webb Way to Malibu Canyon Road. The project will improve horizontal and vertical sight distances and create additional space for motorists, pedestrians, cyclists, and transit to travel to improve traffic safety and operational flow. The construction phase is anticipated to be completed in Fiscal Year 2020-2021.

## **PCH SIGNAL SYNCHRONIZATION SYSTEM IMPROVEMENTS (9066)**

This project was identified by the PCH Safety Study to improve safety along the Malibu highway corridor. The project limits extend from the intersection of Topanga Canyon Road to John Tyler Drive. The purpose of this project is to provide communication, coordination, and controls between the traffic signals and the Caltrans' Transportation Management Center (TMC) and install Intelligent Transportation System (ITS) elements. This work is intended to reduce congestion, improve traffic flow along the corridor, and improve safety for all modes of travel. This project is currently in the design phase and scheduled to be completed by Fiscal Year 2022-2023.

### **CIVIC CENTER STORMWATER DIVERSION STRUCTURE (9070)**

This project consists of storm drain improvements in the Civic Center area. The improvements will promote the flow and circulation of stormwater into Legacy Park. This project is currently in the design phase and is anticipated to be completed in Fiscal Year 2020-2021.

### **MARIE CANYON GREEN STREETS (9072)**

This project was identified in the City's Enhanced Watershed Management Plan (EWMP). This project includes the installation of biofilters and other stormwater water quality devices to capture and treat stormwater. The project is intended to assist with Municipal Separate Storm Sewer System (MS4) Discharge Permit requirements. This project is currently in the design phase and construction is anticipated to be completed in Fiscal Year 2021-2022.

### **STORMDRAIN TRASH SCREENS (9073)**

This project was identified in the City's EWMP. This project includes the installation of trash screens at the City's storm drain inlets to prevent debris from entering the storm drain system. The proposed trash screens complies with the Trash Total Maximum Daily Load (TMDL) requirements. This project is currently in the design phase and is anticipated to be completed in Fiscal Year 2020-2021

### **CIVIC CENTER WATER TREATMENT FACILITY (9049) and (9075)**

On June 27, 2011, the City entered into a Memorandum of Understanding (MOU) between the City and the Regional Water Quality Control Board and the State Water Resources Control Board regarding the implementation of the Basin Plan Amendment for the Malibu Civic Center Area Prohibition. The revised MOU required that commercial properties (Phase One) in the Civic Center Prohibition Area be connected to a centralized wastewater treatment facility by September 2018 and residential properties (Phase Two) by November 2024.

The Civic Center Wastewater Improvements Project is part of the City's Integrated Water Quality Management Plan that will improve water quality in Malibu Creek, Malibu Lagoon, and Surfrider Beach. The development of a community wastewater collection, treatment, reuse, and dispersal facility will replace existing individual on-site wastewater treatment systems in the City's Civic Center area.

Phase One of this project was completed in Fiscal Year 2018-2019. The design of Phase Two of this project was initiated in August 2019. This phase of the project expands the wastewater collection and recycled water system to include those properties in Malibu Colony, the condos on Civic Center Way, HRL, and a portion of Serra Retreat. In addition, the treatment plant will be expanded to treat the additional wastewater from these properties. The work will include preparing a coastal development permit, construction plans, project specifications and cost estimates. It is anticipated that the project will begin construction in 2022.

### **CITY HALL SOLAR POWER PROJECT (9078)**

This project consists of the installation of a solar power system at City Hall. This project will also include electric vehicle charging stations. The project will serve to reduce the City's overall electricity consumption and cost. This project has been placed on hold for Fiscal Year 2019-2020 to accommodate other budget priorities resulting from the Woolsey Fire.

### **CITY HALL ROOF (9079)**

When the initial renovations of City Hall were undertaken, there was not enough funding to replace the roof of the building. The roof currently has leaks in several locations. This project will replace the roof at City Hall. This project is currently in the construction phase and is anticipated to be completed in Fiscal Year 2020-2021.

### **CIVIC CENTER WASTEWATER TREATMENT FACILITY LATERAL CONNECTIONS (9081)**

The Civic Center Wastewater Treatment Facility Lateral Connections includes connecting the City buildings' wastewater facilities to the new wastewater collection system. This project was completed in Fiscal Year 2018-2019.

### **WESTWARD BEACH ROAD IMPROVEMENTS (9082)**

This project consists of improving the parking spaces on Westward Beach Road from Birdview Avenue to approximately 1,100 feet west. The project also includes a 12' wide combination sidewalk and bicycle path and a bicycle connection from PCH to Westward Beach. A new concrete sand barrier will be placed between the beach and the proposed parking area to prevent sand from going on the new sidewalk and parking area. This project is currently in the design phase. It is anticipated that construction will begin in Fiscal Year 2020-2021.

### **HEATHERCLIFF ROAD SAFETY IMPROVEMENTS (9083)**

This project will address safety issues along Heathercliff Road. The first phase of the project includes engineering and design. This project is currently in the conceptual design phase. This project is on hold due to the Woolsey Fire.

### **ELECTRIC VEHICLE CHARGING STATIONS (9084)**

This project will upgrade the existing charging stations along Civic Center Way. This project was completed in Fiscal Year 2019-2020.

### **ANCHOR SCULPTURE BASE (9085) (COMPLETED LAST FISCAL YEAR)**

This project consists of installation of a base for the Anchor Sculpture that was donated to the City. The base and sculpture were installed at Legacy Park for public viewing. The project was completed in Fiscal Year 2018-2019.

### **TEMPORARY SKATE PARK (9089)**

During Fiscal Year 2019-2020, City Council approved the use of the Crummer/Case property adjacent to Malibu Bluffs Park as the location for a temporary skate park. This project consists of constructing a new asphalt concrete surface, fencing, parking and above ground skate park elements to the vacant lot. The project is anticipated to be completed during the summer of 2020.

### **PERMANENT SKATE PARK (9090)**

This project consists of designing and constructing a permanent skate park of a 12,500-square-foot in-ground concrete skate park on the Crummer/Case Property adjacent to Malibu Bluffs Park. The project includes parking and additional site amenities such as trash cans, benches, tables, and restrooms.

The project will be the first permanent skate park in Malibu. The project has drawn significant interest from the local skate community and parents due to the City's significant skate culture and lack of available recreational amenities. Additionally, the location next to Malibu Bluffs Park and the Environmental Impact Report completed in 2013, make the location ideal for the project.

### **CIVIC CENTER STORM DRAIN REPAIRS (9091)**

The existing corrugated metal storm drainpipe located on Civic Center Way and adjacent to the Civic Center Water Treatment Facility was starting to fail and was causing roadway damage. This project consists of replacing the deteriorated corrugated metal storm drainpipe on Civic Center Way with a new reinforced concrete pipe and repairing the roadway. This project was completed in Fiscal Year 2019-2020.

### **BLUFFS PARK WORKOUT STATION (9092)**

This project consists of the installation of a small workout station in the current zip line area at Malibu Bluffs Park. The project will include new poured in place safety surfacing and signage demonstrating the proper use of the equipment. The project will be funded through the City's Proposition A Park Funds.

### **BLUFFS PARK SHADE STRUCTURE (9093)**

This project consists of the installation of four single-post shade structures at Malibu Bluffs Park. Two of the shade structures will be located at the Michael Landon Center Playground, with the other two located at the baseball field picnic area. The project will be funded through the City's Proposition A Park Funds.

## **VEHICLE PROTECTION DEVICES (9094)**

Malibu Municipal Code Section 17.48.070 requires vehicle impact protection devices to be installed for all parking spaces located adjacent to any outdoor pedestrian seating area.

There are two locations within the City's right-of-way and City-owned property that would require a vehicle impact protection device. The first location is on Cross Creek Road directly in front of the Taverna Tony restaurant entrance (23410 Civic Center Way). The second location is at the Malibu Coast Animal Hospital (23431 Pacific Coast Highway).

The Vehicle Protection Devices project consists of installing bollard-type devices at these locations to meet the City's Municipal Code.

## **MALIBU ROAD SLOPE REPAIRS (9095)**

The existing slope adjacent to the beach access stairs at 24712 Malibu Road has eroded and has caused damaged to Malibu Road. This project will repair the existing slope and repair the pavement to Malibu Road. This project is anticipated to be competed in Fiscal Year 2020-2021.

## EXPENDITURE DETAIL

### Fund 310 - Capital Improvement Projects

| Object                 | Description  | 2018-19<br>Actual | 2019-20<br>Adopted | 2019-20<br>Projected | 2020-21<br>Proposed |
|------------------------|--|-------------------|--------------------|----------------------|---------------------|
| <b>9002</b>            | <b>Annual Street Overlay</b>                             | <b>670,779</b>    | <b>600,000</b>     | <b>-</b>             | <b>600,000</b>      |
| <i>Source of Funds</i> |  |                   |                    |                      |                     |
|                        | Proposition C  | 135,000           | 235,000            | -                    | 235,000             |
|                        | Measure R Annual Allocation                              | 120,000           | -                  | -                    | -                   |
|                        | Road Maintenance and Rehabilitation Account              | 225,000           | 245,000            | -                    | 245,000             |
|                        | Measure M Annual Allocation                              | 120,000           | 120,000            | -                    | 120,000             |
|                        | General Fund CIP Designated Reserve                      | 70,779            | -                  | -                    | -                   |
| <b>9058</b>            | <b>PCH Intersection Improvements</b>                     | <b>152,213</b>    | <b>31,000</b>      | <b>168,891</b>       | <b>PROJECT</b>      |
| <i>Source of Funds</i> |  |                   |                    |                      |                     |
|                        | Measure R Highway Operational Improvements               | 152,213           | 31,000             | 168,891              | <b>COMPLETED</b>    |
| <b>9059</b>            | <b>PCH Median Improvements</b>                           | <b>205,325</b>    | <b>245,000</b>     | <b>799,867</b>       | <b>3,000,000</b>    |
| <i>Source of Funds</i> |  |                   |                    |                      |                     |
|                        | Measure R Highway Operational Improvements               | 205,325           | 245,000            | 799,867              | 3,000,000           |
| <b>9061</b>            | <b>Civic Center Way Improvements</b>                     | <b>190,994</b>    | <b>4,600,000</b>   | <b>770,955</b>       | <b>4,505,917</b>    |
| <i>Source of Funds</i> |  |                   |                    |                      |                     |
|                        | Measure R Highway Operational Improvements               | 190,994           | 4,600,000          | 770,955              | 4,505,917           |
| <b>9066</b>            | <b>PCH Signal Synchronization System Improvements</b>    | <b>440,278</b>    | <b>500,000</b>     | <b>1,558,569</b>     | <b>1,200,000</b>    |
| <i>Source of Funds</i> |  |                   |                    |                      |                     |
|                        | Measure R Highway Operational Improvements               | 440,278           | 500,000            | 1,558,569            | 1,200,000           |
| <b>9070</b>            | <b>Civic Center Stormwater Diversion Structure</b>       | <b>28,806</b>     | <b>195,000</b>     | <b>54,115</b>        | <b>100,000</b>      |
| <i>Source of Funds</i> |  |                   |                    |                      |                     |
|                        | General Fund CIP Designated Reserve                      | -                 | 195,000            | 54,115               | 100,000             |
|                        | Legacy Park Project Fund                                 | 28,806            | -                  | -                    | -                   |
| <b>9072</b>            | <b>Marie Canyon Green Streets</b>                        | <b>23,752</b>     | <b>-</b>           | <b>-</b>             | <b>276,248</b>      |
| <i>Source of Funds</i> |  |                   |                    |                      |                     |
|                        | Measure W  | -                 | -                  | -                    | 276,248             |
|                        | General Fund CIP Designated Reserve                      | 23,752            | -                  | -                    | -                   |
| <b>9073</b>            | <b>Stormdrain Trash Screen Improvements</b>              | <b>-</b>          | <b>35,000</b>      | <b>-</b>             | <b>35,000</b>       |
| <i>Source of Funds</i> |  |                   |                    |                      |                     |
|                        | Legacy Park Fund   | -                 | 35,000             | -                    | 35,000              |
| <b>9075</b>            | <b>Civic Center Water Treatment Facility - Phase Two</b> | <b>-</b>          | <b>1,700,000</b>   | <b>1,000,000</b>     | <b>2,000,000</b>    |
| <i>Source of Funds</i> |  |                   |                    |                      |                     |
|                        | HRL Funding Agreement                                    | -                 | 1,700,000          | 1,000,000            | 2,000,000           |
| <b>9078</b>            | <b>City Hall Solar Power Project</b>                     | <b>149,058</b>    | <b>-</b>           | <b>-</b>             | <b>PROJECT</b>      |
| <i>Source of Funds</i> |  |                   |                    |                      |                     |
|                        | General Fund CIP Designated Reserve                      | 144,438           | -                  | -                    | <b>ON HOLD</b>      |

## EXPENDITURE DETAIL

### Fund 310 - Capital Improvement Projects

| Object                 | Description                                      | 2018-19<br>Actual | 2019-20<br>Adopted | 2019-20<br>Projected | 2020-21<br>Proposed      |
|------------------------|--|-------------------|--------------------|----------------------|--------------------------|
| <b>9079</b>            | <b>City Hall Roof Project</b>                    | 8,248             | 30,965             | 27,222               | 289,530                  |
| <i>Source of Funds</i> |  |                   |                    |                      |                          |
|                        | General Fund Designated for Deferred Maintenance | 8,248             | 30,965             | 27,222               | 289,530                  |
| <b>9081</b>            | <b>CCWTF Lateral Connections Improvements</b>    | 150,000           | -                  | -                    | <b>PROJECT COMPLETED</b> |
| <i>Source of Funds</i> |  |                   |                    |                      |                          |
|                        | General Fund CIP Designated Reserve              | 150,000           | -                  | -                    |                          |
| <b>9082</b>            | <b>Westward Beach Road Improvements</b>          | 75,960            | 150,000            | 74,040               | 3,875,000                |
| <i>Source of Funds</i> |  |                   |                    |                      |                          |
|                        | Measure M Subregional Highway Fund               | -                 | 150,000            |                      | 3,675,000                |
|                        | Measure M Annual Allocation                      |                   |                    |                      | 200,000                  |
|                        | General Fund CIP Designated Reserve              | 75,960            | -                  | 74,040               | -                        |
| <b>9083</b>            | <b>Heathercliff Road Safety Improvements</b>     | 18,315            | -                  | -                    | -                        |
| <i>Source of Funds</i> |  |                   |                    |                      |                          |
|                        | TDA Article 3                                    | -                 | -                  | -                    | <b>PROJECT ON HOLD</b>   |
|                        | General Fund CIP Designated Reserve              | 18,315            | -                  | -                    |                          |
| <b>9084</b>            | <b>Electric Vehicle Charging Stations</b>        | 1,720             | 110,000            | 15,813               | -                        |
| <i>Source of Funds</i> |  |                   |                    |                      |                          |
|                        | AQMD Fund  | -                 | 60,000             | 15,000               | <b>PROJECT ON HOLD</b>   |
|                        | Mobile Source Air Pollution Reduction (MSRC)     | -                 | 50,000             | -                    |                          |
|                        | General Fund CIP Designated Reserve              | 1,720             | -                  | 813                  | -                        |
| <b>9085</b>            | <b>Anchor Sculpture Base</b>                     | 49,450            | -                  | -                    | -                        |
| <i>Source of Funds</i> |  |                   |                    |                      |                          |
|                        | Parkland Development Fund                        | 49,450            | -                  | -                    | <b>PROJECT COMPLETED</b> |
| <b>9089</b>            | <b>Temporary Skate Park</b>                      | -                 | 300,000            | 500,000              | 150,000                  |
| <i>Source of Funds</i> |  |                   |                    |                      |                          |
|                        | General Fund Case/Crummer Designated Reserve     | -                 | 300,000            | 500,000              | 150,000                  |
| <b>9090</b>            | <b>Permanent Skate Park</b>                      | -                 | -                  | 55,000               | -                        |
| <i>Source of Funds</i> |  |                   |                    |                      |                          |
|                        | General Fund Case/Crummer Designated Reserve     | -                 | -                  | 55,000               | -                        |
| <b>9091</b>            | <b>Civic Center Way Stormdrain Repair</b>        | -                 | -                  | 145,501              | -                        |
| <i>Source of Funds</i> |  |                   |                    |                      |                          |
|                        | General Fund Designated for Deferred Maintenance | -                 | -                  | 145,501              | <b>PROJECT COMPLETED</b> |
| <b>9092</b>            | <b>Bluffs Park Workout Stations</b>              | -                 | 40,000             | -                    | 40,000                   |
| <i>Source of Funds</i> |  |                   |                    |                      |                          |
|                        | Prop A Parks funds                               | -                 | 40,000             | -                    | 40,000                   |
| <b>9093</b>            | <b>Bluffs Park Shade Structure</b>               | -                 | -                  | -                    | 45,000                   |
| <i>Source of Funds</i> |  |                   |                    |                      |                          |
|                        | Prop A Parks funds                               | -                 | -                  | -                    | 45,000                   |

## EXPENDITURE DETAIL

### Fund 310 - Capital Improvement Projects

| Object                    | Description                                  | 2018-19<br>Actual   | 2019-20<br>Adopted  | 2019-20<br>Projected | 2020-21<br>Proposed  |
|---------------------------|--|---------------------|---------------------|----------------------|----------------------|
| 9094                      | Vehicle Protection Devices - City Properties | -                   | -                   | -                    | 100,000              |
| <i>Source of Funds</i>    |  |                     |                     |                      |                      |
|                           | General Fund CIP Designated Reserve          | -                   | -                   | -                    | 100,000              |
| 9095                      | Malibu Road Slope Repairs                    | -                   | -                   | -                    | 75,000               |
| <i>Source of Funds</i>    |  |                     |                     |                      |                      |
|                           | General Fund CIP Designated Reserve          | -                   | -                   | -                    | 75,000               |
| <b>Total Expenditures</b> |  | <b>\$ 2,164,898</b> | <b>\$ 8,536,965</b> | <b>\$ 5,169,973</b>  | <b>\$ 16,291,695</b> |

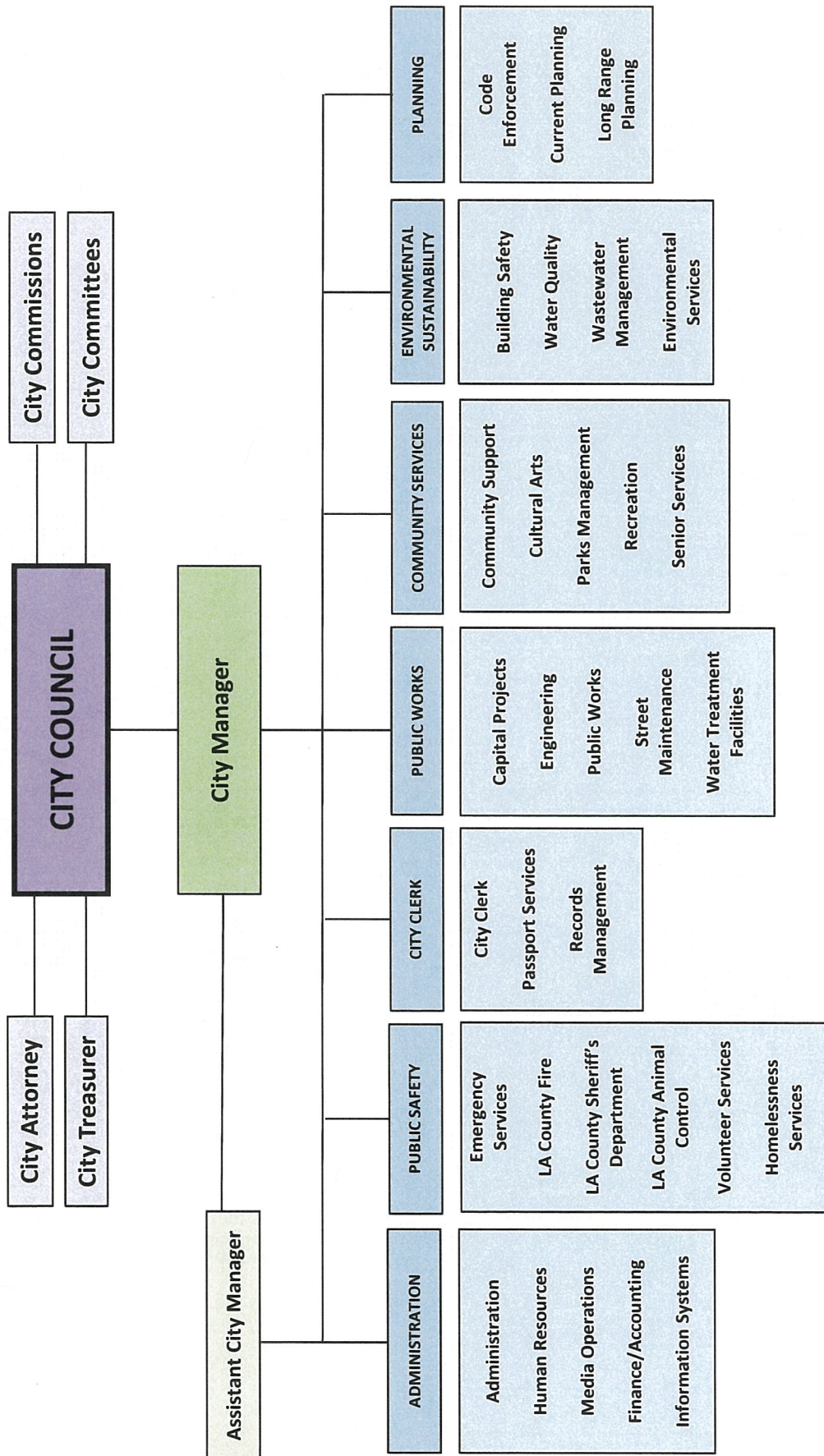
### Source of Funds

|  |                     |                     |                     |                      |
|--|---------------------|---------------------|---------------------|----------------------|
| General Fund CIP Designated Reserve                            | 484,964             | 195,000             | 128,968             | 275,000              |
| General Fund Designated Reserve for Deferred Maintenance       | 8,248               | 30,965              | 172,723             | 289,530              |
| General Fund Case/Crummer Designated Reserve                   | -                   | 300,000             | 555,000             | 150,000              |
| Legacy Park Project Funds                                      | 28,806              | 35,000              | -                   | 35,000               |
| Measure M Annual Allocation                                    | 120,000             | 120,000             | -                   | 320,000              |
| Measure M Subregional Highway Funds                            | -                   | 150,000             | -                   | 3,675,000            |
| Measure R Annual Allocation                                    | 120,000             | -                   | -                   | -                    |
| Measure R Highway Operational Improvements Funds               | 988,810             | 5,376,000           | 3,298,282           | 8,705,917            |
| Measure W LA County Stormwater                                 | -                   | -                   | -                   | 276,248              |
| Proposition/Measure A LA County Parks                          | -                   | 40,000              | -                   | 85,000               |
| Special Revenue Fund - Parkland Development                    | 49,450              | -                   | -                   | -                    |
| Special Revenue Fund - Proposition C Funds                     | 135,000             | 235,000             | -                   | 235,000              |
| Special Revenue Fund - AQMD                                    | -                   | 60,000              | 15,000              | -                    |
| Road Maintenance and Rehabilitation Account Fund (SB 1)        | 225,000             | 245,000             | -                   | 245,000              |
| Transportation Development Act (TDA) - Article 3               | -                   | -                   | -                   | -                    |
| Urban Streams Grant  | -                   | -                   | -                   | -                    |
| Mobile Source Air Pollution Reduction Review Committee (MSRC)  | -                   | 50,000              | -                   | -                    |
| Civic Center Water Treatment Facility - Phase Two, HRL Funding | -                   | 1,700,000           | 1,000,000           | 2,000,000            |
| <b>Total Source of Funds</b>                                   | <b>\$ 2,164,898</b> | <b>\$ 8,536,965</b> | <b>\$ 5,169,973</b> | <b>\$ 16,291,695</b> |



THIS PAGE INTENTIONALLY LEFT BLANK

# Fiscal Year 2020-21 Proposed Organizational Chart



| CITY OF MALIBU                                  |                                      |           |           |
|---|--------------------------------------|-----------|-----------|
| AUTHORIZED PERSONNEL                            |                                      |           |           |
| ADOPTED FOR FY 2020 - 2021                      |                                      |           |           |
|   |                                      |           |           |
|   |                                      |           |           |
|   |                                      | 2019-2020 | 2020-2021 |
|   |                                      | Adopted   | Proposed  |
| <b>MANAGEMENT &amp; ADMINISTRATIVE SERVICES</b> |                                      |           |           |
|   | City Manager                         | 1.00      | 1.00      |
|   | Assistant City Manager               | 1.00      | 1.00      |
|   | Public Safety Manager                | 1.00      | 1.00      |
|   | Fire Safety Liaison                  | 1.50      | 1.00      |
|   | Public Safety Specialist             | 1.00      | 1.00      |
|   | Assistant to the City Manager        | 1.00      | 1.00      |
|   | Executive Assistant                  | 1.00      | 1.00      |
|   | City Clerk                           | 1.00      | 1.00      |
|   | Deputy City Clerk                    | 1.00      | 1.00      |
|   | Human Resources Manager              | 1.00      | 1.00      |
|   | Human Resources Technician           | 1.00      | 1.00      |
|   | Media Information Officer            | 1.00      | 1.00      |
|   | Sr. Media Technician                 | 1.00      | 1.00      |
|   | Media Technician                     | 1.00      | 1.00      |
|   | Graphic Artist                       | 1.00      | 1.00      |
|   | Finance Manager                      | 1.00      | 1.00      |
|   | Financial Analyst                    | 1.00      | 0.00      |
|   | Accounting Technician                | 0.00      | 1.00      |
|   | Sr. Accounting Clerk                 | 1.00      | 0.00      |
|   | Accounting Clerk                     | 1.00      | 2.00      |
|   | Information Systems Manager          | 1.00      | 1.00      |
|   | Information Systems Technician       | 1.00      | 1.00      |
|   | Sr. PW Maintenance Worker            | 1.00      | 1.00      |
|   | PW Maintenance Worker                | 0.75      | 0.75      |
|   | Office Assistant                     | 1.00      | 1.00      |
|   | Office Assistant/Receptionist        | 1.00      | 1.00      |
|   | Student Interns                      | 0.50      | 0.00      |
|   | Total                                | 25.75     | 24.75     |
| <b>ENVIRONMENTAL SUSTAINABILITY</b>             |                                      |           |           |
|   | ESD Director/Building Official       | 1.00      | 1.00      |
|   | ESD Manager/Deputy Building Official | 1.00      | 1.00      |
|   | Environmental Health Administrator   | 1.00      | 1.00      |
|   | Certified Plans Examiner             | 1.00      | 1.00      |
|   | Supervising Building Inspector       | 1.00      | 0.00      |
|   | Sr. Building Inspector               | 0.00      | 1.00      |
|   | Building Inspector                   | 2.00      | 2.00      |
|   | Environmental Program Coordinator    | 2.00      | 2.00      |
|   | Environmental Sustainability Analyst | 1.00      | 1.00      |
|   | Administrative Analyst               | 1.00      | 1.00      |
|   | Administrative Assistant             | 1.00      | 1.00      |
|   | Sr. Permit Services Technician       | 2.00      | 2.00      |
|   | Permit Services Technician           | 1.00      | 1.00      |
|   | Wastewater Man. Program Specialist   | 1.00      | 1.00      |
|   | Office Assistant                     | 2.00      | 2.00      |
|   | Total                                | 18.00     | 18.00     |

| CITY OF MALIBU             |   |              |              |
|----------------------------|---|--------------|--------------|
| AUTHORIZED PERSONNEL       |   |              |              |
| ADOPTED FOR FY 2020 - 2021 |   |              |              |
|                            |   | 2019-2020    | 2020-2021    |
|                            |   | Adopted      | Proposed     |
| <b>PLANNING DEPARTMENT</b> |   |              |              |
|                            | Planning Director                             | 1.00         | 1.00         |
|                            | Assistant Planning Director                   | 1.00         | 1.00         |
|                            | Principal Planner                             | 1.00         | 1.00         |
|                            | Senior Planner                                | 1.00         | 0.00         |
|                            | Associate Planner                             | 3.00         | 3.00         |
|                            | Assistant Planner                             | 4.00         | 3.00         |
|                            | Planning Technician                           | 3.00         | 4.00         |
|                            | Senior Code Enforcement Officer               | 1.00         | 1.00         |
|                            | Code Enforcement Officer                      | 2.00         | 2.00         |
|                            | Senior Administrative Analyst                 | 1.00         | 1.00         |
|                            | Senior Office Assistant                       | 2.00         | 1.00         |
|                            | Office Assistant                              | 2.00         | 2.00         |
|                            | Planning Intern (Part-time)                   | 0.50         | 0.00         |
|                            | Total   | 22.50        | 20.00        |
| <b>PUBLIC WORKS</b>        |   |              |              |
|                            | Public Works Director/City Engineer           | 1.00         | 1.00         |
|                            | Assistant Public Works Director/City Engineer | 1.00         | 1.00         |
|                            | Public Works Superintendent                   | 1.00         | 2.00         |
|                            | Associate Civil Engineer                      | 1.00         | 1.00         |
|                            | Assistant Civil Engineer                      | 2.00         | 2.00         |
|                            | Sr. Public Works Inspector                    | 1.00         | 0.00         |
|                            | Public Works Inspector                        | 1.00         | 1.00         |
|                            | Sr. Administrative Assistant                  | 1.00         | 1.00         |
|                            | Administrative Assistant                      | 1.00         | 1.00         |
|                            | Total   | 10.00        | 10.00        |
| <b>COMMUNITY SERVICES</b>  |   |              |              |
|                            | Community Services Director                   | 1.00         | 1.00         |
|                            | Community Services Deputy Director            | 1.00         | 1.00         |
|                            | Recreation Supervisor                         | 2.00         | 2.00         |
|                            | Recreation Coordinator                        | 3.00         | 3.00         |
|                            | Parks Supervisor                              | 1.00         | 1.00         |
|                            | Parks Maintenance Worker                      | 1.00         | 1.00         |
|                            | Administrative Assistant                      | 1.00         | 1.00         |
|                            | Pool Manager (Part-time)                      | 0.89         | 0.73         |
|                            | Lifeguards (Part-time)                        | 2.19         | 1.77         |
|                            | Recreation Assistants (Part-time)             | 8.07         | 6.11         |
|                            | Media Assistant (Part-time)                   | 0.12         | 0.06         |
|                            | Total   | 21.27        | 18.67        |
| <b>TOTAL EMPLOYEES</b>     |   | <b>97.52</b> | <b>91.42</b> |

**CITY OF MALIBU AUTHORIZED POSITIONS AND SALARY RANGES**

**FY 2020-2021**

| <b>Classification</b>                                      | <b>Salary Range</b> |         |
|--|---------------------|---------|
| City Manager   | 248,000             |         |
| Assistant City Manager                                     | 157,868             | 205,980 |
| Deputy City Manager  | 154,898             | 202,107 |
| Environmental Sustainability Director/Building Official    | 150,386             | 196,220 |
| Public Works Director/City Engineer                        | 150,386             | 196,220 |
| Community Services Director                                | 139,810             | 182,419 |
| Planning Director  | 139,810             | 182,419 |
| Assistant Public Works Director/Asst City Engineer         | 120,780             | 157,588 |
| Community Services Deputy Director                         | 120,780             | 157,588 |
| Environmental Sustainability Manager/Dep Building Official | 120,780             | 157,588 |
| Assistant Planning Director                                | 120,780             | 157,588 |
| Finance/Accounting Manager                                 | 117,832             | 153,745 |
| City Clerk   | 109,545             | 142,931 |
| Permit Services Manager                                    | 109,545             | 142,931 |
| Senior Civil Engineer                                      | 109,545             | 142,931 |
| Environmental Programs Manager                             | 106,471             | 138,920 |
| Public Safety Manager                                      | 106,464             | 138,912 |
| Public Works Superintendent                                | 106,464             | 138,912 |
| Information Systems Manager                                | 104,332             | 136,130 |
| Associate Civil Engineer                                   | 94,626              | 123,466 |
| Environmental Health Administrator                         | 94,626              | 123,466 |
| Information Systems Administrator                          | 94,626              | 123,466 |
| Principal Planner  | 94,626              | 123,466 |
| Assistant to City Manager                                  | 90,512              | 118,098 |
| Senior Planner   | 90,512              | 118,098 |
| Recreation Manager   | 88,731              | 115,775 |
| Certified Plans Examiner                                   | 86,205              | 112,479 |
| Human Resources Manager                                    | 86,205              | 112,479 |
| Senior Environmental Programs Coordinator                  | 86,205              | 112,479 |
| Senior Administrative Analyst                              | 83,732              | 109,250 |
| Supervising Building Inspector                             | 83,732              | 109,250 |
| Assistant Civil Engineer                                   | 81,747              | 106,661 |
| Executive Assistant  | 79,469              | 103,689 |
| Environmental Programs Coordinator                         | 77,850              | 101,579 |
| Environmental Sustainability Analyst                       | 77,850              | 101,579 |
| Financial Analyst  | 77,850              | 101,579 |
| Associate Planner  | 77,672              | 101,344 |
| Fire Safety Liaison  | 77,155              | 100,670 |
| Media Information Officer                                  | 77,155              | 100,670 |
| Recreation Supervisor                                      | 77,155              | 100,670 |
| Parks Supervisor   | 76,090              | 99,280  |
| Senior Building Inspector                                  | 75,951              | 99,099  |
| Senior Code Enforcement Officer                            | 75,950              | 99,097  |
| Senior Public Works Inspector                              | 75,855              | 98,974  |
| Emergency Services Coordinator                             | 74,503              | 97,209  |
| Administrative Analyst                                     | 72,333              | 94,378  |
| Human Resources Analyst                                    | 72,333              | 94,378  |
| Senior Accounting Technician                               | 68,442              | 89,301  |
| Senior Recreation Coordinator                              | 67,094              | 87,540  |
| Assistant Planner  | 66,201              | 86,377  |

|   |        |        |
|---|--------|--------|
| Building Inspector                        | 65,615 | 85,611 |
| Code Enforcement Officer                  | 65,615 | 85,611 |
| Deputy City Clerk                         | 65,615 | 85,611 |
| Environmental Programs Specialist         | 65,288 | 85,186 |
| Wastewater Management Program Specialist  | 65,288 | 85,186 |
| Public Works Inspector                    | 64,046 | 83,565 |
| Senior Parks Maintenance Worker           | 63,523 | 82,884 |
| Planning Technician                       | 62,492 | 81,539 |
| Senior Administrative Assistant           | 62,492 | 81,539 |
| Senior Media Technician                   | 62,492 | 81,539 |
| Senior Permit Services Technician         | 62,492 | 81,539 |
| Senior Public Works Maintenance Worker    | 62,492 | 81,539 |
| Recreation Coordinator                    | 60,997 | 79,588 |
| Accounting Technician                     | 59,517 | 77,657 |
| Human Resources Technician                | 59,077 | 77,082 |
| Administrative Assistant                  | 54,946 | 71,691 |
| Parks Maintenance Worker                  | 54,946 | 71,691 |
| Public Works Maintenance Worker           | 54,946 | 71,691 |
| Information Systems Technician            | 53,977 | 70,428 |
| Media Technician                          | 53,977 | 70,428 |
| Permit Services Technician                | 53,977 | 70,428 |
| Records Management Specialist             | 51,588 | 67,311 |
| Public Safety Specialist                  | 51,588 | 67,311 |
| Wastewater Management Program Analyst     | 51,457 | 67,141 |
| Senior Accounting Clerk                   | 50,180 | 65,473 |
| Senior Office Assistant                   | 47,802 | 62,370 |
| Graphic Artist                            | 47,802 | 62,370 |
| Accounting Clerk                          | 46,992 | 61,315 |
| Office Assistant                          | 41,285 | 53,868 |
| Pool Manager                              | 36,526 | 47,658 |
| <b>Part-Time Positions - Hourly Rates</b> |        |        |
| Recreation Assistants I (Part-time)       | 15.38  | 20.06  |
| Recreation Assistants II (Part-time)      | 18.25  | 23.80  |
| Media Assistant (Part-time)               | 18.25  | 23.80  |
| Office Assistant (Part-time)              | 16.76  | 21.87  |
| Parks Maintenance Assistant (Part-time)   | 15.38  | 20.06  |
| Pool Manager (Part-time)                  | 17.57  | 22.93  |
| Lifeguards (Part-time)                    | 15.38  | 20.06  |
| Intern (Part-time)                        | 15.38  | 20.06  |
| Student Intern                            | 15.00  | 19.57  |
|   |        |        |
|   |        |        |

## General Fund Grant Applicants - Fiscal Year 2020-2021

| Organization Name                | Amount Requested        |
|----------------------------------|-------------------------|
| Adamson House Foundation         | \$5,000.00              |
| Aurelia Foundation               | \$25,000.00             |
| Big Heart Ranch                  | \$30,000.00             |
| Boys and Girls Club              | \$150,000.00            |
| California Wildlife Center       | \$5,000.00              |
| Children's Creative Workshop     | \$3,000.00              |
| Children's Lifesaving Foundation | \$12,000.00             |
| Emily Shane Foundation           | \$3,000.00              |
| Friends of Malibu Urgent Care    | \$10,000.00             |
| Gan Malibu ECC and Family Center | \$10,000.00             |
| Malibu Aquatics Foundation       | \$3,465.00              |
| Malibu CART                      | \$6,000.00              |
| Malibu Community Labor Exchange  | \$30,000.00             |
| Malibu Jewish Center             | \$30,000.00             |
| Malibu Search and Rescue         | \$10,000.00             |
| Malibu Woman's Club              | \$8,000.00              |
| Meals on Wheels West             | \$3,500.00              |
| Nature of Wildworks              | \$5,000.00              |
| Optimist Club of Malibu          | \$4,000.00              |
| Poison Free Malibu               | \$5,000.00              |
| Priorities Center                | \$22,896.00             |
| Raincatcher                      | \$20,000.00             |
| Sea Save Foundation              | \$2,500.00              |
| Shark Fund                       | \$100,000.00            |
| Young Actors Project             | \$10,000.00             |
| <b>TOTAL:</b>                    | <b>\$513,361.00</b>     |
|                                  | <b>25 Organizations</b> |

THIS ATTACHMENT WILL BE DISTRIBUTED UNDER SEPARATE COVER



**NOTICE OF PUBLIC HEARING  
CITY OF MALIBU  
CITY COUNCIL**

The Malibu City Council will hold a public hearing on **Monday, June 8, 2020 at 6:30 p.m.** via the Zoom application only in order to reduce the risk of spreading COVID-19 and pursuant to the Governor's Executive Orders N-25-20 and N-29-20 and the County of Los Angeles Public Health Officer's Safer at Home Order (revised March 21, 2020) for the item identified below.

**Proposed Budget for Fiscal Year 2020-2021**

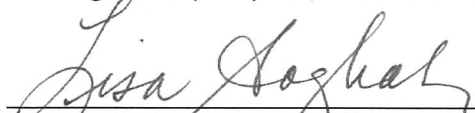
The City's proposed budget for Fiscal Year 2020-2021 totals over \$62.9 million. This amount includes General Fund revenues of \$30.1 million and General Fund expenditures of \$33.9 million.

HOW TO VIEW THE MEETING: No physical location from which members of the public may observe the meeting and offer public comment will be provided. Please view the meeting, which will be live streamed at <https://malibucity.org/video> and <https://malibucity.org/VirtualMeeting>.

HOW TO PARTICIPATE BEFORE THE MEETING: Members of the public are encouraged to submit email correspondence to [citycouncil@malibucity.org](mailto:citycouncil@malibucity.org) before the meeting begins.

HOW TO PARTICIPATE DURING THE MEETING: Members of the public may speak during the meeting through the Zoom application. You must first sign up to speak before the item you would like to speak on has been called by the Mayor and then you must be present in the Zoom conference to be recognized.

If there are any questions regarding this notice, please contact Lisa Soghor, Assistant City Manager, at (310) 456-2489, ext. 224.

  
\_\_\_\_\_  
LISA SOGHOR, Assistant City Manager

Publish Date: May 21, 2020